



The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Jay Nixon, President	Lane Belangia, CEO
Mike Wythe, Pro-Tem	Zach Green, Health Commissioner
Peg Tazewell, Secretary	Alayna Mowry, Communications Coordinator
Todd Hawkins, Treasurer	Deanar Sylvester, Clinical Director
Bruce White	Jessica West, Dental Supervisor
Kelly Bailey	Katie Hunter, Fiscal Director
Jeff Laughlin	Kristi Thomas, Admin Assistant
Jim Lenthe	Nan Snyder, QI/QA Coordinator/ Data Manager
Linda Hillier	Nicole Lybarger, Admin Assistant
Patricia Burdette- Zoom	Shanea Mantel, Admin Assistant
	Stacey Robinson, Fiscal Supervisor
Absent:	Absent:
Lori Perkins-Jones	Michelle Rowe, Office Coordinator
	Ron Martinson, MD
Guest:	Stacy Gilly, Behavioral Health Supervisor
Diane Goodrich, BOH	
Jason Whaley, BOH	
Jeff Harmer, BOH	

1. Convention

1.1. Call to Order

The Meeting was called to order by President, Jay Nixon, at 11:33 a.m.

1.2. Acceptance of Agenda

Jim Lenthe made a motion to accept the agenda. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of November 17, 2022 Board Minutes

Mike Wythe made a motion to approve the November 17, 2022 KCCHC Board Minutes. Jim Lenthe seconded the motion; in the negative; none. The motion was approved.

1.4. Public Participation

- Diane Goodrich, Board of Health
- Jason Whaley, Board of Health
- Jeff Harmer, Board of Health

2. Special Reports (written reports provided)

- Marketing – Alayna Mowry
 - For additional information, see Attachment 1 - [Marketing Report](#)
 - For additional information, see Attachment 2 - [Social Media Report](#)
- Administrative – Michelle Row
 - No Report
- QI - Nan Snyder
 - The Health Center’s QI/QA reports are being combined with the Board of Health’s QI/QA reports for 2023
 - For additional information, see Attachment 3 - [QI Report](#)
- Clinical - Deonar Patterson
 - Getting back to a full staff with 3 new staff nurses (2 full time nurses and 1 part time nurse)
 - Medical Provider will be leaving at the first of the year.
 - For additional information, see Attachment 4 - [Clinical Report](#)
- Dental - Jessica West
 - Shelly Hurlow is retiring as of Dec 30th, after 8 year of service with us.
 - Dental is hiring a Dental Assistant to replace Shelly.
 - For additional information, see Attachment 5 - [Dental Report](#)
- Behavioral Health - Stacy Gilley
 - For additional information, see Attachment 6 - [BH Report](#)
- Finance Reports - Stacey Robinson
 - For additional information, see Attachment 7 – [Expense and Revenue Report](#)
 - For additional information, see Attachment 8 – [Finance Report](#)

- CEO Report - Lane Belangia
 - **In addition to the written report, Lane Belangia reported**
 - The KCH Contracts for Nurse Practitioners and the Chief Medical Officer will be renewed in February at this time, these were due to be renewed in January however there was a delayed and KCH has agreed to continue the contract on a monthly basis until both parties can meet and review, this should occur the first part of January with approval in February 2023.
 - The NoA H8GCS47963-01-00 that will be asked to be voted on and accepted in this agenda. This is a new completely separate HRSA award intended for Covid Vaccine implementation and promotion. All Health Centers received this award based on total patients seen as reported on the 2021 UDS.
 - Onboarding new staff which includes 2 Nurse Practitioners one of which is a Midwife, this will allow the health center to bring back into scope women's preventative health, which we were had to remove from our scope during the last OSV December of 2021.

For additional information, see Attachment 9 – [CEO Report](#)

Todd Hawkins entered at 11:40 a.m.

Bruce White entered at 11:40 a.m.

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Peg Tazewell made a motion to approve the Income and Expenses for November 2022. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

3.2. Contracts – None

3.3. Board Approvals

3.3.1 Accept the NOA H8GCS47963-01-00 in amount of \$82,354.00, effective December 1, 2022 through May 31, 2023.

Jim Lenthe made a motion to approve and accept NOA H8GCS47963-01-00 in amount of \$82,354.00, effective December 1, 2022 through May 31, 2023. Linda Hillier seconded the motion; discussion refer back to the CEO Report. in the negative: none. The motion was approved.

