

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

Board Members:	Staff:	Zoom:
Jeff Harmer, President	Zach Green, Health Commissioner	
Jason Whaley, President Pro-Tem	Nathan Overholt, EH Director	
Amanda Rogers, DVM	Joyce Frazee, HR Director	
Eric Siekkinen	Katie Hunter, Fiscal Director	
Barb Brenneman	Nan Snyder, Clinical Director	
Barry George, MD	Stacy Gilley, BH Director	
	Deanar Sylvester, QI Director	
	Kaitlyn Hamm, Dental Director	
	Anggie Khalil, Executive Admin Asst	
	Shauna Schacht, Health Center CEO	
	Anthony Bowersock, Accreditation & Program Coordinator	
	Tina Cockrell, PHEN Director	
	David Hatley, Epidemiologist	
Absent:		
Diane Goodrich	Cyndie Miller, WIC Director	
Megan Rice		
Guest:		

## 1. Convention

### 1.1. Call to Order

Jeff Hamer called the meeting to order at 6:33 PM

### 1.2. Acceptance of Agenda

Eric Siekkinen made a motion to accept the agenda. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

### 1.3. Approval of minutes for February 19, 2025

Eric Siekkinen made a motion to approve the minutes for February 19, 2025. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

### 1.4. Approval of Bills

Jason Whaley made a motion to approve the bills. Eric Siekkinen seconded the motion; in the negative: none. The motion was approved.

**1.5. Public Participation - none**

**2. Hearings/Readings/Regulations**

- 2.1.** Approval of Resolution #2025-03 to Authorize Nathan Overholt, EH Director, to apply for, accept and enter into a water pollution control loan fund agreement on behalf of the Knox County General Health District of Knox County for the repair and replacement of home sewage treatment systems.

Eric Siekkinen made a motion to approve Resolution #2025-03 to Authorize Nathan Overholt, EH Director, to apply for, accept and enter into a water pollution control loan fund agreement on behalf of the Knox County General Health District of Knox County for the repair and replacement of home sewage treatment systems. Jason Whaley seconded the motion; on roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Siekkinen, Barb Brenneman, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

- 2.2.** Approval of Resolution #2025-04 to Authorize the Establishment of a Public Health Ethics Committee.

Jason Whaley made a motion to approve Resolution #2025-04 to Authorize the Establishment of a Public Health Ethics Committee. Barb Brenneman seconded the motion; on roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Siekkinen, Barb Brenneman, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

**3. Special Reports**

**3.1. Board Report**

- Jeff Harmer reported that he has spoken with Mayor Matt Starr and that he has appointed a new board member and that they should be joining us next month.

**3.2. Health Commissioner - Zach Green**

- Legislative updates:
  - HB 96: State Budget Bill
    - Overall, Public Health is in good standing order w/this bill
      - Tobacco cessation, state lab (wastewater), School Based Health Centers, and Children vision programs.
    - CMS cuts to the 340b program is a critical threat
      - Ohio Association of CHCs taking the lead
  - SB 57 Cannabis Taxation
    - Passed by Senate and now on House floor
      - House is looking to introduce their own version FYI
  - Local Legislators Meeting (Lear, Hines, & Brenner)
    - Written testimony provided in opposition to the 340b program

- HB96 language opposing increase in cost for burial permits
  - Rep. Lear has requested testimony at the State House
    - HB 28: Opposing abolishing of replacement levies
- 2024 Annual report has been uploaded into the shared drive for your review
  - Kudos to our PR team!
- Facilities:
  - Downtown Development
    - Draft Master Plan pending update from Sol Harris-Day
    - Capital Campaign Board Training slated for the month of May
- School Based Health Center - Centerburg
  - Acute/Urgent Telehealth: Workshop March 20th
  - Business plan projected to be completed by June 2025
    - We will apply for implementation dollars from ODH SFY26
- Strategic Plan Update
  - KANE Learning workshops FY25
    - Bring your “A” game, communication styles & skills, coaching & feedback, and conflict resolution.
  - Compensation & Classification
    - Clemans Nelson is in the board folder for review
  - Need to establish a Capital Campaign Committee w/Board Members
    - Cramer & Associates - Partners in Philanthropy
- Seasonal Illness:
  - Influenza, Norovirus, RSV, COVID are starting to decline
    - Per wastewater, provider reports, and hospitalizations
- On The Horizon:
  - Emotional Health Forum April 29th starting at 6pm
    - Open to the public. Four partner agencies have currently committed to be part of the professional panel.

#### **4. New Business**

##### **4.1. Finance**

##### **4.1.1. Revenue and Expenses**

Eric Siekkinen made a motion to approve the Revenue and Expenses. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

##### **4.1.2. Approval of FY26 Budget**

Eric Siekkinen made a motion to approve the FY26 Budget. Barry George, MD, seconded the motion; in the negative: none. The motion was approved.

