



The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Hawkins, Todd, Treasurer	Belangia, Lane, CEO
Bailey, Kelly	Green, Zach, Health Commissioner
Tazewell, Peg, Secretary	Sylvester, Deanar, Clinical Supervisor
Burdette, Patricia	Gilley, Stacy, Behavioral Health Supervisor, Zoom
White, Bruce	Snyder, Nanette, QI/QA
Tope, Ann	Robinson, Stacey, Fiscal Supervisor
Nixon, Jay, President	Fraze, Joyce, Human Resource Director
Lenthe, Jim	Martinson, Ron, MD
	Thomas, Kristi, Administrative Assistant
Absent:	Row, Michelle, Office Coordinator
Wythe, Mike, Pro-Tem	
Hillier, Linda	Absent:
Perkins-Jones, Lori	Mowry, Alayna, Communications Coordinator
	West, Jessica, Dental Supervisor
Guest:	
Diane Goodrich, BOH	
Body, Melissa, LSW, LCDCIII	

1. Convention

1.1. Call to Order

The Meeting was called to order by President, Jay Nixon, at 11:31 a.m.

1.2. Roll call was done by Kristi Thomas at 11:32 a.m.

1.3. Acceptance of the amended Agenda

Jim Lenthe made a motion to amend the agenda to include 3.3.5. Election of Officers. Ann Tope seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of July 14, 2022 KCCHC Board Minutes

Patricia Burdette made a motion to approve the July 14, 2022 KCCHC Board Minutes. Ann Tope seconded the motion; in the negative; none. The motion was approved.

1.5. Public Participation

- Melissa Body, LSW, LCDCIII
- Diane Goodrich, Board of Health

2. Special Reports

Human Resources – Joyce Frazee

No additions to the written report.

For more Detailed information, see Attachment 1 – [HR Report](#)

OI Supervisor Report – Nan Snyder

- Data Driven report was presented to the Co-Applicant Board

For more detailed information, see Attachment 3 – [OI Report](#)

Clinical Supervisor Report – Deanar Patterson

No additions to the written report.

For more detailed information, see Attachment 4 – [Clinical Report](#)

Dental Supervisor Report – Jessica West

No additions to the written report.

For more detailed information, see Attachment 5 – [Dental Report](#)

Behavioral Health (BH) Supervisor Report – Stacy Gilley

No additions to the written report.

For more detailed information, see Attachment 6 – [BH Report](#)

Finance – Stacey Robinson

No additions to the written report.

For more detailed information, see Attachment 7 – [Expense and Revenue Report](#)

For more detailed information, see Attachment 8 – [Finance Report](#)

For more detailed information, see Attachment 9 – [Budget Highlights](#)

CEO Report – Lane Belangia

In addition to the written report Lane Belangia and the Co-Applicant Board members discussed the impact that the new Intel Factory will have on the Health Center and Knox Public Health.

For more detailed information, see Attachment 10 – [CEO Report](#)

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Todd Hawkins made a motion to accept the KCCHC Income and Expenses. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

3.2. Contracts

- 3.2.1. Approve the memorandum of agreement with KCCHC and KPH to provide counselor supervisory services with no monetary value, effective August 1, 2022 and remains ongoing – pending legal approval.**

Peg Tazewell made a motion to accept the memorandum of agreement with KCCHC and KPH to provide counselor supervisory services with no monetary value, effective August 1, 2022 and remains ongoing – pending legal approval. Ann Tope seconded the motion; in the negative: none. The motion was approved.

- 3.2.2. Accept the approval of the contractual agreement with Bakers, IGA for our preexisting RX Program, effective September 1, 2022 and remains ongoing, with a maximum reimbursement of \$4000.00 per year.**

Jim Lenthe made a motion to accept the approval of the contractual agreement with Bakers, IGA for our preexisting RX Program, effective September 1, 2022 and remains ongoing, with a maximum reimbursement of \$4000.00 per year. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

- 3.2.3. Accept the approval of the agreement with the University of Cincinnati for nursing student interns, effective September 1, 2022 through August 31, 2027, with no monetary value – pending legal approval.**

Ann Tope made a motion to accept the approval of the agreement with the University of Cincinnati for nursing student interns, effective September 1, 2022 through August 31, 2027, with no monetary value – pending legal approval. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

3.3. Board Approvals

- 3.3.1. Accept the approval of the annual Knox Public Health Agency Fiscal Manual.**

Todd Hawkins made a motion to table 3.3.1 accept the approval of the annual KPH Agency Fiscal Manual until the September 2022 Co-Applicant Board Meeting. Ann Tope seconded the motion; in the negative: none. The motion was approved.

- 3.3.2. Approval of Credentialing and Granting Privileges to Melissa Body, LSW, LCDCIII, as a Licensed Social Worker within the Community Health Center effective August 1, 2022 through July 31, 2024.**

Kelly Bailey made a motion to approve Credentialing and Granting Privileges to Melissa Body, LSW, LCDCIII, as a Licensed Social Worker within the Community Health Center effective August 1, 2022 through July 31, 2024. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

- 3.3.3. Approval of Re-Credentialing and Granting Privileges to Jennie McClain, DNP as a Nurse Practitioner at the Knox County Community Health Center effective August 1, 2022 through July 31, 2024.**

Ann Tope made a motion to approve the Re-Credentialing and Granting Privileges to Jennie McClain, DNP as a Nurse Practitioner at the Knox County Community Health Center effective August 1, 2022 through July 31, 2024. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

- 3.3.4.** Accepted the approved funding for FY 2022 American Rescue Plan One-time Funding, award number H8FCS41398-01-01 in the amount of \$65,500.00.

Ann Tope made a motion to accept the funding for FY 2022 American Rescue Plan One-time Funding, award number H8FCS41398-01-01 in the amount of \$65,500.00. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

3.3.5. Election of Officers

Ann Tope made a motion to elect the following officers: Jay Nixon, President; Mike Wythe, Pro-Tem; Peg Tazewell, Secretary; Todd Hawkins, Treasurer. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

4. Board Information Non-Action Items

- By-Laws Discussion
- CEO has signed:
 - Renewal of the Contract with Melissa Valentine, LPCC, to provide counseling services at the Knox County Community Health Center starting August 1, 2022 through July 31, 2024, with a monetary value of \$45/hour maximum of \$9,000/year.
 - Renewal contract with BHP Work/Life Solutions for counseling services for KPH internal staff effective September 1, 2022 through August 31, 2024, not to exceed \$375 per agency member and pending legal approval.

5. Knox Public Health Update

Zach Green reported:

- The KAT Mobility contract has been approved and reflects the following:
 - Mon-Fri downtown and Eastside 8-4:30
 - The route will stop at Walmart, Kroger, KPH and then turns around at Opportunity Knox
- Levy – Health Center is not funded by tax payer dollars, only Federal dollars
- Leadership is continuing to visit township meetings
- Contract negotiations have begun with the city (KPH is considered a combined district city and state)

6. Adjournment

Having no further business Jim Lenthe requested a motion be made to adjourn the meeting. Ann tope seconded the motion: in the negative; none.

The meeting adjourned at 12:19 p.m.

Peg Tazewell
Secretary

Todd Hawkins
Treasurer