



The Knox County Community Health Center Co-Applicant Board meeting was held **March 17, 2022** at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Lenthe, Jim	Belangia, Lane, CEO
Nixon, Jay, President	Miller, Julie, Health Commissioner
Tope, Ann	Robinson, Stacey, Fiscal Supervisor
Hawkins, Todd, Treasurer	Patterson, Deanar, Clinical Supervisor
Perkins-Jones, Lori	Gilley, Stacy, Behavioral Health Supervisor, Zoom
Bailey, Kelly	Mowry, Alayna, Communications Coordinator
Tazewell, Peg, Secretary	Thomas, Kristi, Administrative Assistant
Hillier, Linda	Hurt, Deborah, LSW, Zoom
Burdette, Patricia, Zoom	Martinson, Ron, MD, Zoom
Absent:	Absent:
Wythe, Mike, Pro-Tem	Snyder, Nanette, QI/QA
White, Bruce	West, Jessica, Dental Supervisor
	Guest:

1. Convention

1.1. Call to Order

The Meeting was called to order by President Jay Nixon, at 11:36 a.m.

1.2. Roll call was done by Kristi Thomas, Admin Assistant, at 11:37 a.m.

1.3. Acceptance of the Agenda

Jay Nixon motioned that the agenda be amended to remove 3.2.3. Jim Lenthe requested a motion be made to approve the amended agenda. Ann Tope seconded the motion: in the negative; none. The agenda was approved.

1.4. Approval of February 17, 2022 KCCHC Board Minutes

Ann Tope made a motion to approve the February 17, 2022 KCCHC Board Minutes. Jim Lenthe seconded the motion; in the negative; none. The motion was approved.

1.5. Public Participation

Deborah Hurt: Glad to be here and have an opportunity to represent the agency as licensed social worker.

2. Special Reports

2.1. Communications

No additions to the written report.

*For more detailed information, see Attachment 1 – [Promotional Report](#)
For more detailed information, see Attachment 2 – [Marketing Report](#)*

2.2. QI Supervisor Report

Lane Belangia reported: Nan Snyder is still participating in Leadership Knox. Her term should end shortly and she will be able to attend the Co-Applicant Board meetings again. When Nan returns she will give us an extensive UDS (Uniform Data System) report.

For more detailed information, see Attachment 3 – [OI Report](#)

2.3. Clinical Supervisor Report

Deanar Patterson reported: The only addition to the written report is that Moore Family Practice is now on the electronic medical record (EMR) eCW (e-Clinical Works). The entire Health Center and all of its satellite sites are now on the same EMR. The main health center is starting to see minimal COVID testing and the next project is looking into wellness visits for kids and preparing for back-to-school clinics in the fall.

For more detailed information, see Attachment 4 – [Clinical Report](#)

2.4. Dental Supervisor Report

No additions to the written report.

For more detailed information, see Attachment 5 – [Dental Report](#)

2.5. Behavioral Health (BH) Supervisor Report

No additions to the written report.

For more detailed information, see Attachment 6 – [BH Report](#)

2.6. Finance

No additions to the written report.

The follow conversation was recorded:

Peg Tazewell: Did the AR go up due to MFP coming on board?

Stacey Robinson: Yes.

Todd Hawkins: The cash balance as we expand will need more cash on hand at some point, is there a goal to do so?

Stacey Robinson: Ideally, we would like to have six months on-hand cash. It will soon be less cash on hand since the providers are not credentialed through the insurance companies yet.

Lane Belangia: We will take a hit with MFP and it's only because of the time issues when bringing in new staff providers. Once we are live with Medicaid we will get a good amount of money back.

For more detailed information, see Attachment 7 – [Expense and Revenue Report](#)

For more detailed information, see Attachment 8 – [Finance Report](#)

For more detailed information, see Attachment 9 – [Budget Highlights](#)

2.7. CEO Report

Lane Belangia reported: The Board of Health (BOH) is now aware that the Health Center has changed the nominal fee for dental from \$40 to \$20. This action was taken by Peg Tazewell at the February, 2022 Co-Applicant Board meeting. Our new board member, Kelly Bailey is here in person. Kelly was once part of the BOH but had to resign after moving out of Knox County. The Notice of Awards (NOA) are non-monetary with the exception of one. All sites are now brought into scope MFP and the Walk-in Clinic and the health center has been granted access to spend funds from the Capital grant.

For more detailed information, see Attachment 10 – [CEO Report](#)

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Todd Hawkins made a motion to accept the KCCHC February 17, 2022 Income and Expenses. Peg Tazewell seconded the motion: in the negative; none. The motion was approved.