##### **4.1.3. Resolution 2025-05, transfers and advances**

Eric Siekkinen made a motion to approve Resolution #2025-05, transfers and advances. Jason Whaley seconded the motion; on roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Siekkinen, Barb Brenneman, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

- 4.1.4.** Accept the HRSA Notice of Award, 5H80CS30716-09-00 in the partially funded amount of \$506,100.00 for the Health Center 330 Grant with a project period of April 1, 2025 through March 31, 2026.

Amanda Rogers, DVM made a motion to accept the HRSA Notice of Award, 5H80CS30716-09-00 in the partially funded amount of \$506,100.00 for the Health Center 330 Grant with a project period of April 1, 2025 through March 31, 2026. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**4.2. Personnel**

- 4.2.1.** Approval to hire Harlow Walker, LPC, effective March 31, 2025.

Barb Brenneman made a motion to approve the hire of Harlow Walker, LPC, effective March 31, 2025. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**4.3. Contracts**

- 4.3.1.** Approval of the agreement with Clemans Nelson for consulting services, effective date of signing for one year with an estimated cost not to exceed \$32,525.

Eric Siekkinen made a motion to approve the agreement with Clemans Nelson for consulting services, effective date of signing for one year with an estimated cost not to exceed \$32,525. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

- 4.3.2.** Approve the FQHC 340B Compliance Coordinator to manage the Knox County Community Health Centers 340B program, effective March 19, 2025 through March 18, 2026, with a monetary of \$4,950 per month and maximum of \$66,000 per year.

Barry George, MD, made a motion to approve the FQHC 340B Compliance Coordinator to manage the Knox County Community Health Centers 340B program, effective March 19, 2025 through March 18, 2026, with a monetary of \$4,950 per month and maximum of \$66,000 per year. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**4.4. Board Reorganization**

**4.4.1. Election of Officers**

Eric Siekkinen made a motion to retain Jeff Harmer as President and Jason Whaley as Pro-tem. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

**4.4.2. Approval of Board of Health meeting schedule - Day and Time, April FY25 - March FY26.**

Amanda Rogers, DVM made a motion to approve the Board of Health meeting schedule for the third Wednesday of each month at 6:30 pm for April FY25 - March FY26. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**4.4.3. Approval of Board of Health member's compensation per meeting and travel reimbursement.**

Jason Whaley made a motion to increase the member's compensation per meeting and travel reimbursement to \$50.00. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

**4.4.4. Approval of Board Committees: Workforce Development, Finance and Performance Management.**

Jeff Harmer made a motion to table Board Committees: Workforce Development, Finance and Performance Management. Submit your request by the next meeting scheduled for Wednesday, April 16, 2025.

**4.5. Board Approvals**

**4.5.1. Approve the out of state travel for Morgan Meleca and David Hatley to attend the NACCHO IPC to meet with mentor site in Fairfax, Virginia from March 9-11, 2025 with an estimated cost not to exceed \$2,000 for travel and hotel fees.**

Barb Brenneman made a motion to approve the out of state travel for Morgan Meleca and David Hatley to attend the NACCHO IPC to meet with mentor site in Fairfax, Virginia from March 9-11, 2025 with an estimated cost not to exceed \$2,000 for travel and hotel fees. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

- 4.5.2.** Approve the out of state travel for Shauna Schacht to attend the National Committee for Quality Assurance conference in Baltimore, MD from April 6-8, 2025 with an estimated cost not to exceed \$2,300 for airfare, hotel and conference fees.

Barb Brenneman made a motion to approve the out of state travel for Shauna Schacht to attend the National Committee for Quality Assurance conference in Baltimore, MD from April 6-8, 2025 with an estimated cost not to exceed \$2,300 for airfare, hotel and conference fees. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

- 4.5.3.** Approve the out of state travel for Morgan Meleca, David Hatley and Tina Cockrell to attend the Society of Public Health Education conference in Long Beach, CA from April 15-19, 2025 with an estimated cost not to exceed \$7,500 for airfare, hotel and conference fees.

Barb Brenneman made a motion to approve the out of state travel for Morgan Meleca, David Hatley and Tina Cockrell to attend the Society of Public Health Education conference in Long Beach, CA from April 15-19, 2025 with an estimated cost not to exceed \$7,500 for airfare, hotel and conference fees. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

- 4.5.4.** Approve the out of state travel for Deanar Sylvester to attend the Azara 2025 Annual User Conference in Boston, MA from April 28 - May 1, 2025 with an estimated cost not to exceed \$4,600 for airfare, hotel and conference fees.

