

Knox Public Health

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November 18, 2020

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Eric Siekkinen, RPh, President	Julie Miller, Health Commissioner
Jeff Harmer, Pro-Tem	Zach Green, Deputy Health Commissioner
Amanda Rogers, DVM	Joyce Frazee, Human Resource Director
Barb Brenneman	Lane Belangia, Community Health Center CEO
Diane Goodrich	Pam Palm, Planning Education & Promotion Director
Lee Rhoades	Nate Overholt, Environmental Health Director
Barry George, MD	Katie Hunter, Fiscal Coordinator
EJ Pido	Cyndie Miller, WIC Director
	Lisa Dudgeon, Director of Nursing
	Bailie Miller, Administrative Assistant
<u>ABSENT</u>	<u>GUESTS</u>
Joe Porter	Grant Pepper, Knox Pages
	Eric Helt

1. Convention

1.1. Call to Order

Eric Siekkinen called the meeting to order at 6:31 p.m.

1.2. Acceptance of Agenda

Dr. Barry George made a motion to accept the agenda. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for October 28, 2020 Board of Health meeting.

The minutes of the regular meeting held, October 28, 2020 were reviewed and accepted. Barb Brenneman made a motion to approve the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Dr. Barry George made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

FUND	AMOUNT
801 - General Fund	37,823.33
805 - Swimming Pool Fund	80.00
806 - Food Service Fund	56.00
807 - Private Water Fund	2,238.40
808 - WIC Grant	1,478.09
809 - Sewage Program Fund	1,242.16
811 - Creating Healthy Communities Grant	881.42
812 - Public Hlth Emergency Preparedness Grant	101.09
814 - Community Health Center Grant	103,653.21
830 - Drug Free Communities	3,257.20
Total	\$150,810.90

THEN & NOW

801 - General Fund	1,222.39
808 - WIC Grant	150.00
809 - Sewage Program Fund	1,106.00
814 - Community Health Center Grant	865.32
Total	\$3,343.71

1.5.Public Participation –

- *Lee Rhoades thanked the board members for all that they do for public health and stated that he has greatly enjoyed being part of the Board of Health. Julie Miller thanked him for his time as a board member and praised him for being a great advocate for the community and the staff at Knox Public Health.*
- *New board member EJ Pido introduced himself as a married, father of two who has lived in Mount Vernon his all his life. He works at Knox Community Hospital.*
- *New board member Eric Helt introduced himself as a Gambier resident who lives on a 92 acre farm and raises sheep, goats, laying hens. Eric was a hospital administrator, Director of Health Planning for the state of Vermont and has many other positions within the healthcare system.*

2. Hearing/Reading/Regulations

2.1.Approval of household sewage treatment system variance for Harold Rine at 15100 Upper Fredericktown Road, Fredericktown, OH 43019, Morris Township, Parcel # 53-00257.000 to allow installation of a replacement treatment system for an existing home where the new line exiting the home will go under the driveway and cannot meet the 10 ft. isolation distance outlined in Ohio Administrative Code 3701-29-06(G)(3)(a), along with the allowance of additional soil absorption treatment lines at shorter required lengths outlined in Ohio Administrative Code 3701-29-15(N)(2), due to the grade, contour of the property and agriculture easement.

Jeff Harmer made a motion to approve household sewage treatment system variance for Harold Rine at 15100 Upper Fredericktown Road, Fredericktown, OH 43019, Morris Township, Parcel # 53-00257.000 to allow installation of a replacement treatment system for an existing home where the new line exiting the home will go under the driveway and cannot meet the 10 ft. isolation distance outlined in Ohio Administrative Code 3701-29-06(G)(3)(a), along with the allowance of additional soil absorption

treatment lines at shorter required lengths outlined in Ohio Administrative Code 3701-29-15(N)(2), due to the grade, contour of the property and agriculture easement. Amanda Rogers, DVM seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, RPh, Jeff Harmer, Lee Rhoades, Barb Brenneman, Barry George, MD, Diane Goodrich, and Amanda Rogers, DVM in the negative; none. The motion was approved.

2.2. Approval of household sewage treatment system variance for Paul Staats at 27475 Jelloway Road, Danville, OH 43014, Jefferson Township, Parcel # 37-00425.000 for installation of a replacement treatment system for an existing home to allow additional soil absorption treatment lines at shorter required lengths outlined in Ohio Administrative Code 3701-29-15(N)(2), due to placement of driveway and property line.

