



Public Health Nurse (LPN) - Community Health Center

Knox Public Health is seeking a Licensed Practical Nurse for a Public Health Nursing position in the Community Health Center. The responsibilities of this position will include but not be limited to:

ESSENTIAL FUNCTIONS:

- Comprehensively assess clients in medical clinic and community
- Assist MDs and CNPs with clinic procedures
- Completes ordered testing as necessary
- Schedules ordered follow-up exams
- Completes all necessary paperwork
- Obtains prior authorizations when needed
- Performs DNA testing, pregnancy testing, and various screenings as needed
- Performs nursing procedures (i.e. blood draws, basic wound care, etc.) per physician's orders
- Assist when needed to:
 - Administer immunizations, both children and adult, in the Community Health Services Clinic and at satellite clinics throughout community, as scheduled
 - Keeps up to date on required immunizations and their schedules

REQUIREMENTS:

- Currently licensed nurse in the State of Ohio
- Associate degree in nursing with a minimum of 2 years' experience is preferred
- Applicant must have excellent verbal and written communication skills
- Must be proficient in Microsoft Office, (i.e. Word, Excel) & Google docs
- Excellent computer skills
- Individual needs to possess ability to work autonomously and work with a variety of community partners.

This position is full-time (40 hours) with normal hours M-F 8:00 a.m. – 4:30 p.m. (Hours may vary) and include occasional evenings and weekends. Benefits include paid holidays, vacation, sick time, personal leave, and retirement; health, dental, and vision insurance available. If you enjoy working in a fast-paced environment while keeping the standards of output efficient and on task, submit your **resume and application** to Human Resources, 11660 Upper Gilchrist Road, Mount Vernon, OH 43050 or email to resume@knoxhealth.com. Application can be found at www.knoxhealth.com.

Knox Public Health is an Equal Opportunity Employer Provider.

Knox Public Health regularly accepts resumes which are kept on file for one year from the date received.