Barb Brenneman made a motion to approve the out of state travel for Deanar Sylvester to attend the Azara 2025 Annual User Conference in Boston, MA from April 28 - May 1, 2025 with an estimated cost not to exceed \$4,600 for airfare, hotel and conference fees. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

- 4.5.5.** Approve the out of state travel for Natasha Lester and Tina Cockrell to attend the National Conference on Aging in Arlington, VA from May 28-30, 2025 with an estimated cost not to exceed \$5,000 for airfare, hotel and conference fees.

Barb Brenneman made a motion to approve the out of state travel for Natasha Lester and Tina Cockrell to attend the National Conference on Aging in Arlington, VA from May 28-30, 2025 with an estimated cost not to exceed \$5,000 for airfare, hotel and conference fees. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

- 4.5.6.** Adopt the 2025 Knox Public Health fee schedule, which includes the Knox County Community Health Center fees and Sliding Fee Schedule.

Jason Whaley made a motion to adopt the 2025 Knox Public Health fee schedule, which includes the Knox County Community Health Center fees and Sliding Fee Schedule. Eric Siekkinen seconded the motion; in the negative: none. The motion was approved.

## **5. Board Information (Non-Action Items)**

- Health Commissioner/CHC CEO approved/signed the following:
  - Approval of the contract with Let's Grow! - Doing business with AloNovus for digital advertising effective March 5, 2025.
  - Approval of the Contract with TjohnE Productions Inc for Think Fast Interactive programs effective February 12, 2025 for a monetary amount of \$2,700.
  - Renewal lease agreement with New Directions for a Behavioral Health Counseling office, (Suite M7) with the Knox County Community Health Center for a monetary value \$500/month not to exceed \$6,000/year, effective April 1, 2025 through March 3, 2026.
  - MOU with the Licking county Health Departments' (LCHD) Regional Prevention and Linkages to Care Collaborative (RL) Program for monetary support to facilitate the RL Program effective upon signatures through August 31, 2025.
  - Renewal lease agreement with Holly Jackson/Gifted HHands Reflexology to occupy 200 square feet at the Danville Medical clinic for \$200 per month effective March 1, 2025 through February 28, 2026.
  - Amendment to the personal contract for Dr. Melissa Meier to increase the amount to not to exceed \$120,000 effective February 19, 2025.
  - Two year agreement with MGMA Organization Membership for \$9,000 effective March 06, 2025 through March 05, 2027.
  - Agreement with National Association of County and City Health Officials to provide certain goods and/or services to NACCHO and agrees to pay an amount not to exceed \$90,000 effective January 22, 2025 through June 30, 2025.
  
- Leadership Team - See Appendix A

## **6. Executive Session**

At 7:31pm, Eric Siekkinen made a motion to go into executive session for personnel. Amanda Rogers, DVM seconded the motion; on roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Siekkinen, Barb Brenneman, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

At 7:40p, Eric Siekkinen made a motion to return to regular session. Amanda Rogers, DVM seconded the motion; on roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Siekkinen, Barb Brenneman, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

## **7. Adjournment**

With no other business Eric Siekkinen made a motion to adjourn the meeting. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 7:42pm

---

Jeff Harmer, President

---

Zach Green, Health Commissioner

## **Appendix A**

### **Leadership Report to the Board of Health**

**MARCH 2025**



**HEALTH COMMISSIONER - Zach Green**

- Legislative updates:
  - HB 96: State Budget Bill
    - Overall, Public Health is in good standing order w/this bill
      - Tobacco cessation, state lab (wastewater), School Based Health Centers, and Children vision programs.
    - CMS cuts to the 340b program is a critical threat
      - Ohio Association of CHCs taking the lead
  - SB 57 Cannabis Taxation
    - Passed by Senate and now on House floor
      - House is looking to introduce their own version FYI
  - Local Legislators Meeting (Lear, Hines, & Brenner)
    - Written testimony provided in opposition to the 340b program
    - HB96 language opposing increase in cost for burial permits
    - Rep. Lear has requested testimony at the State House
      - HB 28: Opposing abolishing of replacement levies
- 2024 Annual report has been uploaded into the shared drive for your review
  - Kudos to our PR team!
- Facilities:
  - Downtown Development
    - Draft Master Plan pending update from Sol Harris-Day
    - Capital Campaign Board Training slated for the month of May
- School Based Health Center - Centerburg
  - Acute/Urgent Telehealth: Workshop March 20th
  - Business plan projected to be completed by June 2025
    - We will apply for implementation dollars from ODH SFY26
- Strategic Plan Update
  - KANE Learning workshops FY25
    - Bring your “A” game, communication styles & skills, coaching & feedback, and conflict resolution.
  - Compensation & Classification
    - Clemans Nelson is in the board folder for review
  - Need to establish a Capital Campaign Committee w/Board Members
    - Cramer & Associates - Partners in Philanthropy
- Seasonal Illness:
  - Influenza, Norovirus, RSV, COVID are starting to decline
    - Per wastewater, provider reports, and hospitalizations
- On The Horizon:
  - Emotional Health Forum April 29th starting at 6pm
    - Open to the public. Four partner agencies have currently committed to be part of the professional panel.