Jeff Harmer made a motion to approve household sewage treatment system variance for Paul Staats at 27475 Jelloway Road, Danville, OH 43014, Jefferson Township, Parcel # 37-00425.000 for installation of a replacement treatment system for an existing home to allow additional soil absorption treatment lines at shorter required lengths outlined in Ohio Administrative Code 3701-29-15(N)(2), due to placement of driveway and property line. Barb seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, RPh, Jeff Harmer, Lee Rhoades, Barb Brenneman, Barry George, MD, Diane Goodrich, and Amanda Rogers, DVM in the negative; none. The motion was approved.

3. Special Reports

3.1 Board Report – None

3.2. Leadership Report

ADMINISTRATIVE SERVICES & OPERATIONS- Zach Green, Director

Zach Green thanked Lee Rhodes for his time on the board and advised that he would be missed. He thanked Julie for all that she has done during the COVID pandemic and for taking the lead.

No written report.

Fiscal Coordinator Report – Katie Hunter

KNOX COUNTY GENERAL HEALTH DISTRICT BUDGET HIGHLIGHTS October 31, 2020									
	October Revenue			October Expense			October Cash Balance		
	2020	2019	2018	2020	2019	2018	2020	2019	2018
District Health Fund									
801 - District Health Fund*	109,808.20	31,664.85	25,833.12	184,186.26	156,024.37	131,863.48	2,029,365.71	854,123.17	906,932.72
Environmental Health Restricted Funds									
805 - Swimming Pool Fund	7,500.00	0.00	0.00	291.97	37.90	496.96	9,615.01	2,172.94	6,154.34
806 - Food Service Fund	946.00	10,862.00	911.00	9,781.48	14,280.93	11,217.56	33,077.34	6,151.89	19,332.77
807 - Private Water Fund	6,672.00	5,860.52	5,601.41	6,320.47	5,793.24	4,560.66	7,762.63	4,045.60	5,962.19
809 - Sewage Program Fund	8,129.00	11,583.00	4,149.00	7,908.82	11,327.50	9,065.21	17,348.97	10,940.85	18,072.08
810 - RV Park Camp Fund	0.00	0.00	0.00	323.27	70.29	1,620.90	5,622.98	833.76	1,398.29
Subtotal	23,247.00	28,305.52	10,661.41	24,626.01	31,509.86	26,961.29	73,426.93	24,145.04	50,919.67
Special Revenue Funds									
803 - Home Health Fund	0.00	41,071.28	0.00	0.00	24,339.91	36,859.11	0.00	830,475.63	736,043.08
819 - Solid Waste Fund	7,364.57	7,128.91	100.00	1,581.00	2,946.97	3,237.62	11,696.20	16,182.58	14,530.85
Subtotal	7,364.57	48,200.19	100.00	1,581.00	27,286.88	40,096.73	11,696.20	846,658.21	770,573.93
Grant Funds									
808 - WIC Grant Fund FY Oct 1 - Sept 31	21,147.31	48,412.57	8,100.00	20,688.28	25,052.90	22,409.12	20,191.29	40,087.50	59.43
811 - Creating Healthy Com Grant FY Jan 1 - Dec 31	6,892.70	14,477.98	3.78	7,498.85	12,866.97	11,949.44	29,179.91	34,086.54	13,690.13
812 - PHEP Grant Fund FY July 1 - June 30	13,195.44	1,630.72	13,108.00	3,646.68	4,743.60	7,474.19	34,930.58	9,639.80	8,558.96
813 - MCHMQ2 Grant Fund FY Oct 1 - Sept 30	8,550.00	30,220.17	1,214.07	907.63	13,652.32	6,973.71	62,399.94	56,558.05	27,478.39
814 - Community Health Center Grant FY April 1 - Mar 31	271,383.44	315,978.87	155,865.26	219,450.52	176,669.25	136,343.19	261,938.18	179,751.95	73,621.20
830 - Drug Free Communities FY Oct 1 - Sept 30	2,921.06	11,862.30	29,054.56	9,788.45	11,714.96	29,054.56	5,000.00	4,387.16	0.00
Subtotal	324,089.95	422,582.61	207,345.67	261,980.41	244,700.00	214,204.21	413,639.90	324,511.00	123,408.11
TOTAL ALL FUNDS	464,509.72	530,753.17	243,940.20	472,373.68	459,521.11	413,125.71	2,528,128.74	2,049,437.42	1,851,834.43

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants

HUMAN RESOURCES – Joyce Frazee, Human Resource Supervisor

Joyce Frazee thanked Lee Rhoades for his constant support to public health.

