

The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Jay Nixon, President	Lane Belangia, CEO
Peg Tazewell, Secretary arrived at 11:47 am	Zach Green, Health Commissioner
Jim Lenthe	Nan Snyder, QI/QA Coordinator/ Data Manager
Linda Hillier	Anggie Khalil, Admin Assistant
Lori Jones-Perkins	Shanea Mantel, Financial Analyst
Todd Hawkins, Treasurer	Stacy Gilly, Behavioral Health Supervisor
	Ron Martinson, MD (Zoom)
	Deanar Sylvester, Clinical Director
Absent:	
Patricia Burdette	Absent:
Mike Wythe, Pro-Tem	Jessica West, Dental Supervisor
Kelly Bailey	Katie Hunter, Fiscal Director
Jeff Laughlin	
Bruce White	

1. **Convention,** An informational only meeting was begun by president Jay Nixon at 11:30 a.m. due to lack of Quorum.
 At 11:37 Peg Tazewell arrived making quorum,
 - 1.1. Call to Order

The meeting was called to order by President, Jay Nixon at 11:37 a.m

1.2. Acceptance of Agenda

Jim Lenthe made a motion to accept the agenda. Lori Jones-Perkins seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of August 16, 2023 Co-applicant Board Minutes

Lori Jones-Perkins made a motion to approve August 16, 2023, KCCHC Board Minutes. Linda Hillier seconded the motion; Discussion (none); in the negative, none. The motion was approved.

1.4. Public Participation, N/A

2. Special Reports (written reports provided)

- Quality Improvement - Nan Snyder
- Clinical - Deanar Sylvester
- Dental - Jessica West
- Behavioral Health - Stacy Gilley
- Finance - Shanea Mantel
- Human Resources- Joyce Frazee
- CEO - Lane Belangia (Verbal)
 - New Provider update
 - Termination of personal service contract with Jill Hunter: *as she is now contracted full time through KCH.*
 - New hire Pagie Cunningham, AORN_CNP *starting September 25th.*
 - Medicaid Claim Status Update
 - Medicaid Wrap-around payment is current. Approximately \$417,000 received. *this essentially catches up the outstanding AR from the ODM Wrap claim problems. Fiscal to begin working on the next large areas of outstanding dept.*
 - MVNU
 - Effective Sept 11, 2023 terminated contract for Out of scope site effective immediately
 - TeleHealth is still available to students and F2F visits in any location are still offered.
 - Dental fee schedule update

- Carved out a fee schedule for appliances, *we now have a dentist who can (on a limited basis) make items such as partial plates, night splints and bridges. These would not be part of the regular fee schedule as it would be prohibited to allow a sliding fee to be applied. We are able to provide at a cash basis and reduced rate when compared to private practices. There are no other clinics in the area who offer affordable appliances, this will help patients as they will not have to travel to Columbus for example.*
- Dr. Meier to increase days of operation from 3 days to 4 days per week at the Danville Dental Clinic

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Todd Hawkins made a motion to approve the Income and Expenses for August 2023. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

3.2. Contracts

3.2.1. Recommend the termination of the personal service contract with Jill Hunter, Certified Nurse Practitioner, effective September 9, 2023.

Lori Perkins-Jones made a motion to approve the termination of the personal service contract with Jill Hunter, Certified Nurse Practitioner effective September 9, 2023. Peg Tazwell seconded the motion; in the negative: none. The motion was approved.

4. Board Approvals

4.1. Approve the Co-Applicant Bylaws, calendar year 2023-2024 (no modifications).

Jim Lenthe made a motion to approve the Co-Applicant Bylaws, calendar year 2023-2024. Peg Tazwell seconded the motion; in the negative: none. The motion was approved. Discussion: *Lane Belangia informed the board that this document was changed last year and the current status does not require any updates.*

4.2. Approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Angela Watkins, RDH, as a registered dental hygienist, effective October 1, 2023 through September 1, 2025.