**FISCAL DIRECTOR – Katie Hunter**

- **Resolution 2025-03**

- Funds were transferred within the General Fund for travel and training. Training includes Kane Learning for Leadership, Human Resource Training and required training for the NACCHO IPC Grant.
- The Mobility Management grant transferred funds into advertisement in order to expense grant funds accordingly.
- Drug Free Communities transferred funds to supplies in order to purchase additional supplies for the grant.

SUMMARY OF BILLS February 2025	
FUND	AMOUNT
801 - General Fund	19,874.54
806 - Food Service Fund	395.55
807 - Private Water Fund	1,955.47
808 - WIC Grant	178.51
809 - Sewage Program Fund	454.74
811 - Creating Healthy Communities Grant	-
812 - Public Hlth Emergency Preparedness Grant	-
814 - Community Health Center Grant	183,346.27
820 - ODH Grants	7,298.39
821 - Mobility Management	715.92
830 - Drug Free Communities	4,440.40
<b>Total</b>	<b>\$218,659.79</b>
<b>THEN &amp; NOW</b>	
814 - Community Health Center Grant	75,552.27
820 - ODH Grants	7,298.39
<b>Total</b>	<b>\$82,850.66</b>

**Shanea Mantel Health Center Finance Report:**

The total revenue for the month of February is \$2,008,484.55, of which \$315,144.57 is fees for service. This is a 12% decrease from January's fees for service of \$357,093.23.

Included in revenue for February:

- \$47,713.72 Medicaid Wrap
- \$7,735.18 Immunization Revenue
- \$1,529,546.07 2023 Cost Report

- \$3,178.37 Danville Health Center
- \$40,699.72 Danville Dental
- \$19,292.07 Moore Family Practice
- \$1,529,375.91 Main-Knox County Community HC
- \$17,116.80 CPC (Comprehensive Primary Care)
- \$10,736.00 OPCWI (Ohio Primary Care Workforce Initiative)

Grant revenue totals \$100,370.91:

- \$84,350.00 Main Health Center Grant
- \$13,979.20 Quality Improvement
- \$2,041.71 School Based Health Center Grant

As of February, 2025:

Project Income: \$1,908,133.64

- 340B Park Account Ending Balance: \$124,710.36
- County Fund Balance: \$3,096,493.34
- Cash on Hand 6.0 Month

Health Center expenses for February totaled \$537,110.39, a 22% decrease from January's \$689,551.51 expenses. Salaries and related costs, such as PERS, Unemployment/Medicare, Insurance, and contracted personnel included in professional services (50305), made up 72% of the expenses for the Health Center in February.

Aging receivables (total AR) for February total \$757,064.63. This is an increase of 6% from January's AR of \$714,345.97.

**HUMAN RESOURCES DIRECTOR – Joyce Frazee**

- NEW HIRE
  - Harlow Walker, Licensed Professional Counselor, effective March 31, 2025
- The BOH Personnel Committee reviewed three proposals for the Classification & Compensation study. They selected the Clemons Nelson proposal to present to the Board for consideration and approval. The proposal and supporting documents for a one-year retainer are available in the BOH folder.

#### **ENVIRONMENTAL HEALTH DIRECTOR – Nate Overholt, RS**

- KPH was awarded \$75,000 in Water Pollution Loan Control Funds through the Ohio Environmental Protection Agency for the repair/replacement of failing household sewage treatment systems for owner/occupied residents who qualify. Passing the resolution is the first step in the contractual process with OEPA to have the funds released to utilize in May 2025.

#### **PUBLIC HEALTH EDUCATION AND NURSING DIRECTOR – Tina Cockrell**

- **Accreditation** - Ethics committee members have been identified and notified of their first meeting there will be 12 members representing all divisions of the agency.
- **CPR** - Provided community CPR training on March 14 the session did fill up, plan to continue to provide this service on a monthly basis as needed from the community.
- **Cribs for Kids** - provided 4 cribs in January.
- **Epidemiology** - On the agenda will be out of state travel that occurred over the weekend of 3/9/2025-3/11/2025. This was due to the NACCHO grant awarded and approved last month. Staff were able to travel to visit the mentor site to learn more about best practices for infection control with long term care facilities. A great opportunity to bring the practices back to Knox County. Additionally the 2024 Epidemiology Report is available and will be presented for approval. Also on the agenda is approval for out of state travel in April for David Hatley, Tina Cockrell and Morgan Meleca to attend the SOPHE conference. This is also a project of the APIC NACCHO grant to increase knowledge and access to best practices surrounding infectious disease.
- **Drive to Succeed** - 88 students assisted as of 1/8/2025 have added additional driving schools to accommodate the increase in students and expand reach to serve surrounding communities. These are on the agenda and include Driving Schools of Ohio and Confident Driving Academy
- **Director of Nursing** - Bingocize program started March 10 in Fredericktown and Bladensburg. This evidence based program helps to increase strength and reduce falls among seniors.
- **Safe Communities**- Upcoming events include CarTeens March 29, Coffee with a Cop at the Station Break April 8, MVHS Thinkfast program May 14 the contract was approved by Safe Communities Grant coordinator, our legal and signed by HC.
- **Mobility Management** - Referred 7 riders and provided 17 outreach training sessions in January. Will be presenting information about the program to County Commissioners and to Mount Vernon City Council members.

