

The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Jay Nixon, President	Lane Belangia, CEO
Mike Wythe, Pro-Tem	Zach Green, Health Commissioner
Peg Tazewell, Secretary	Nan Snyder, QI/QA Coordinator/ Data Manager
Bruce White	Nicole Lybarger, Admin Assistant
Jim Lenthe	Shanea Mantel, Financial Analyst
Kelly Bailey	Stacy Gilly, Behavioral Health Supervisor
Linda Hillier	Ron Martinson, MD
Lori Jones-Perkins	
Todd Hawkins, Treasurer (Zoom)	
Absent:	
Patricia Burdette	Absent:
	Jessica West, Dental Supervisor
	Deanar Sylvester, Clinical Director
	Ron Martinson, MD
	Katie Hunter, Fiscal Director

1. **Convention**

1.1. Call to Order

The meeting was called to order by Pro Tem, Mike Wythe at 11:40 a.m

1.2. Acceptance of Agenda

Jim Lenthe made a motion to accept the agenda. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of July 19, 2023 Co-applicant Board Minutes

Peg Tazewell made a motion to approve July 19, 2023, KCCHC Board Minutes. Jim Lenthe seconded the motion; Discussion; in the negative, none. The motion was approved.

1.4. Public Participation, , Angie Khalil Job Shadowing

2. Special Reports (written reports provided)

- Quality Improvement - Nan Snyder
- Clinical - Deanar Sylvester
- Dental - Jessica West
- Behavioral Health - Stacy Gilley
- Finance - Shanea Mantel
- Human Resources- Joyce Frazee
- CEO - Lane Belangia (Verbal)
 - o Patient Satisfaction Survey update
 - o ECD Funding and ECV Funding Updates
 - ECD Funding is the early child development in early spring. We have yet to receive it. It was competitive. There are five HCs in Ohio that received it—no rural HC. Lives attributed- low-income births, high-risk births- we will continue applying when HRSA provides funding—growing bh dept—and moving fwd with a new clinician.
 - ECV Funding is extended COVID funding- over \$27,000 payroll protection plan- that grant was approved today and attainable- compliance
 - o Patient Trends
 - Last year, we were settling in from MFP and saw under 900 patients. This year, we have seen 1,000+ patients. It would give us around 10,000 patients at year end. What was the patient percentage? We more than doubled it. We were linking them to services. KPH focus is on Centerburg.

Discussion: Mike Wythe asked what they do for immunizations- Lane Belangia said that the immunizations would be counted during the visit. Peg Tazewell said KPH mentioned upcoming COVID funding- advertising vaccinations. Is there going to be a new booster? Zach Green informed the board members that they were about a month out.

- o Medicaid Claim Status Update

- Fund balance is descending into the savings account due to Medicaid- The fiscal department has finally figured out what's happening. A Million dollars tied to Medicaid- process a claim in 6-7 business days.

Discussion: Mike Wythe informed the board members that it's not local for Knox County. Lane Belangia informed everyone that it's nationwide. There are similarities with other FCHQ's; however, it is not all the same issues. Lane Belangia feels more confident to move in the right direction.

- o Quality insurance plans are fair and affordable- through our enhanced ways of texting beginning in September, the computer will que a survey when they check out. It'll be interesting to see the type of survey responses- more inclined to tell us. We are looking back at the quarterly reports. It is a nice way to strategize to gather info and move forward.
- o Revenue and expense
 - Knox County Community Health Center has driven down its main fund. The health department fund would subsidize within the next five months.

Bruce White entered the room at 11:45 a.m.

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Jim Lenthe made a motion to approve the Income and Expenses for July 2023. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

3.2. Contracts

- 3.2.1. Recommend approval a MOA with Mount Vernon Nazarene University for Nursing students in field experience, effective upon signing and remains in effect until terminated, for no monetary exchange.- Pending legal approval

Bruce White made a motion to accept the Approval of a MOA with Mount Vernon Nazarene University for Nursing students in field experience, effective upon signing and remains in effect until terminated, for no monetary exchange.- Pending legal approval. Lori Jones-Perkins seconded the motion; in the negative: none. The motion was approved.

- 3.2.2. Recommend approval of MOA with The Ohio Association of Community Health Centers (OACHC) to provide Annual Security Risk Assessment with Mitigation and Planning Support with a project period of 8/16/2023 to 7/31/2025.

Discussion: Lane Belangia informed the board members that Chris Kerstetter would be heavily involved with the MOA. Bruce White asked Lane Belangia if this was at no cost. Lane Belangia confirmed that the MOA was at no cost.

Peg Tazewell made a motion to accept the approval of a MOA with The Ohio Association of Community Health Centers (OACHC) to provide Annual Security Risk Assessment with Mitigation and Planning Support with a project period of 8/16/2023 to 7/31/2025. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

4. Board Approvals

- 4.1. Approve temporary privileges for Kristina Foreman, LISW, LICDC, effective August 11th, 2023 through Nov 11th, 2023 to practice in the Knox County Community Health Center.