No written report.

ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director

Nate Overholt thanked Lee Rhoades for his constant support to public health.

A Household Sewage Treatment System (HSTS) variance application was provided by Harold Rine at 15100 Upper Fredericktown Road, Fredericktown, OH Morris Twp. Parcel # 53-00257.000 in order to install a replacement system. The new distribution line from the home to the HSTS will be required to go under the driveway. Also, the length of contour could not be met in the design, so additional shorter leaching lines will be required for installation at three ft. wide to ensure adequate square footage can be met for the treatment of effluent. Due to these two factors, per Ohio Administrative Code 3701-29-06(G)(3)9a) and 3701-29-15(N)(2) a variance will be required.

A Household Sewage Treatment System (HSTS) variance application was provided by Paul Staats at 27475 Jelloway Road, Danville, OH Jefferson Twp. Parcel # 37-00425.000 in order to install a replacement system. The length of contour could not be met in the design, so an additional shorter leach line will be required to ensure adequate square footage can be met for the treatment of the effluent. Per OAC 3701-29-15(N)(2) a variance will be required.

PLANNING EDUCATION & PROMOTION – Pam Palm, Director

Pam Palm thanked Lee Rhoades for helping Knox Public Health become what it is today and with hiring of Julie Miller and with the building of our current location.

No written report.

PUBLIC HEALTH OUTREACH – Lisa Dudgeon, Director of Nursing

Lisa Dudgeon thanked Lee Rhoades for all his work as a board member. PHO is continuing to vaccinate for the flu, schedule an appointment if the vaccine is needed. Natasha Lester was able to coordinate a school vaccines clinic at East Knox Schools before starting Covid investigations. Susan Musgraves is administering vaccines with little assistance, Lisa has heard good things about her time as an employee. Jessica Parker received funding for Cribs for Kids Program. Jessica will be setting up an online training for the program so that participants aren't required to visit KPH other than picking up their crib. A new process has begun to reduce the time that employees are spending on the phone for case investigations so that they can focus on completing documentation for the required individuals. Covid cases continue to rise.

No written report.

WIC, Cyndie Miller, R.D., L.D. WIC Director

Cyndie Miller thanked Lee Rhoades for his many years of service and support for public health, support for Julie Miller, the board, and the rest of the leadership team. New administrative assistant Catie Hayes started last week. Cyndie and Lillian Collins have been assisting with contact tracing.

Caseload was 786 participants for October (an increase of 14). Referrals included “6” to the Mommy & Me Smoking Cessation program and “4” to the CHC (4 Adults, 0 infants, and 0 children).

26 of the 259 infants (10 %) currently receiving WIC benefits are certified with a risk code designated as “born early” (includes infants born less than 39 weeks gestation). 0 of 77 prenatal participants is 17 years old or less.

“Curbside services” continued as our method of service for our WIC participants during the month of October and will continue through the end of the November. Waivers have been extended through February 22, 2021 as needed. Since the exit of our Admin Assistant, all four remaining staff (including our Peer Helper) have been working onsite. Social distancing and masks continue for WIC staff when working outside of their immediate office area.

Our Drive-thru Baby Shower on October 1st was very successful with 20 participants and guests in attendance. There were 10 stations expectant WIC participants visited and received information and giveaways. These included:

- Check-in for Door prize registration/questionnaire (Jackie Stabile – WIC HP)
- Car Seat Program/MyPlates (Elisa Frazee – PEP Staff member)
- Cribs for Kids/Nurse Visitation Program/Immunizations/Gel packs (Jessica Parker, PHO Nurse)
- Help Me Grow – (Shana Miller, HMG Project Manager)
- Community Activities – Insulated snack bags (Tami Ruhl – PEP Staff member)
- CHC – Mental Health & Dental/Dental Packets (Dawn Priest – Counselor & Alayna Mowry – PEP Staff member)
- Mommie & Me Smoking Cessation Program/Bottled water – (Mike Whitaker – PEP Staff member)
- Imagination Library/Books – (Kelly Brenneman, Executive Director, United Way)
- WIC Breastfeeding Support/Special Treat & Message – (Heidi Myers, WIC Breastfeeding Peer Helper)
- Gift Bags/Including many handmade baby items from Sew Special LLC & Newborns in Need – (Lillian Collins – WIC HP)

Finally, a very special thanks to ALL who willingly participated in and helped set up and clean up the event. Many positive responses were received by the WIC families.

