



The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Mike Wythe, Pro-Tem	Lane Belangia, CEO
Peg Tazewell, Secretary	Zach Green, Health Commissioner
Todd Hawkins, Treasurer	Alayna Mowry, Communications Coordinator
Bruce White	Deanar Sylvester, Clinical Director
Jeff Laughlin	Jessica West, Dental Supervisor
Jim Lenthe	Nan Snyder, QI/QA Coordinator/ Data Manager
Kelly Bailey	Nicole Lybarger, Admin Assistant
Lori Jones-Perkins	Shanea Mantel, Admin Assistant
	Michelle Rowe, Office Coordinator
	Stacy Gilly, Behavioral Health Supervisor
Absent:	Ron Martinson, MD- Virtual
Jay Nixon, President	Joyce Frazee, HR Director
Linda Hillier	
Patricia Burdette	Absent:
	Katie Hunter, Fiscal Director
Guest:	

1. Convention

1.1. Call to Order

The Meeting was called to order by Secretary, Peg Tazewell, at 11:33 a.m.

Amend the Agenda

Peg Tazewell made a motion to amend the agenda, striking board information- non-action item 4.1 from the agenda. Lori Jones-Perkins seconded the motion; in the negative: none. The motion was approved, and the agenda was amended.

1.2. Acceptance of Agenda

Jim Lenthe made a motion to accept the agenda. Lori Jones-Perkins seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of February 16, 2023 Board Minutes

Jim Lenthe made a motion to approve February 16, 2023, KCCHC Board Minutes. Jeff Laughlin seconded the motion; Discussion. Peg Tazewell indicated two changes needing to be made regarding the February minutes. First, the abstention of Lori Jones-Perkins should be included in Motion 3.2.3. Secondly, Peg Tazewell identified a spelling mistake in her name for motion 3.1.1, missing the E after the Z in her last name. In the negative, none. The motion was approved with noted changes to the minutes.

1.4. Public Participation- None

2. Special Reports (written reports provided)

- Quality Coordinator- Nan Snyder
 - Nan informed the board that the HRSA measures are up-to-date.
 - For additional information, see Attachment 1 - [QI Data Report](#)
- Clinical - Deanar Sylvester
 - Deanar is looking into mid-April due to the open schedule.
 - For additional information, see Attachment 2 - [Clinical Report I](#)
 - For additional information, see Attachment 3 - [Clinical Report II](#)

- Dental - Jessica West
 - Jessica West reported on the Dental Department's success in performing the 3rd-grade dental screenings county-wide. Lane Belangia informed the board he would be discussing this effort with the Health Commissioner, as this was a health department program the health center inherited. The response is low from parents and teachers, and the follow-through is not measurable at this time; while a very good program, the health center staff closes down the dental department to complete these, and no other dentist is participating in the program this time. More to come.
 - For additional information, see Attachment 4 - [Dental Report I](#)
 - For additional information, see Attachment 5 - [Dental Report II](#)
- Behavioral Health - Stacy Gilley
 - For additional information, see Attachment 6 - [Behavioral Health Report I](#)
 - For additional information, see Attachment 7 - [Behavioral Health Report II](#)
- Finance Reports – Shanea Mantel
 - For additional information, see Attachment 8 - [Finance Report](#)
 - For additional information, see Attachment 9 - [Revenue & Expense Report- February 2023](#)
 - For additional information, see Attachment 10- [Aging Summary Snapshot- February 2023](#)
 - For additional information, see Attachment 11- [Statement of Earnings- February 2023](#)
- CEO Report - Lane Belangia (Verbal)
 - The Early Childhood Developmental Grant is due on April 18th, 2023.
 - There is a school base fund that is due in early May 2023.
 - Lane provided an update regarding the stopped Medicaid payments due to their failed system.
 - The Health Center's leadership team will be moving the administrative building soon.
 - There will be a change in scope for multiple sites this year, related to our growth and new buildings.
 - The Danville Medical Center's ribbon cutting will occur on May 18th from 2:30 p.m-4:30 p.m.
 - For additional information, see Attachment 12 - [CEO Report](#)

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Jim Lenthe made a motion to approve the Income and Expenses for February 2023. Todd Hawkins seconded the motion; in the negative: none. The motion was approved.

Shanea stated that the Health Center has 2.5 months of cash in hand based on the Statement of Earnings to assist with the Medicaid stopped payments. The Health Center did receive \$20,000 in revenue. Alayna was awarded \$500 from the National Association of Community Health Centers as being identified as a “hero” in advocacy for health centers. Congratulations to Aylana

3.2. Contracts

- 3.2.1.** Accept the Approval of the lease agreement with Holly Jackson, for the rental of 200 square feet within the Danville Community Health Center, effective March 20, 2023 through February 29, 2024, with a monetary value of \$200 per month.