- **Creating Healthy Communities(ChC)-** Seeking applicants for the Teen Garden Project Coordinator. The Workplace Wellness walking challenge is accepting participants.
- **CHA Coordinator** - Actions for the community health improvement plan continue. A behavioral health forum will be held in April with community partners to engage and learn about services for behavioral health. Workgroups are actively working towards objectives to improve transportation and homelessness.
- **Drug Free Communities** - Hidden in Plain Sight education was provided to MVMS educators March 13. A presentation of HIPS will be given at the Ohio Police Juvenile Officers Conference on August 7 in Athens. The group is completing strategic planning and names have been identified to update KSAAT a vote will be taken in April.
- **Project Dawn** - 52 Narcan were distributed to the community in January and February. All staff will be trained to use Narcan in their annual CPR training and have access to education using the Relias system.
- **Complex Medical Help (CMH)** - Case load just over 200 children. Completed six home visits.
- **Public Relations** - Ads went live at the BMV, billboards are located outside of Danville and on State Route 13. Sitemapping has been completed for the new website and we are currently entering the design stage of the new website. KPH social media 86 posts reaching 30,087 with 1,726 engagements. HC social media 57 posts reaching 3,777 with 388 engagements. The difference is the number of followers for each page. Food inspections, human resources and health center remain the top 3 pages of the website visited. The annual report is available in folders for review.
- **Senior Health and Wellness/Community Health Worker (CHW)-** Completed application for Knox County Senior Levy Funding waiting to hear award. 35 patients served in January and February. 36 home visits, 3 phone visits, 2 homebound vaccines, 103 individuals reached through Bingosize and BP outreach services. A request for out of state travel will be on the agenda for Natasha Lester and Tina Cockrell to attend the Aging Conference in Virginia in May.
- **Grief Recovery Method-** Three members of staff are certified in GRM on the agenda is the approval of the fee schedule for this program. The online version costs are set by the Grief Recovery Institute and we are unable to make any changes; however, in person services can be adjusted to meet the needs of our community. GRM is an evidence based practice providing individuals with actionable steps to relieve the grief we carry and restore hope.

**WIC DIRECTOR – Cyndie Miller, RD, LD, CLC**

- Knox County WIC initial caseload for February 2025 is 796, a decrease of 6 from January 2025 due to decreased appointments (holiday and All Staff meeting and cancelations due to participant illness and weather conditions.
- Knox County WIC's breastfeeding initiation rate for February has increased from 60.89% to 63.91%

- Bi-weekly calls with State WIC continue. Availability of Enfamil Prosobee (Soy) formula has remained stable. Enfamil Elecare issuance amounts have increased statewide, requiring increased production levels resulting in a short-term availability issue.
- Susan Hurley has been designated as our Breastfeeding Coordinator. She and Heidi Myers (Breastfeeding Peer) attended the Knox County Breastfeeding Network meeting in February, to begin planning for BAM (Breastfeeding Awareness Month in August) with our community partners.
- National Nutrition Month (NNM) plans are underway with the theme "Food Connects Us." We have collaborated with our local Snap-Ed program to create weekly videos including recipe demos. These are posted weekly on our Knox County WIC Ohio FB page. Shout out to those involved in our NNM programming: Megan Barclay and Jackie Stable created our NNM bulletin board; Susan Hurley, Wendy Sullins, and Heidi Myers tasked with creating our end of month special prize drawings; Heidi Myers and Megan Barclay tasked with the creation of our weekly themed postings on FB; a special thank you to PR for adding NNM info to KPH TV screens for all locations and designing/printing weekly themed banners for our bulletin board! Logan Schofield and Cyndie Miller participated in a monthly KPH radio spot. View NNM video links available to date:
  - Week #1      Celebrate Mardi Gras      Jambalaya Recipe  
<https://mediasite.osu.edu/Mediasite/Play/dc101fd7a93f4ceea98759a781258def1d>
  - Week #2      "Thyme Savers"      Skillet Lasagna  
<https://mediasite.osu.edu/Mediasite/Play/48d813e06cd74a638cbd0ea19fc3f9691d>
  - Week #3      Get Your Green On      Green Smoothie  
Pending approval – will share video next month
  - Week #4      Spring into Cooking with Veggies      Roasted Vegetables  
Pending approval – will share video next month

### **COMMUNITY HEALTH CENTER DIRECTOR – Shauna Schacht, Health Center CEO**

#### **Staff**

- **Actively recruiting for four open positions (nurse practitioner, dental hygienist, patient service representative and clinical supervisor). The NP position has a solid candidate pool and I am confident we will be able to select a final candidate by next meeting.**

## Financial

- Fee-for-service revenue had a decrease in February compared to January. The trend is proportional to the number of encounters (see operations notes). Our expenses were typical except for rent in which we booked backpay.

