

February 22, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Julie Miller, RN, MSN
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Kelly Bailey	Nate Overholt, EH Director
Amanda Rogers, DVM	Mary Derr, Community Health Services Director
Jeff Harmer	Joyce Frazee, HR Coordinator
Laura Haberman, RN	Stacey Robinson, Fiscal Coordinator
Larry Reed, MD	Lane Belangia, HH Director
	Cathy Miller, Administrative Assistant
Absent	Zach Green, Emergency Preparedness Coordinator
Laura Barbuto, RN	
Ronald Moder, Pro-Tem	

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Lee Rhoades made a motion to accept the agenda. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, January 25, 2017 Board of Health meeting.

The minutes of the regular meeting held, January 25, 2017 were reviewed and accepted. Larry Reed made a motion to approve the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

February 22, 2017

	FUND	AMOUNT
	February 2017	
801	General Fund	\$22,796.05
803	Home Health Fund	17,530.62
804	Medical Clinic Fund	22,948.48
805	Swimming Pool Fund	31.28
806	Food Service Fund	474.46
807	Private Water Fund	1,398.23
808	WIC Grant Fund	479.73
809	Sewage Program Fund	623.03
810	RV Park/Camp Fund	.74
811	Creating Healthy Communities Grant	5,351.94
812	Public Health Emergency Preparedness Grant	1,516.00
813	CFHS Grant	804.40
815	Dental Clinic Fund	1,804.41
819	Solid Waste Fund	486.30
830	Drug Free Communities Grant Fund	6,727.54
	TOTAL	\$82,973.21

THEN & NOW

801	General Fund	\$13,526.82
803	Home Health Fund	11,304.54
804	Medical Clinic Fund	4,982.00
806	Food Service Fund	258.00
807	Private Water Fund	991.38
808	WIC Grant Fund	150.00
809	Sewage Program Fund	525.00
812	Public Hlth Emergency Preparedness Grant	240.68
813	CFHS Grant	480.00
830	Drug Free Communities Grant	3,993.66
	TOTAL	\$36,566.58

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

Amanda Rogers entered the meeting.

1.5. Public Participation- None

2. Board Reports- None

3. Hearings/Readings/Regulations

3.1. Approval of Resolution #2017-03 to declare 6022 Granville Road, Mount Vernon, OH, Parcel #44-00006.000, Miller Twp. a public nuisance.

Jeff Harmer made a motion to approve Resolution #2017-03 to declare 6022 Granville Road, Mount Vernon, OH, Parcel #44-00006.000, Miller Twp. a public nuisance. Lee Rhoades seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Amanda Rogers, Jeff Harmer, Lee Rhoades, Larry Reed and Laura Haberman in the negative; none. The motion was approved.

3.2. Approval of Resolution #2017-04 for Food Safety Program Protocol Authorization, Embargo of Food.

Jeff Harmer made a motion to approve Resolution #2017-004 for Food Safety Program Protocol Authorization, Embargo of Food. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Amanda Rogers, Jeff Harmer, Lee Rhoades, Larry Reed and Laura Haberman in the negative; none. The motion was approved.

3.3. Approval for variance of Household Sewage Treatment System Installer Registration of Nathan Otto, KN Excavation, LLC.

Jeff Harmer made a motion to approve the variance of Household Sewage Treatment System Installer Registration of Nathan Otto, KN Excavation, LLC. Laura Haberman seconded the motion: in the negative; none. The motion was approved.

4. Special Reports

4.1. Emergency Preparedness

Emergency Preparedness Coordinator, Zach Green provided updated elements built within the following plans:

Emergency Response Plan (ERP)

- **Tab A - Emergency Local Contact List**
- **Tab B - After Hours Notification**
- **Tab C - Demobilization**
- **Responder Health and Safety SOP**
- **Employee Safety SOG**
- **MOU - Alternative DOC at KCH**
- **WENS - Special Needs/Functions**

Continuity of Operations Plan (COOP)

- **AAR Feedback Language**
- **Tornado Sheltering Updated**
- **KCHD Sheltering Plan Created**
- **Warming and Cooling Centers**
- **Surveillance and Monitoring Plan**
- **Isolation and Quarantine - MOU**