Discussion: Lane Belangia informed the board members that LISW stands for licensed independent social worker.

Lori Jones-Perkins made a motion to accept the approval of the temporary privileges for Kristina Foreman, LISW, LICDC, effective August 11th, 2023 through Nov 11th, 2023 to practice in the Knox County Community Health Center. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

- 4.2. Accept the approval of the annual Knox Public Health Agency Fiscal Manual.

Discussion: Lane Belangia informed the board members that this was procedural changes and the Board of Health approved at the Board of Health Meeting in July.

Jim Lenthe made a motion to accept the approval of the annual Knox Public Health Agency Fiscal Manual. Peg Tazewell seconded the motion; in the negative: none. The motion was approved.

- 4.3. Approve CEO to request a Change In Scope from HRSA for the property located and 202 West Vine Street (Ulery Home) to be brought into scope as an Administrative Location.

Discussion: Lane Belangia informed the board members that the 202 West Vine Street building had to be brought in scope for good practice to receive federal funds.

Bruce White made a motion to accept the approval of the CEO to request a Change In Scope from HRSA for the property located and 202 West Vine Street (Ulery Home) to be brought into scope as an Administrative Location. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

5. CEO has signed:

- 5.1. Buckeye Insurance value based reward program through the PCA.

6. Board Information Non-Action Items

6.1. Personnel:

- 6.1.1. Hire of Tara Mertler, Population Health Navigator, effective September 5th, 2023.
6.1.2. Resignation of Marissa Mahathy, Dental Assistant, effective August 7th, 2023.

Discussion: Lane Belangia informed the board members that Tara Mertler will work with Nan Snyder. One of her tasks will include data mining for Quality Improvement.

7. Knox Public Health Update (Zach Green)

7.1. Facilities

7.1.1. Strang Glass building

- 7.1.1.1. Knox Public Health received the approved permits from Commerce. Knox Public Health broke ground on August 10, 2023 and the building is currently being renovated. There is a tentative completion date due to the ongoing supply chain issues.

- 7.1.1.2. Knox Public Health submitted a three-year grant to the Community Foundation for the downtown remodel. Knox Public Health received notice that the agency received the full amount of \$150,000 for the first year. Knox Public Health is waiting to secure years two and three for the parking lot remodel, totaling \$150,000, equaling \$75,000 per year. Knox Public Health will need to provide another update and presentation for years two and three of the grant.
- 7.1.1.3. Knox Public Health submitted a grant application of \$27,000 for the 205 West Vine Street Building demolition project. This specific grant is also on the approval list. There have been no homeless people breaking in, and everything has been disconnected.

7.2. Infectious Disease

- 7.2.1. There has been a significant increase in chlamydia in 2023.
- 7.2.2. The Board of Health is continuing the education of Lyme Disease and vectorborne disease. Commissioner Green reported the cases are doubling each year.

Discussion: Peg Tazewell asked Zach Green if it's hitting a particular group., Commissioner Green responded to Peg Tazewell and stated that he does not believe there are any trends in specific groups. Lane Belangia asked Zach Green if Knox Public Health has seen other agencies. Commissioner Green confirmed that ticks are constantly moving west.

8. Executive Session

At 12:10 p.m. Jim Lenthe made a motion to enter into executive session. Bruce White seconded the motion. On roll call the following voted in affirmative: Jay Nixon, Mike Wythe, Peg Tazewell, Todd Hawkins (Zoom), Linda Hillier, Jim Lenthe, Bruce White, and Kelly Bailey; in the negative: none. The motion was approved.

Jay Nixon asked Zach Green, Lane Belangia to stay for the executive session.

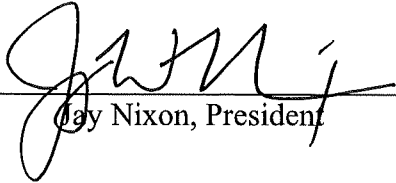
At 12:14 p.m. Jim Lenthe made a motion to exit the executive session. Bruce White seconded the motion. On roll call the following voted in affirmative: Jay Nixon, Mike Wythe, Peg Tazewell, Todd Hawkins, Linda Hillier, Jim Lenthe, Bruce White, and Kelly Bailey; in the negative: none. The motion was approved.

At 12:14 p.m. regular session was resumed.

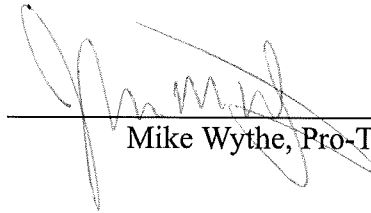
9. Adjournment

Having no further business Lori Jones-Perkins made a motion to adjourn the meeting. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 12:15 p.m.



Jay Nixon, President



Mike Wythe, Pro-Term