## Operations

- February encounters/visits are down 289 from January, and 318 from February 2024. We experienced a string of provider illness which resulted in cancelled appointments.
- Operations is beginning to research new provider productivity models (primarily wRVUs) which will allow us to set targets for both encounters and financials in medical and BH.

## Clinical Quality

- Implementation of standing orders has begun
- 3 value-based care “focus measures” for 2025. A multi-year strategy with this agenda will allow us to be well positioned as a high revenue generating entity in our value-based care programming.

## CLINICAL DIRECTOR – Nan Snyder, RN

- **2025:** (Please note there was an error in the February KPH Board report the numbers listed were for January 2025 )  
**1,332 individual medical clients served in February**  
**1,515 appointments completed out of 1,956 scheduled (77%)**  
**124 total no-shows (6%)**

Visit Status	Patient Count	% (Patient Count)	Visit Count	% (Visit Count)
CANC : Cancelled	125	8%	132	7%
CANC R/S : PT Cancels and Reschedules	79	5%	81	4%
CHK : Checked Out	1332	87%	1515	77%
N/S : No-Show	118	8%	124	6%
PROV CANC : Cancelled due to provider	97	6%	104	5%
<b>Summary</b>	<b>1,536</b>		<b>1,956</b>	<b>100%</b>

- **2024:**



**1,248 individual medical clients served in February**  
**1,436 appointments completed out of 1,793 (80%)**  
**81 total no-shows (5%)**

Visit Status	Patient Count	% (Patient Count)	Visit Count	% (Visit Count)
CANC : Cancelled	134	9%	144	8%
CANC R/S : PT Cancels and Reschedules	84	6%	84	5%
CHK : Checked Out	1248	86%	1436	80%
N/S : No-Show	81	6%	81	5%
PROV CANC : Cancelled due to provider	47	3%	48	3%
<b>Summary</b>	<b>1,447</b>		<b>1,793</b>	<b>100%</b>

- Ever wonder how many telephone calls our patient service reps handle?

**February 2025**

Mt Vernon Health Center (MVHC)	1,841	Danville Medical Center	489
Upper Gilchrist Rd. (Main)	683	Knox County Dental (Danville Dental)	209
Walk-In Clinic	247	<b>TOTAL</b>	<b>3,570</b>
BH of MVHC	101		

- We have implemented a proactive approach in response if there is a positive measles case in the area. The Ohio Department of Health (ODH), has an established plan for immunization availability for our VFC and 317 patients. Additionally, each of our locations currently has vaccines available for privately insured patients, with the capability to receive additional doses within two days if needed. Our infectious disease staff remains vigilant, always ensuring clear and timely communication.

#### **BEHAVIORAL HEALTH DIRECTOR - Stacy Gilley, LISW-S**

- **Paul Hart Ruthenbeck, LCDCIII**, reports: I met with Alice Teal Senior Director of Wellness and Holly Baker Associate Director of Counseling from Kenyon College on 2/14/2025 to discuss ways in which The Health Center could provide services for students dealing with substance use disorders. Both Alice and Holly were very receptive to looking at ways to better serve Kenyon students.



- **Chris Remy, LISW-S**, reports: Last week I was able to discharge two elementary age clients successfully. Both had been coming to therapy between 9 months and a year. Both had issues with behavioral problems at school and anger issues at home. Both clients worked hard in therapy and were able to successfully reduce problematic behaviors to a point that therapy was no longer needed at this time.
- **Bailey Sapp, MSW/LSW**, reports: For the last few months, this clinician has been working with a male client in his early sixties who has been in and out of therapy for much of his life, but has struggled to follow through with services. Client has a significant trauma history of abuse, illness, and loss, which has led him to self-medicate and cope through excessive use of alcohol for the last twenty-five years or so. Due the pandemic, client lost his employment and housing, which ultimately contributed to a major depressive episode that resulted in him reengaging in supportive services here at the Knox Health Center. Client has since obtained social security, food assistance, mental/behavioral health therapy, SUD counseling, and is connected with housing resources within the community to support him in reestablishing stability. Recently, client made the difficult decision to enter a ninety-day rehabilitation center to address his alcohol use disorder and gain the necessary skill to not only become sober, but work towards recovery, and reports that he is having an excellent experience. Client intends to continue to participate in services once he completes the rehabilitation program, and has expressed that he might not have taken these steps had he not been connected with the Knox Health Center.
- **Lauren Sanders, LISW-S**, reports: I had a new client that has had services in Newark in the past. She used to use substances but has not for many years, however she continues to be labeled and thus not be cared for as a person/get the services she needs. She saw our dental services who referred her to the BH department. She explained, in tears, that she has never felt seen and cared for as a person by professionals the way that our agency has. I was able to refer her to Lillian, Jordan, and got her on Kristina's schedule for EMDR within a week!
- **FEBRUARY 2024**