Strategic National Stockpile Plan (SNS)

- **SNS Contact Information**
- **SNS Transportation Plan Created**
- **OPOD**
- **Security Assessments for Primary PODS**
- **Notebooks Created**

4.2 Leadership Team

ENVIRONMENTAL HEALTH

Nate reported to the board:

Ichiban restaurant had eleven critical violations and had their food license temporarily suspended. EH staff sanitarians will follow-up per protocol

The Knox County Health Department had been working with a property owner located at 6022 Granville Road, Miller Twp. since late August, 2016, regarding a solid waste nuisance. The owner had cleaned up the solid waste throughout the months of September, October and November, 2016 to remediate the issue. However, it has been brought to our attention by a Miller Twp. representative, that the property has more solid waste debris than we previously dealt with last year at the residence. An inspection performed on February 8, 2017 found the property to have an abundance of solid waste debris present. Due to this recurrence, the property owner has been given two weeks to abate the solid

waste nuisance or be brought in front of the Knox County Board of Health on February 22, 2017 for a public health nuisance hearing.

Mr. Nathan Otto, from KN Excavation, LLC, has requested a variance from the Knox County Board of Health to become a registered installer with the Knox County Health Department for 2017. Per the Ohio Administrative Code 3701-29-03, all registered sewage installers must complete a minimum of six continued education hours during the previous calendar year through educational programs approved by the Ohio Department of Health. Mr. Otto only completed four hours of continued education hours in 2016. He has since completed two continued education hours (1/4/17) along with an additional 10 continued education hours to go towards the 2018 registration year. In order to become registered to install household sewage treatment systems in 2017, Mr. Otto is required to have an approval variance from each Board of Health in the State of Ohio where he wishes to become registered to perform such work.

In the follow-up report from the Ohio Department of Health food program survey, it was noted that the Knox County Board of Health food safety program protocol authorization 12-01, Embargo of Food, from the February 28, 2001 meeting, does not reference the Ohio Administrative Code 3701-21-27 governing Food Service Operation facilities. It only refers to Ohio Administrative Code 901:3-4-15 for Retail Food Establishments. It was recommended to amend or redo the Knox County Board of Health approval to include both sections of the Ohio Administrative Code.

PLANNING, EDUCATION & PROMOTION

No verbal report.

We are off to a good start with cessation classes. Mike Whitaker reports that in January we had 11 new clients enroll in the weekly classes held at the KCH and the health department.

As part of the Maternal Child Health Services grant, we have been surveying young women and mothers on transportation issues, assess to healthy foods and participation in physical activity. In accordance with our accreditation process, surveying constituents is now a key part of program development.

Nineteen people attended the two-day Mature Driving Refresher Course presented by AAA. This was our first time to offer the AAA course. We hope to offer it again in early June.

As part of the Creating Healthy Communities (CHC) grant, we are providing several items to the Escape Zone including a bike rack, bike repair supplies, sports balls and a wheeled storage container for the balls, a stove and two microwave ovens. The reason for the microwaves is because many of the youth who attend the Escape Zone do not have a stove at home. Tami Ruhl plans to offer healthy cooking classes using both the stove and microwave oven.

Also as part of the CHC, Tami and Alayna have been working on worksite wellness with several local businesses including First-Knox, Shaffer-Driveline, Knox Community Hospital, Knox Developmental Disabilities and the health department. The businesses have conducted health screenings for employees and we were able to provide water bottle filling stations at Shaffer-Drive line. Alayna presented Health Living training at Knox DD to help providers make healthier choices.

HOME HEALTH

No verbal report.

Revenue for the division in December totaled \$57480.63 with expenses totaling \$60300.61 for a **net Loss of \$2819.98**. This brings our YTD profit to (negative) \$2819.98. Revenue generated each month relies on the Director taking the time to bill and audit claims, at this time with my interest focused largely on the new Health Center the billing and auditing will happen more sporadically. However, keeping in line with our fiscal responsibilities is still a primary operational focus. This month (Feb 14th, 2017) this division has already received more than \$89156.66 in revenue which will cover the loss from January with contribution in the profit column for YTD revenue.