COMMUNITY HEALTH CENTER – Lane Belangia, CEO

Lane Belangia explained that he has been preparing for the virtual on-site visit from HRSA. The site visit will take place December 8-10. An email will be sent out reminding everyone of the dates and inviting any of the board members who are interested, to attend an hour-long meeting with HRSA during the visit. Lane Belangia also thanked Lee Rhoades for his support.

No written report.

3.3. Health Commissioner

HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N

Julie Miller stated that she sent out information to the board members that they had requested about Covid related issues. She thanked the staff and stated that we would not be successful without the team that we have at KPH. She thanked Dianne Goodrich for assisting with contact tracing. There will be a Facebook Live video that begins at 6pm tomorrow, November 19. Julie will be speaking with Dr. Barry George to inform the public about what happens to the heart when affected by COVID. Julie also thanked Katie Hunter for completing the Permanent Appropriations.

I am in the office again this morning to participate in a call with Governor DeWine. We do this every Monday at 7:15am. Today's call has a different tone. All my colleagues and their workforce are tired, being overwhelmed with positive cases and unsure of how to get this virus under control. Here at Knox Public Health it is no different. About 10 of us worked all weekend on case investigation, contact tracing and answering our call line messages. We also worked on developing new protocols and processes to streamline all that we are doing with Covid cases. Thank you for your support and any advocacy that you can do on Covid prevention activities.

What else is happening:

- EH will have a couple of sewage variances for you to consider. Nate should provide a description of both of these prior to the Board meeting.
- We have completed the State Audit - thanks to Katie Hunter, Stacey Robinson and Zach Green. Thanks to those of you who participated in the Exit Interview.
- Katie has also worked hard to develop the permanent appropriations for next year which the Finance Committee has reviewed. Expect to see approval of the appropriations on the agenda for the meeting as well.
- The health insurance challenge will also be a reality for this year. After completing the health assessment/survey on all employees and discussing with the insurance broker we have decided to present to the Board the option of moving forward with the County insurance and considering a move next year. I would recommend that we not sign any agreement for more than 1 year. The budget that Katie has developed includes the additional cost for the new health insurance at the current premium coverage that the Board has so graciously covered.
- We did receive an additional approx. \$250,000 for Covid activities from the State. Of course, this is always welcome.

- I have not been able to work with Lane on the Health Center administration much due to Covid. I think I have been of some assistance in certain areas. I will be working on the Center's strategic plan - attempting to align the agency's Strategic Plan with the Health Center's.
- We will be doing another Facebook Live event this Thursday, 11/19 at 6p. Dr. Barry George will be joining me to talk about the impact of Covid on the heart and what folks should know about that.

Think that's it. Please reach out if you have any questions or concerns. I will plan to see you in person or on the screen this Weds. 11/18 at our BoH meeting.

Stay healthy and safe.