Monthly Total Checked-Out ALL	512	70.04%
Monthly Total No Show ALL	31	4.24%
Monthly Total Cancelled ALL	90	12.31%
Monthly Total Cancelled Rescheduled ALL	67	9.17%
Monthly Total Provider Cancelled ALL	31	4.24%
Monthly Total Encounter ALL	731	100.00%

- FEBRUARY 2025**

Monthly Total Checked-Out ALL	485	71.64%
Monthly Total No Show ALL	27	3.99%
Monthly Total Cancelled ALL	58	8.57%
Monthly Total Cancelled Rescheduled ALL	71	10.49%
Monthly Total Provider Cancelled ALL	36	5.32%
Monthly Total Encounter ALL	677	100.00%

**QUALITY DIRECTOR - Deonar Sylvester, RN**

- UDS

**February 2025**

**(January)**

MEASURE	RESULT	RESULT
① Childhood Immunization Status (CMS 117v12)	0.0%	0.0%
① Child Weight Assessment / Counseling for Nutrition / Physical Activity (CMS 155v12)	49.6%	52.1%
① BMI Screening and Follow-Up 18+ Years (CMS 69v12)	84.9%	84.6%
① Depression Remission at Twelve Months (CMS 159v12)	10.5%	7.9%
① Screening for Depression and Follow-Up Plan (CMS 2v13)	86.6%	87.7%
① Tobacco Use: Screening and Cessation (CMS 138v12)	56.0%	58.5%
① Colorectal Cancer Screening (CMS 130v12)	19.7%	19.7%
① Cervical Cancer Screening (CMS 124v12)	22.3%	22.6%
① Breast Cancer Screening Ages 50-74 (CMS 125v12)	44.4%	46.1%
① Hypertension Controlling High Blood Pressure (CMS165v12)	82.8%	84.9%
① Statin Therapy for the Prevention and Treatment of Cardiovascular Disease (CMS 347v7)	70.7%	73.4%
① Diabetes A1c > 9 or Untested (CMS 122v12)	31.1%	28.7%
① IVD Aspirin Use (CMS 164v7.2)	79.4%	65.0%
① HIV Screening (CMS 349v6)	8.8%	8.9%
① HIV and Pregnant	0.0%	0.0%
① HIV Linkage to Care	0.0%	0.0%
① Dental Sealants for Children between 6-9 Years (CMS 277v0)	41.9%	23.8%

Although we will continue to track and monitor all 17 measures for UDS reporting, Value Based Care, and Medicare Shared Savings Programs, in 2025 there will be 3 Focus measures we will strive to do excel in:

- Colorectal Cancer- Current: 20.1% Goal-> 50%
- Cervical Cancer- Current: 21.7% Goal -> 58%
- Childhood BMI- Current: 51% Goal -> 80%

**Risk Management-**

- There have been 10 incidents reported, with no complaints or grievances filed from 01/01/2025 - 02/27/2025.

- 8 of the 10 incident reports were misfiled documents. Actions taken required those documents to be un-reviewed, and moved to the correct chart. This is an ongoing problem we will continue to monitor for any patient privacy violations.
- 1 incident reported a patient falling into the wall.
- 1 incident reported a patient transported via EMS to the emergency room.

### Lillian Collins- Patient Care Navigator

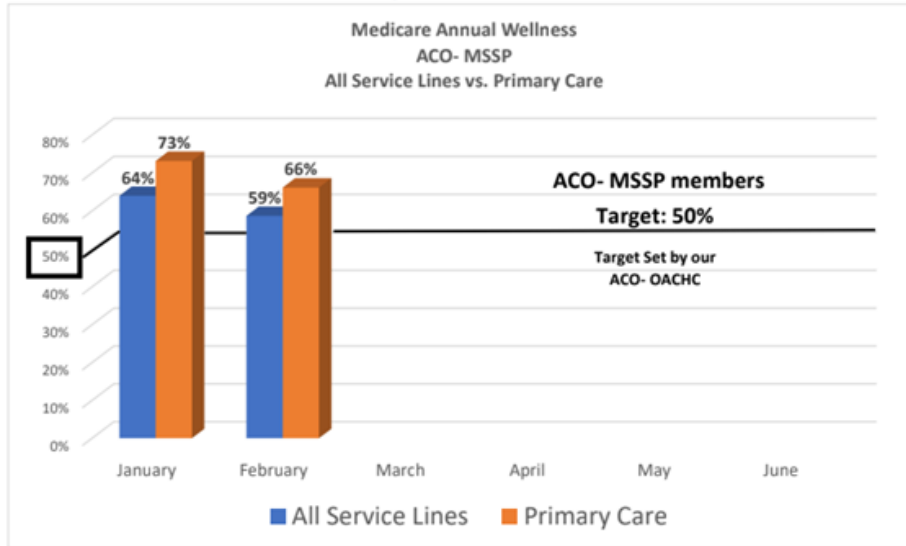
In the month of February, I had 45 contacts with 34 different patients. I received 25 referrals (up from 15 referrals in January)!