Statistical trends noticed for the month of November are as follows.

- Referrals for the month 53
- Admissions for the month 39
- Ratio of Referrals to Admits **73.5% (reminder the division Goal is 85%)**

Division Goal for the remainder of the year.

Increase our length of stay (LOS) for this agency.

YTD LOS = 57 days

There has been a slow trend noted with regards to increased census these past 4 months, (largely due to housing people under the agency care for longer periods in order to better match national numbers). This month with census now at 95 active clients. This on average looking back 14, 10, and 8 months is 43.66 patients more than the agency has previously housed. This is the limit of our agency capacity, growth needs to occur or we will begin to experience staffing, outcome, and general customer service deficits. Please feel free to ask questions about this “good problem” during our Board Meeting.

COMMUNITY HEALTH SERVICES

Medical and Dental Health Services.

Mary Derr RN, BSN conducted a safe sleep training for one participant in January and distributed one pack n Plan during the month. This through MCH grant.

Mary Derr RN, BSN attended staff meetings at Dr. Prior’s and Dr. Sullivan’s offices to educate staff on the new “Newborn Home Visiting Program”. Staff was told about the program and given referral handouts and educational literature to distribute to their patients. As a result home visiting requests have increased.

On January 23, 2017 Lorraine Bratton conducted a STD clinic at Kenyon college. 38 clients were tested.

WIC

Our active caseload for January (estimated) increased from December by 5 participants (+.4%). Child participants increased by 2 participants (+.3%). It is good to see positive changes in numbers for this month. Deb Creager, WIC Support Staff, and Cyndie Miller, Project Director, visited Family Night at Head Start on January 25th with information about WIC and schedule in hand. Eight appointments were scheduled from this endeavor which was initiated by a Family Advocate Staff person from Head Start. Also, Tanner Cooper-Risser, from OSU Extension, attended our January WIC Staff Meeting. We will be working together with home regarding his nutrition classes provided in the community to include some of our WIC families as possible.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

Fund number 814 was assigned to the Community Health Center.

Finance committee met February 15, 2017 and reviewed the budget fund by fund. Next meeting is scheduled for March 15, 2017 @ 7:30 a.m.

EMERGENCY PREPAREDNESS

The emergency preparedness report will be a Power Point presentation during the board meeting.

ACCREDITATION

No written report.

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie reviewed following information with the board:

- ✓ PHAB will meet March 14, 2017 to review health department accreditation site visit report and determine if the agency will be accredited or put on a plan of action.
- ✓ The organizational chart is being reviewed
- ✓ The Community Health Center will be fully operational by April 14, 2017
- ✓ Julie, Lane, Stacey and CHC co-applicant board consumer member Mike Wythe attended new access point training February 9 and 10 in Alexandria, Virginia.
- ✓ National Association of Local Boards of Health (NALBOH) NewsBrief (Winter 2017 – Vol. 3, Issue 1) was distributed to board members for review
- ✓ She also reviewed the roles and responsibilities between the Board of Health and the Community Health Center co-applicant board. They are as follows:

Knox County Community Health Center Board

Proposed Mission: “The Knox County Community Health Center is committed to providing access to patient centered health care services for all residents in our service area, quality health services in a patient centered care environment and the promotion of healthy lifestyles and prevention of illness.”

Roles & Responsibilities for Knox County Community Health Center (KCCHC) Governance & Operation

Knox County Board of Health/Health Department/Public Entity (KCHD)	Knox County Community Health Center/Co-Applicant/Sub-Board/Center Board of Directors
Federal Grant Applicant/Administrative Agent	Co-Applicant
Development of personnel policies and procedures	Compliance with community-governance standard – Board composition & selection
Employ or contract for all necessary health care, managerial and administrative personnel necessary to assure high quality health care services, management and evaluation of Center employees	
Apply and maintain all licenses, permits, certifications for operation of the Center	Adopts the Center’s health care policies, selection of services, scope, availability, location, hours, and quality of care audit processes
Prior approval of the Centers annual operating budget. Maintain a separate cost center for proper allocation. Audit administration.	Final approval of Center’s annual operating budget (plan & budget preparation also under Co-Applicant Board direction)