4. New Business

4.1.Finance

4.1.1. Income and Expense

Dr. Barry George made a motion to approve the income and expense report. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT OCTOBER 31, 2020							
FUND NAME	JAN. 1, 2020 BALANCE	OCTOBER REVENUE	YEAR-TO-DATE REVENUE	OCTOBER EXPEND.	YEAR-TO-DATE EXPEND.	OCTOBER 31, 2020 BALANCE	
District Health Fund							
801 - District Health Fund*	1,429,804.70	109,808.20	2,330,303.26	184,186.26	1,730,742.25	2,029,365.71	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	2,147.43	7,500.00	16,326.00	291.97	8,858.42	9,615.01	
806 - Food Service Fund	17,400.58	946.00	174,668.75	9,781.48	158,991.99	33,077.34	
807 - Private Water Fund	1,248.29	6,672.00	64,571.59	6,320.47	58,057.25	7,762.63	
809 - Sewage Program Fund	6,580.70	8,129.00	93,627.00	7,908.82	82,858.73	17,348.97	
810 - RV Park/Camp Fund	18.98	0.00	12,351.50	323.27	6,747.50	5,622.98	
Subtotal	27,395.98	23,247.00	361,544.84	24,626.01	315,513.89	73,426.93	
Special Revenue Funds							
819 - Solid Waste Fund	300.04	7,364.57	42,222.84	1,581.00	30,826.68	11,696.20	
Subtotal	300.04	7,364.57	42,222.84	1,581.00	30,826.68	11,696.20	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	21,387.79	21,147.31	251,013.56	20,688.28	252,210.06	20,191.29	
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	19,506.39	6,892.70	91,231.20	7,498.85	81,557.68	29,179.91	
812 - PHEP Grant Fund FY July 1 - June 30	7,876.33	13,195.44	92,244.19	3,646.68	65,189.94	34,930.58	
813 - MCH/MQ2 Grant Fund FY Oct. 1 - Sept. 30	59,943.78	8,550.00	26,800.00	907.63	24,343.84	62,399.94	
814 - Community Health Center Grant FY April 1 - Mar 31	60,089.46	271,383.44	2,246,417.11	219,450.52	2,044,568.39	261,938.18	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	4,319.88	2,921.06	90,659.39	9,788.45	89,979.27	5,000.00	
Subtotal	173,123.63	324,089.95	2,798,365.45	261,980.41	2,557,849.18	413,639.90	
TOTAL ALL FUNDS	1,630,624.35	464,509.72	5,532,436.39	472,373.68	4,634,932.00	2,528,128.74	

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants.

4.1.2. Transfers/Cash Advances – Resolution 2020-14

Barb Brenneman made a motion to approve Resolution 2020-14. Jeff Harmer seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, RPh, Jeff Harmer, Lee Rhoades, Barb

Brenneman, Barry George, MD, Diane Goodrich, Amanda Rogers, DVM, and EJ Pido in the negative; none. The motion was approved.

RESOLUTION 2020-14

General Fund

1. Transfer \$10,000 from 801.1510.50302 to 801.1510.50501

Community Health Center

1. Transfer \$20,000 from 814.1510.50101 to 814.1510.50501

General Fund

1. Transfer \$7,500 from 801.1510.50601 to 805.1510.41101

4.1.3. Approval of FY2021 permanent appropriations.

Lee Rhoades made a motion to approve FY2021 permanent appropriations. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

Jeff Harmer recommended that the FY2021 permanent appropriations be approved by recommendation of the Finance Committee.

4.2. Personnel

4.2.1. Approval to hire Catherine Hayes, Administrative Assistant, effective November 16, 2020.

Jeff Harmer made a motion to approve the hiring of Catherine Hayes, Administrative Assistant, effective November 16, 2020. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.2. Approval to hire Kelcy Pilotti, Certified Medical Assistant, effective November 16, 2020.

Barb Brenneman made a motion to approve the hiring of Catherine Hayes, Administrative Assistant, effective November 16, 2020. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approval of Participation Agreement for Overdose Detection Mapping Application Program (ODMAP) Between Washington/ Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) and Knox Public Health to report overdose incidents in real time, effective November 2, 2020 through November 2, 2025 for no monetary compensation.

Diane Goodrich made a motion to approve Participation Agreement for Overdose Detection Mapping Application Program (ODMAP) Between Washington/ Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) and Knox Public Health to report overdose incidents in real time,

effective November 2, 2020 through November 2, 2025 for no monetary compensation. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

Julie gave clarification that this is a data collection system that will look at overdose issues within the community and allows two different systems to compare data.

4.3.2. Approval of Healthy Food Retail Project MOU with Center of Hope in Knox County to implement a choice food pantry and affordable grocery store in Bladensburg, Ohio, effective December 1, 2020 through December 31, 2021 with a maximum \$1700 in CHC grant funds. Pending legal approval.

Barb Brenneman made a motion to approve Healthy Food Retail Project MOU with Center of Hope in Knox County to implement a choice food pantry and affordable grocery store in Bladensburg, Ohio, effective December 1, 2020 through December 31, 2021 with a maximum \$1700 in CHC grant funds. Pending legal approval. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.3.3. Approval of KPH Knox Out Tobacco and Volunteer Facilitator Memorandum of Agreement for the following Volunteers Facilitator's: Raemarie Oatman, Joanne Ferr, and Larry Hall, effective from November 18, 2020 through June 30, 2021, each facilitator paid a maximum of \$250.00/ volunteer. Paid for by Knox Out Tobacco funds.