Reasons for referrals:		Assist with Resources:	
Medicaid	9	Medicaid applications	4
Finances	3	KAT list (free rides to/from HC's)	3
Produce Rx program	3	KAT rides scheduled	1
Transportation	2	NET application (Non Emergency Transport) program through Medicaid/KAT	1
Senior resources	1	Licking co transportation to get to HC appointment	1
Sliding Fee scale	1	Ohio Prevent Blindness application	1
Heating bill	1	Domestic Violence victim financial aid	1
Housing	1	HEAP (Home Energy Assistance Program) application	1
Ohio Prevent Blindness	1	Smart Recovery support groups	1
Dental insurance	1	Senior Wellness program (Natasha)	1
Prescription cost	1	Behavior Health waitlist	1
Diabetic snacks	1	Health Center appointment scheduled	1
Recovery support groups	1	Diabetic snacks	1

I gave out 17 sets of produce vouchers totaling \$960 (15 sets of \$60, 2 sets of \$30). Patients continue to appreciate the Produce Rx Program and with the addition of Don Leo's Market as a vendor, it increases Danville residents' access to fresh fruit and vegetables.

### Tara Mertler- Population Health Navigator

### Medicare Annual Wellness Update:



Tara reported to the QI Committee, on our top 5 Quality Measures for 2024: Diabetes A1c, Statin Therapy, Cervical Cancer, Colorectal Cancer and Dental Sealants for children between 6-9 years old. 4 of the 5 focus measures have improved from 2023 to 2024; while noting a slight elevation in Diabetes A1c, which is the opposite from the preferred direction, (lower is better).

Quality Measure	2023 results	Performance	2024 YTD (Through DEC 31)	Target
<a href="#">Diabetes A1c &gt; 9 or Untested (CMS 122v12)</a>	28.60%	↑ 0.3%	28.90%	30% or Below
<a href="#">Statin Therapy for the Prevention and Treatment of Cardiovascular Disease (CMS 347v7)</a>	68.80%	↑ 1.2%	70.00%	80.00%
<a href="#">Cervical Cancer Screening (CMS 124v12)</a>	12.90%	↑ 6.8%	19.70%	58.00%
<a href="#">Colorectal Cancer Screening (CMS 130v12)</a>	10.10%	↑ 5.4%	15.50%	50.00%
<a href="#">Dental Sealants for Children between 6-9 Years (CMS 277v0)</a>	71.26%	↑ 12.07%	83.33%	80.00%

**DENTAL DIRECTOR - Kaitlyn Hamm, RDH**

● **February 2025 Completed Encounters Per Site - Dental**

Site	Visit Status	Visit Type	Visit Count (Encounters)	% (Visit Count)
Mount Vernon	Checked Out	Dental Emergency	24	4
		Dental Treatment	113	21
		Dental Consultation	0	0
		Dental Hygiene	180	33
			317	58
Danville	Checked Out	Dental Emergency	12	2
		Dental Treatment	126	23
		Dental Consultation	14	3
		Dental Hygiene	76	14
			228	42
			545	100

● **February 2025 All Appointments Scheduled**

Site	Visit Status	Visit Count (Encounters)	% (Visit Count)
Mount Vernon	Cancelled	58	7
	Cancelled/Reschedule	62	7
	Checked Out	317	36
	No Show	55	6
	Provider Cancel	22	2
		514	58
Danville	Cancelled	43	5
	Cancelled/Reschedule	36	4
	Checked Out	228	26
	No Show	38	4
	Provider Cancel	23	3
		228	42
		882	100

- Wrapped up presentations in mid-March for Give Kids A Smile. Gave presentations to over 526 local third graders on the importance of good oral health, wiser snack and beverage choices and how to prevent tooth decay and gum infections.
- Starting spring rotations for preschooler and toddler/infant screenings in partnership with Head Start.

- Secured and installed 3 new dental sensors into our clinics that greatly help our efficiencies for time management.
- Implemented revised hygiene schedule to allow our providers to better provide and meet the needs of our patients. (Will begin in June)