Adopting financial management practices , audits, long range planning in consultation with KCCHC Board	Adoption of sliding fee schedule of discounts
Receiving, managing and disbursing of grant funds consistent with the Center’s approved budget. Seek approval for any change in approved budget.	Evaluation of Center activities (utilization, trends, pt. satisfaction, complaints)
Development and approval of policies for billing and collections, and utilization of Center’s adopted sliding fee schedule of discounts	Approving the 330 annual application and other applications for the Center
In collaboration with KCCHC Board assuring the Center is compliance with all laws & regulations	In collaboration with KCHD assuring the Center is compliance with all laws & regulations
KCHD	KCCHC
Preparing & submitting cost reports, supporting data, and other required reports	Annually evaluating the Center’s goals, objectives, plans, budgets, etc.
	All other responsibilities required by Section 330
	Position description for CEO with KCHD, interview, select and recommend to KCHD
	Collaboratively evaluate CEO annually
	Cooperative dismissal

KCHD & KCCHC Mutual Obligations

Center CEO and KCCHC Board President will ensure coordination between both parties
Grant funds and program income shall be utilized to cover the costs and expenses of each party incurred in carrying out its respective obligations
Quality Improvement/Assurance committee to evaluate all quality assurance programs and report to Center Board
No merger, consolidation, or major structural or contractual affiliation with a third party affecting the Center without the consent of the other party
Public Health emergencies – collaborate on developing plans for use of Center personnel during PH emergency or crisis. KCHD to share EP plans and updates on county emergency planning
Each shall maintain records to meet reporting requirements
Confidentiality – medical records owned by KCHD
Appropriate insurance
KCHD will be title holder of all property purchased with grant funds

Center CEO Responsibilities

General care, management, supervision and direction of the Center’s affairs
Authority to negotiate, execute and administer all contracts for goods and services
Employment and contracting of personnel
Liaison to KCHD

330 Grant Proposals

Executive, Finance, Personnel/QI committee
Self-evaluation – compliance, board structure, documentation, communication – SWOT analysis

Training and education – rotating schedule of topics
Annual Board Retreat/Meeting
Governing Board Handbook & Board manual
Board mentors

- ✓ Leadership Team development update:
 - In March 2017 the Leadership and Accreditation Teams will participate in Performance Management (PM) training facilitated by an experienced PM consultant.
 - We have received our Accreditation Site Visit report. We have many areas that were fully met and some that were slightly met. The Accreditation Team will continue to work on our processes and procedures to ensure quality and effectiveness of services.
 - Later this year I am planning to have the Leadership Team participate in a “Strengths Finders” leadership assessment and planning process. This will fit well with our team development activities, accreditation and continue to move us forward as a team.
- ✓ Lane and I continue to devote the majority of our time to development of the CHC.
- ✓ Discussions regarding Home Health continue and there will be a need to present information to you in an Executive Session, if approved.
- ✓ I have been contacted by the County Administrator regarding the potential shared position for maintenance duties. The County Commissioners are currently hiring maintenance staff and may be able to fulfill a contract with us instead of using personnel from the jail.
- ✓ The State Budget has been developed and overall is friendly to public health. There are concerns: 1) related to the transition of BCMH to Medicaid, 2) development of an Overdose Review committee, 3) development of a lead homes registry commission, 4) accreditation support. AOHC is following closely and will advocate for local public health as we always do. I will provide a summary budget document to you in your packet – please ask questions should you have them.
- ✓ Items to keep in mind for our agency: 1) We will need to make a decision on our tax levy by the end of April so that I can request our decision be placed on the ballot. I will get information to you in March for that decision. I like to get the ballot request to the County Commissioners in May to have plenty of time to ready language.
- ✓ 2) We will need to perform Strategic Planning this year – most likely fall – for the next 3-5 year goals. **We need to review our current strategic action plan as a Board at this meeting so please bring your copy distributed in December 2016 to the meeting with you. If you can’t find your copy we are planning to present electronically, so no worries.**
- ✓ March 2017 will be the time to renew my personal services contract. I have been in touch with my attorney and would like the Board to be prepared to move on this contract per the contract terms.