Dr. Barry George made a motion to approve KPH Knox Out Tobacco and Volunteer Facilitator Memorandum of Agreement for the following Volunteers Facilitator's: Raemarie Oatman, Joanne Ferr, and Larry Hall, effective from November 18, 2020 through June 30, 2021, each facilitator paid a maximum of \$250.00/ volunteer. Paid for by Knox Out Tobacco funds. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.3.4. Approve participation agreement with the County Commissioners to participate in the health benefit, dental benefit, and vision benefit plan, with percentage of premiums paid as presented, effective January 1, 2021 through December 31, 2021.

Amanda Rogers, DVM made a motion to approve participation agreement with the County Commissioners to participate in the health benefit, dental benefit, and vision benefit plan, with percentage of premiums paid as presented, effective January 1, 2021 through December 31, 2021. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

Joyce Frazee worked with a local insurance agent to receive prices for other insurance plans if the agency decided to branch out from the county and brought in their own benefit plan. Quotes were received but due to time restraints, they were not able to compare details. It was the recommendation of the insurance agent to participate in the county commissioners benefits plan and to begin reviewing plans in July/August 2021. The finance committee recommended to keep the percentages that the board pays towards the employee's insurance premium the same since it has already been allocated in the permanent appropriations. The committee also recommended to review options next year for obtaining our own benefit plan. Julie explained that typically the agency reviews contracts with larger vendors every three years.

4.3.5. Approval of lease agreement with Knox Community Hospital to lease premises commonly known as 809 Coshocton Avenue, Suite C, Mount Vernon, OH, for a basic annual rent of \$1.00, effective January 1, 2021 through December 31, 2021.

Jeff Harmer made a motion to approve lease agreement with Knox Community Hospital to lease premises commonly known as 809 Coshocton Avenue, Suite C, Mount Vernon, OH, for a basic annual rent of \$1.00, effective January 1, 2021 through December 31, 2021. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.3.6. Approval of Project Agreement with Bryant Brothers Creative (BBC) for a new logo design, with a maximum cost of \$5,000, effective, January 18, 2021 through March 1, 2021.

Amanda Rogers, DVM made a motion to approve Project Agreement with Bryant Brothers Creative (BBC) for a new logo design, with a maximum cost of \$5,000, effective, January 18, 2021 through March 1, 2021. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4. Board Approvals

4.4.1 Approval to open a new full-time Dental Assistant position in the Knox County Community Health center.

Lee Rhoades made a motion to approve the opening of a new full-time Dental Assistant position in the Knox County Community Health center. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.4.2. Accept Coronavirus Response Supplemental Funding from ODH in the amount of \$251,278.

Jeff Harmer made a motion to accept Coronavirus Response Supplemental Funding from ODH in the amount of \$251,278. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.5. Board Information/Discussion (Non-action items)

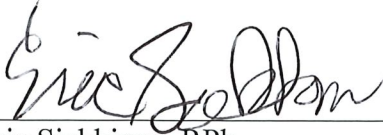
Health Commissioner and/or CHC CEO approved/signed the following:

- Contract with Knox Community Hospital to provide a Medical Director for the Board, effective January 1, 2021 through December 31, 2021 for \$1,250 quarterly with a yearly maximum of \$5,000.
- Contract with Knox Community Hospital to provide Medical Services through Certified Nurse Practitioners, effective January 1, 2021 through December 31, 2021 for \$58.00/ hr with a maximum of \$194,000/ year.
- Contract with the Village of Danville for the installation of an outdoor drinking fountain at Mohican Valley Trailhead, effective January 1, 2021 through December 31, 2021, not to exceed \$5000.
- Amended MOU with The Center for Individual & Family Services, Inc., DBA Catalyst Life Services for sign language interpretation effective August 12, 2019 until terminated, not to exceed \$3,000 annually.

5. Adjournment

Being no further business, Lee Rhoades made a motion to adjourn the meeting. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:30 p.m.



Eric Siekkinen, RPh
Board President



Julie Miller, R.N., M.S.N.
Health Commissioner