Jim Lenthe made a motion to accept the approval of the lease agreement with Holly Jackson, for the rental of 200 square feet within the Danville Community Health Center, effective March 20, 2023 through February 29, 2024, with a monetary value of \$200 per month. Bruce White seconded the motion; in the negative: none. The motion was approved.

CEO commented that Holly Jackson is a certified reflexologist who will be housed in the space identified. Through her assessments, she will refer her clients for additional health needs to the Knox County Community Health Center providers as identified. Her service will bring additional foot traffic to the health center.

3.3. Board Approvals

- 3.3.1.** Approve the initial credentialing and granting of permanent privileges within their respective scope of practice effective April 1, 2023 through March 31, 2025 for the following providers.

- Susan Strack, APRN-CNP (Certified Nurse Practitioner)
- Marie Gerecke, APRN-CNM (Certified Nurse Midwife)

Mike Wythe made a motion to approve and accept the initial credentialing and granting of permanent privileges within their respective scope of practice effective April 1, 2023, through March 31, 2025, for Susan Strack, APRN-CNP (Certified Nurse Practitioner) and Marie Gerecke, APRN-CNM (Certified Nurse Midwife). Bruce White seconded the motion; in the negative: none. The motion was approved.

3.3.2. Approve the renewal of credentials and privileges to practice in the Knox County Community Health Center effective April 1, 2023 through March 31, 2025 for the following providers.

- Brandi Pennington, APRN-CNP
- John Cheek, DMD
- Paul Hart-Ruthenbeck, LCDCIH (Licensed Chemical Dependency Counselor 3)

Lori Jones-Perkins made a motion to approve and accept the renewal of credentials and privileges to practice in the Knox County Community Health Center effective April 1, 2023, through March 31, 2025, for Brandi Pennington, APRN-CNP, John Cheek, DMD, and Paul Hart-Ruthenbeck LCDCIH (Licensed Chemical Dependency Counselor 3). Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

4. Board Information Non-Action Items

4.1. Co-App Board Meeting Schedule Update

Lane Belangia informed the board members the meeting series would be moved to the Third Wednesday of each month. This was the most popular option, with nine votes total. It will be a part of the May agenda and go into effect for the June meeting.

4.2. Personnel:

- 4.2.1.** BOH accepted the approval of hire of Alyson Tucker, LPN, effective April 3, 2023
- 4.2.2.** BOH accepted the resignation of Angela Shroyer, LPN, effective February 6, 2023
- 4.2.3.** BOH accepted the resignation of Nicole Bouchard, CMA, effective March 17, 2023

5. Knox Public Health Update (Zach Green)

- Annual Report 2022
 - Each board member was provided a copy of the agency's annual report. Zach reviewed over 65 programs offered with the board and shared the financial impact on the overall budget regarding the FQHC.

- Facilities
 - The New Facilities are on track to relocate the Fiscal and Health Center's Administration to the new house by the end of the March 20th week.
 - Green Valley Architect Firm was awarded the project to remodel the Strang Glass building.
- Infectious Disease
 - The Board of Health is supporting a new Project regarding Lyme Disease, the spread through ticks. Commissioner Green reported Ticks live year-round, and the prevalence of Lyme Disease is higher than Knox County has seen in recent years. The Knox Public Health Agency wants to be at the front line in Ohio for Lyme Disease. The project will be a 5-year process. This update was a follow-up from the January Board Meeting.
- WIC
 - Peg Tazewell discussed that the WIC snap benefits are going to affect Ohioans. Lane Belangia reiterated the importance of the community understanding the financial impact on those who receive this benefit. One example he provided via Cyndie Miller was a mother reported to WIC their budget was reduced from \$800 to \$100.
- Medicaid
 - Bruce White discussed Medicaid and how 600,000 Ohioans is a significant number who could be at risk for the unwinding with the public health emergency ending soon. Lane Belangia added the Health Center would begin receiving a list of patients who Medicaid identifies as at risk, and the patient care navigator will initiate contacting those individuals.
- Vital Stats:
 - Upgrade Platform to better track birth and deaths (causes)
 - Jim Lenthe had asked about the vital stats of death and if it differentiated between Alzheimer's and Dementia.
 - Home births
 - Bruce White stated that the Knox County Hospital goal is 600 births for 2023. During Covid, this number reduced to 440 births in 2022. Bruce stated that he'd provide additional data at a later date to help track out-of-county births.

6. Adjournment

Having no further business Jeff Laughlin made a motion to adjourn the meeting. Mike Wythe seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 12:02 p.m.

Peg Tazewell, Secretary

Mike Wythe, Pro-Tem

Next Meeting: April 20, 2023 @ 11:30a.m.
Next Finance Committee Meeting: April 20, 2023 @ 10:45a.m.