3.2. Contracts

3.2.1. Accept the approval of the contract with Quest Diagnostics for lab services used within the Knox County Community Health Center with no monetary value, effective March 16, 2022 through March 15, 2027.

Ann Tope made a motion to approve the contract with Quest Diagnostics for lab services. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.2.2. Accept the approval of the contract with Nationwide Children's Hospital for participating in the Partner's for Kids (PFK) program effective March 16, 2022 and remains ongoing.

Ann Tope made a motion to approve the contract with Nationwide Children's Hospital in the PFK program. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.2.3. Accept the termination of the contract with John Cheek, DDS, Oral Surgeon, effective March 24, 2022.

Peg Tazewell made a motion to approve the termination of the contract with John Cheek, DDS, Oral Surgeon. Ann Tope seconded the motion: in the negative; none. The motion was approved.

3.3. Board Approvals

3.3.1. Approval of Initial Credentialing and Granting Privileges to practice in the Knox County Community Health Center starting March 17, 2022 through March 16, 2024 for:

- Simona Moore, APRN-CNP, to practice as a certified practitioner
- Jordan Moore, APRN-CNP, to practice as a certified practitioner
- Sarah Rice, APRN-CNP, to practice as a certified practitioner
- Jill Hunter, APRN-CNP, to practice as a certified practitioner
- William Elder, MD, to practice as a family physician

Ann Tope made a motion to approve the Initial Credentialing and Granting Privileges to Simona Moore, APRN-CNP, Jordan Moore, APRN-CNP, Sarah Rice, APRN-CNP, Jill Hunter, APRN-CNP, and William Elder, MD. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.3.2. Approval of Re-Credentialing and Granting Privileges to practice in the Knox County Community Health Center for Ron Martinson, MD, to practice as the Certified Medical Officer starting February 1, 2022 through January 31, 2024.

Ann Tope made a motion to approve the Re-Credentialing and Granting Privileges to Ron Martinson, MD. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.3.3. Adopt the Mandatory Reporting for Abuse and Neglect policy set forth by the Board of Health for mandatory reporting of abuse and neglect by all employees, contractors and volunteers in accordance with State and Federal Regulations.

The following conversation was recorded:

Peg Tazewell: Does this fall under everybody?

Julie Miller: Yes, everyone on the BOH as well.

Jay Nixon: This counts only when you're in the work role, outside of work no.

Todd Hawkins made a motion to adopt the Mandatory Reporting for Abuse and Neglect policy. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.3.4. Accept the 2023 Knox Public Health (KPH) permanent budget. This also includes the 2023 KCCHC budget.

Todd Hawkins made a motion to accept the KPH 2023 permanent budget. Peg Tazewell seconded the motion: in the negative; none. The motion was approved.

4. Board Information Non-Action Items

4.1. BOH has approved the following hires that are budgeted and opened/vacant within the Knox County Community Health Center:

- Maribeth Pozderac as an Administrative Assistant effective February 28, 2022
- Cyndie Bernstiel as a Patient Account Representative effective March 14, 2022

- Deborah Hurt as a Licensed Social Worker effective March 14, 2022
- John Cheek, DDS as an Oral Surgeon, effective March 24, 2022

5. Knox Public Health Update

Julie Miller reported:

- **There is less testing and COVID cases, but a surge is predicted to happen**
- **Programs are starting to re-vamp and employees are getting back out into the community**
- **BOH has chosen Zach Green to be the new Health Commissioner and a press release has gone out to Knox Pages**
- **The overall budget has a deficit of \$1.1 million, some cuts will be coming**
- **Levy is in process and the Levy Committee has met already**
- **BOH has made the decision to not go after the Cooper Progress Park and now we are looking into a feasibility study with a realtor**

The following conversation was recorded:

Jim Lenthe: If the levy passes, will that rate still be same?

Julie Miller: Eventually, the levy won't kick in right away.

Todd Hawkins: With Cooper Progress Park there was essentially an issue with the parking, is that what swayed the BOH to terminate the project?

Julie Miller: That was not the deciding factor, and I was shocked at the decision. The BOH didn't want to be part of the property owner's association.

Peg Tazewell: How is the new zoning for the homes going to affect us?

Julie Miller: We will have more traffic coming through our area.

6. Adjournment

Having no further business, Jay Nixon motioned that the meeting adjourns. Jim Lenthe requested a motion be made to approve the amended agenda. Ann Tope seconded the motion: in the negative; none.

The meeting adjourned at 12:24 p.m.

Jay Nixon
President

Peg Tazewell
Secretary