3.3.2 Accept the approval of the FY2023 permanent appropriations.

Jim Lenthe made a motion to approve and Accept the approval of the FY2023 permanent appropriations. Bruce White seconded the motion; discussion the CEO reminded the board that the reason we approved the permanent appropriations for KPH is because all of the budget for the entire center is in the Health Department's permanent appropriations. in the negative: none. The motion was approved.

4. Board Information Non-Action Items

4.1. Tablet Discussion

- CEO informed that in order to reduce paper we would like to order tablets for members that may be interested. The BOH has used Tablets for several years and has worked for them well. He'll follow up with everyone at a later date that may be interested in receiving one.

4.2. CEO has reviewed and identified the needs and recommends the continuation of contracts:

- Contract with John Cheek, DDS for Oral Surgeon services with a monetary value of \$100/hour not to exceed \$45,000/year effective January 1, 2023 through December 31, 2023.
- Contract with Simona Moore, APRN-CNP for medical services with a monetary value of \$90 per hour not to exceed \$132,000/year, not including the reimbursement of professional liability insurance effective January 1, 2023 through December 31, 2023.
- Contract with Jill Hunter, APRN-CNP for medical services with a monetary value of \$80/hour not to exceed \$34,000/year, effective January 1, 2023 through December 31, 2023.
- Contract with William Elder, MD for medical services with a monetary value of \$9/hour not to exceed \$19,000/year and supplemental health care coverage with a monetary value of \$139.09/month not to exceed \$1,661.00/year, effective January 1, 2023 through December 31, 2023.
- Contract with Infidium Healthcare Solutions for medical services support with a monetary value of \$200/hour not to exceed \$14,400/year, effective January 1, 2023 through December 31, 2023.
- Contract with Laura MacDonald for Health Center's Annual Cost Reports with a monetary value of \$90/hour not to exceed \$3,000/year, effective January 1, 2023 through December 31, 2023.
- Contract with Knox Community Hospital to provide the Health Center's Chief Medical Officer with a monetary value of \$85/hour not to exceed \$36,000/year, effective January 1, 2023 through December 31, 2023.

4.3. Personnel:

- BOH approved to rescind the resignation of Rachel Frye, Administrative Assistant
- BOH approved the hire of Rebecca Willmann, LPN effective December 12, 2022
- BOH accepted the resignation of Sarah Rice, APRN-CNP, effective January 3, 2022
- BOH accepted the resignation of Trista Mullins, Dentist, effective January 10, 2022

5. Knox Public Health Update (Zach Green)

- HB 463 which is intended to eliminate the DAC has stalled but we must be prepared next year as it is likely to be reintroduced to some degree.
- HB 507 restructures the food survey process and waits for the Governor's signature as it passed both committees. This is a win for local public health.
- HB 456 focuses on decriminalizing fentanyl test strips to go along with project DAWN.

6. Executive Session

At 11:52 a.m. Bruce White made a motion to enter into executive session. Peg Tazewell seconded the motion. On roll call the following voted in affirmative: Jay Nixon, Mike Wythe, Peg Tazewell, Todd Hawkins, Linda Hillier, Jim Lenthe, Bruce White, Kelly Bailey, and Jeff Laughlin; in the negative: none. The motion was approved.

Jay Nixon asked Zach Green, Lane Belangia, Katie Hunter, Jason Whaley, Diane Goodrich and Jeff Harmer to stay for executive session.

At 12:08 p.m. Jim Lenthe made a motion to exit executive session. Mike Wythe seconded the motion. On roll call the following voted in affirmative: Jay Nixon, Mike Wythe, Peg Tazewell, Todd Hawkins, Linda Hillier, Jim Lenthe, Bruce White, Kelly Bailey, and Jeff Laughlin; in the negative: none. The motion was approved.

At 12:09 p.m. regular session was resumed.

Jim Lenthe made a motion to approve Resolution 2022-16 approving the use of excess program income for the purchase of real estate for Health Center purposes by the Knox County General Health District. Mike Wythe seconded the motion; in the roll call taken please see the attached document [Resolutions 2022-16](#)

7. Adjournment

Having no further business Peg Tazewell made a motion to adjourn the meeting. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 12:14 p.m.

Jay Nixon, President

Mike Wythe, Pro-Tem