5. Old Business-None

6. New Business

6.1. Finance

6.1.1. Income and Expense

Laura Haberman made a motion to approve the income and expense report. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT January 31, 2017						
FUND NAME	JAN. 1, 2017 BALANCE	January REVENUE	YEAR-TO-DATE REVENUE	January EXPEND.	YEAR-TO-DATE EXPEND.	January 31, 2017 BALANCE
District Health Fund						
801 - District Health Fund*	526,806.12	17,019.99	17,019.99	146,473.43	146,473.43	397,352.68
Environmental Health Restricted Funds						
805 - Swimming Pool Fund	8,852.96	0.00	0.00	388.12	388.12	8,474.84
806 - Food Service Fund	4,595.69	6,509.00	6,509.00	10,266.39	10,266.39	838.30
807 - Private Water Fund	7,336.22	4,566.41	4,566.41	4,400.05	4,400.05	7,502.58
809 - Sewage Program Fund	25,704.93	6,292.00	6,292.00	5,383.33	5,383.33	26,613.60
810 - RV Park/Camp Fund	4,910.68	0.00	0.00	363.94	363.94	4,546.74
Subtotal	51,410.48	17,367.41	17,367.41	20,801.83	20,801.83	47,978.08
Special Revenue Funds						
803 - Home Health Fund	397,186.33	57,480.63	57,480.63	60,300.61	60,300.61	394,366.35
804 - Medical Clinic Fund	59,435.95	17,374.21	17,374.21	21,779.84	21,779.84	55,031.33
815 - Dental Clinic Fund	1,887.76	26,026.52	26,026.52	8,411.27	8,411.27	19,503.11
819 - Solid Waste Fund	12,671.15	11,185.36	11,185.36	3,606.39	3,606.39	20,250.12
Subtotal	471,182.20	112,066.82	112,066.82	94,098.11	94,098.11	489,150.91
Grant Funds						
808 - WIC Grant Fund	9,034.59	20,000.00	20,000.00	20,247.53	20,247.53	8,787.06
811 - Creating Healthy Communities Grant Fund	14,538.99	0.00	0.00	8,832.63	8,832.63	5,766.36
812 - Public Hth Emergency Preparedness Grant Fund	37,743.52	5,787.81	5,787.81	5,775.52	5,775.52	37,755.81
813 - MCH/CFHS Grant Fund	12,283.82	1,266.27	1,266.27	7,711.27	7,711.27	5,838.82
826 - Ebola Grant Fund	3,665.35	0.00	0.00	243.51	243.51	3,421.84
830 - Drug Free Communities	3,000.00	3,641.06	3,641.06	5,244.45	5,244.45	1,396.51
Subtotal	80,326.27	30,695.14	30,695.14	48,054.91	48,054.91	62,986.50
TOTAL ALL FUNDS	1,129,725.07	177,149.38	177,149.38	309,428.28	309,428.28	997,446.15

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2017-05

RESOLUTION #2017-05

1. Advance \$10,000 from 801.1510.50602 to 808.1510.41101 (Advance Out to Advance In)
2. Advance \$20,000 from 801.1510.50602 to 815.1510.41101 (Advance Out to Advance In)

Laura Haberman made a motion to approve Resolution #2017-05. Jeff Harmer seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Amanda Rogers, Laura Haberman, Jeff Harmer, Lee Rhoades and Larry Reed, in the negative; none. The motion was approved.

6.2. Personnel

6.2.1. Approval of Lisa Dudgeon’s position change from full-time Public Health Nurse in the home health division to part-time (20 hours/week) Public Health Nurse in the home health division and part-time (20 hours/week) in the Community Health Services division.

Amanda Rogers made a motion to approve Lisa Dudgeon’s position change from full-time Public Health Nurse in the home health division to part-time (20 hours/week) Public Health Nurse in the home health division and part-time (20 hours/week) in the Community Health Services division. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.2.2. Approval to hire Deborah Eiden, RN, BSN, as Clinical Coordinator in the Community Health Center, effective, February 27, 2017.