Todd Hawkins made a motion to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Angela Watkins, RDH, as a registered dental hygienist, effective October 1, 2023 through September 1, 2025. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

4.3. Approve the initial credentialing and privileging to practice in the Knox County Health Center for the following Licensed Independent Providers:

- Kristina Foreman, LISW, effective September 1, 2023 for 2 years
- Melissa Meier, DDS, effective September 1, 2023 for 2 years

Jim Lenthe made a motion to approve the privilege to practice in the Knox County Health Center for Kiristina Foreman and Melissa Meier. Peg Tazwell seconded the motion; in the negative: none. The motion was approved.

4.4. Approve the temporary privileges of Paige Cunningham, APRN-CNP, within the scope of a Certified Nurse Practitioner effective September 25, 2023 through December 25, 2023.

Peg Tazwell made a motion to approve the temporary privileges of Paige Cunningham, APRN-CNP, within the scope of a Certified Nurse Practitioner effective September 25, 2023 through December 25, 2023. Lori Jones-Perkins seconded the motion; in the negative: none. The motion was approved.

4.5. Accept NOA H80LC51534-01-00 Health Center Program COVID-19 Bridge Access Program funding (Bridge funding) in the amount of \$21,305.00 award date of 8/25/2023, with project period 9/01/2023 to 12/31/2024 for COVID-19 testing, COVID-19 vaccination, and COVID-19 therapeutics.

Jim Lenthe made a motion to approve NOA H80LC51534-01-00 Health Center Program COVID-19 Bridge Access Program funding (Bridge funding) in the amount of \$21,305.00 award date of 8/25/2023, with project period 9/01/2023 to 12/31/2024 for COVID-19 testing, COVID-19 vaccination, and COVID-19 therapeutics.. Peg Tazwell seconded the motion; in the negative: none. The motion was approved. Discussion: *Lane Belangia reported this is another grant from HRSA for Covid Vaccination and programming associated with administering vaccinations.*

4.6. Approve Health Center Hours of Operations Policy, (annual approval) policy unchanged.

Peg Tazwell made a motion to approve the Health Center Hours of Operations Policy, (annual approval) policy unchanged. Jim Lenthe seconded the motion; in the negative: none. The motion was approved. Discussion: *Lane Belangia informed the board this policy requires annual board approval as it is reflective of the board dictating access to the health center. The policy is reflective of form 5b and is accurate at this time, no modifications required. Jim Lenthe asked why the policy stated the center opens at 7:45? Lane Belangia stated this to help patients arrive early to start paperwork or to allow them to call or discuss in person schedule changes for example.*

5. CEO has signed:

5.1. Personnel:

- Hire of Stephanie Blake, LPN effective September 05, 2023
- Hire of Angela Khalil, Administrative Assistant, effective August 28, 2023

6. Knox Public Health Update (Zach Green)

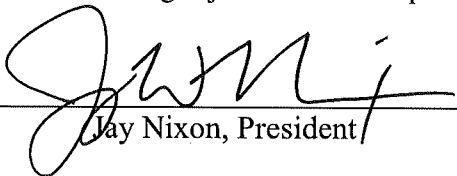
6.1. Facilities

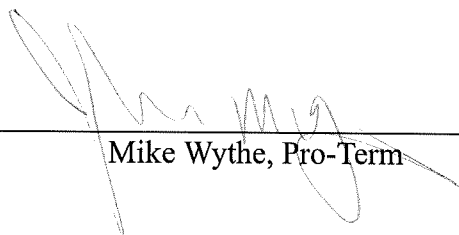
- Downtown remodel, plumbing approved and concrete floor poured, hope to be in on and around the first of the year if all goes well
- Lyme Disease, ongoing increased prevalence of documented cases locally.
- Hand Foot and Mouth, outbreaks in local schools and sports teams noted recently.
- Wastewater testing samples for baseline Influenza
- Vaccine Update, no known Covid Vaccine updates on release of vaccine for public at this time.
- \$150,000 received from Knox County foundation for Strang Glass
- \$26,000 pending from Land Bank to demolish the duplex on Strang property

7. Adjournment

Having no further business Todd Hawkings made a motion to adjourn the meeting. Jim Lenthe seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 12:15 p.m.


Jay Nixon, President


Mike Wythe, Pro-Term