Amanda Rogers made a motion to approve hiring Deborah Eiden, RN, BSN, as Clinical Coordinator in the Community Health Center, effective, February 27, 2017. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of contract with Knox Community Hospital to provide a Medical Director for the Community Health Center, \$85.00/hour, approximately eight (8) hours/week, effective March 1, 2017 – March 31, 2018.

Jeff Harmer made a motion to approve the contract with Knox Community Hospital to provide a Medical Director for the Community Health Center, \$85.00/hour, approximately eight (8) hours/week, effective March 1, 2017 – March 31, 2018. Laura Haberman seconded the motion; in the negative: none. Larry Reed abstained. The motion was approved.

6.3.2. Approval of contract with Knox Community Hospital for a Nurse Practitioner to provide Medical Services for the Community Health Center, approximately 40 hours/week, maximum fee \$90,000, effective April 1, 2017 – December 31, 2017.

Laura Haberman made a motion to approve the contract with Knox Community Hospital for a Nurse Practitioner to provide Medical Services for the Community Health Center, 40 hours/week instead of approximate hours, maximum fee \$90,000, effective April 1, 2017 – December 31, 2017. Jeff Harmer seconded the motion; in the negative: none. Larry Reed abstained. The motion was approved.

6.4. Board Approvals

6.4.1. Approval of agency Emergency Operation Plan (EOP), Continuity of Operations Plan (COOP), Strategic National Stockpile (SNS).

Jeff Harmer made a motion to approve agency Emergency Operation Plan (EOP), Continuity of Operations Plan (COOP), Strategic National Stockpile (SNS). Larry Reed seconded the motion. in the negative; none. The motion was approved.

6.4.2. Approval for out-of-state travel for Health Commissioner, Julie Miller, to attend the NACCHO conference in Pittsburg, PA, July 11-13, 2017, at an estimated cost of \$1,000.

Laura Haberman made a motion to approve out-of-state travel for Health Commissioner, Julie Miller, to attend the NACCHO conference in Pittsburg, PA, July 11-13, 2017, at an estimated cost of \$1,000. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non-action items)

Health Commissioner has signed the following:

6.5.1. Contract renewal with Fast Eddy's for lawn care, landscaping, and snow

removal services, maximum \$14,500/year (same rate as last year), effective March 1, 2017 – February 28, 2018.

Discussion:

Strategic Plan 2014-2017

The division manual schedule was reviewed. Each division has met or will soon meet the review dates. Manuals are reviewed annually or within two – three years. Strategic initiative *Creating a Learning Environment* strategies met were training and educating staff on public health issues which took place during the all-staff meetings and a list of public health related issues have been addressed. Strategies implemented but have not been completed are 1) Job Shadowing and 2) inviting local colleges to all-staff meetings to hear what options are available. Other areas of the strategic plan in process or completed were: 1) offsite internet access for agency staff, 2) technology updated, 3) process for social media, 4) increasing awareness of public health services, 5) assessing the gaps, 6) accountability, and 7) evidence base practice. The next strategic planning session will be scheduled to take place this fall.

Laura Haberman – congratulated Julie and the staff for getting that much done along with accreditation and the work put forth to plan for the Community Health Center.

Feasibility Study – Community Health Center – Jeff Salva will be meeting with Julie March 2.

7. Executive Session

Lee Rhoades made a motion to enter into executive session for purposes of personnel and compensation at 7:54 p.m. Kelly Bailey seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Kelly Bailey, Amanda Rogers, Larry Reed, Jeff Harmer, and Laura Haberman; in the negative: none. The motion was approved.

Larry Reed and Kelly Bailey were recused from executive session. Lane Belangia and Joyce Frazee were invited to stay.

At 8:54 p.m. Jeff Harmer made a motion to return to regular session. Lee Rhoades seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Amanda Rogers, Jeff Harmer and Laura Haberman; in the negative: none. The motion was approved.

8. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:55 p.m.



Julie Miller, RN, MSN
Health Commissioner



Eric Siekkinen, RPh,
Board President

