

May 23, 2018

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh, President	Julie Miller, Health Commissioner
Ron Moder, President Pro-Tem	Pam Palm, PEP Director
Laura Haberman, RN	Joyce Frazee, Human Resources Supervisor
Lee Rhoades	Stacey Robinson, Fiscal Supervisor
Barry George, MD	Nate Overholt, EH Director
Amanda Rogers, DVM	Cyndie Miller, WIC Director
Kelly Bailey, RD	Lane Belangia, CHC, CEO
Laura Barbuto, RN	Elisa Beckett, Student Intern
	Nanette Snyder, Public Health Nurse
ABSENT	Dr. Ron Martinson, Medical Director
Jeff Harmer	Lorraine Bratton, PHO Director
GUESTS	
Chuck Martin, MV News	
David Pacetti	

1. Convention

1.1. Call to order

Board President, Eric Siekkinen call the meeting to order at 6:30 PM

1.2. Acceptance of Agenda

Laura Haberman made a motion to accept to the agenda. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for April 25, 2018 Board of Health meeting.

The minutes of the regular meeting held, April 25, 2018 were reviewed and accepted.

Laura Barbuto made a motion to approve the minutes. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Ron Moder made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

May 2018

801 - General Fund	49,744.86
803 - Home Health Fund	3,047.87
805 - Swimming Pool Fund	1,224.29
806 - Food Service Fund	1,030.33
807 - Private Water Fund	2,044.03

808 - WIC Grant	180.41
809 - Sewage Program Fund	1,381.87
810 - RV Park/Camp Fund	1,100.00
811 - Creating Healthy Communities Grant	111.83
812 - Public Hlth Emergency Preparedness Grant	292.02
813 - MCH/CFHS Grant	511.61
814 - Community Health Center Grant	130,482.14
819 - Solid Waste	130.43
830 - Drug Free Communities	11,835.77
Total	\$203,117.46

THEN & NOW

801 - General Fund	150.00
814 - Community Health Center Grant	25,082.94
Total	\$25,232.94

1.5. Public Participation

Student Intern, Elisa Beckett and Public Health Nurse, Nanette Snyder new employees in the Community Health Center introduced themselves to the board. Elisa is majoring in Health Administration and will receive her Baccalaureate degree in August 2018. Nan comes to our agency with over 10 years of experience from the Ohio State University Hospital.

David Pacetti introduced himself to the Board. He is with the Knox County Chapter American Cross.

- 2. Board Reports-None
- 3. Hearings/Readings/Regulations-None
- 4. Special Reports
 - 4.1. Leadership Team

ENVIRONMENTAL HEALTH

Nate Overholt reported:

- The EH staff offered pool operators training to local facilities staff. The training included drowning prevention.
- We were not awarded the mosquito grant from ODH this year. Dunks will be purchased through the PHEP grant funding.
- Nate thanked Pam and Dr. Amanda Rogers for the article in the Mount Vernon News pertaining to ticks.

No written report.

PLANNING EDUCATION & PROMOTION

- **125 is the total of consumers that have been or are currently enrolled in the tobacco cessation program. The Community Health Center refers clients to the program.**
- **Get Healthy Knox County is promoting healthy eating by growing vegetables in container gardens in nine locations through-out the city of Mount Vernon. Through the Edible Knox campaign people are encouraged to pick the ripe vegetables and can get recipes with a QR code.**
- **The Click-It or Ticket campaign will be set-up in Centerburg over Memorial weekend. Boy Scout troops will help with the campaign and in-turn will earn a badge.**
-

No written report

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

- **The Community Health Center continues to increase the number of visits per provider. The Center is open five days/week. DOT physicals will be offered on Fridays starting in June.**
- **Currently in conversation with the Knox Area Transit director to make the Center a designated stop on the route.**
- **Congratulation to Melissa Valentine for successfully passing and receiving her certificate as a LPCC.**

Ron Moder asked: have you heard anything about the notice of award?

Lane - nothing yet - next meeting to discuss is June 6

Ron asked - can you lose funding?

Lane - action plan first, then decrease in funds

NOA Update (Notice of Award)

We have received another updated NOA; this latest NOA does not pertain to additional funding it speaks to our "out of compliance items" from the On-Site Visit. I am speaking with my project officer Mary Ali to review this action of correction. We have 90 days to correct these items. Speaking to QI/QA reporting, monitoring our sliding fee access to ensure we (the Health Center and Co-Applicant Board) are not presenting barriers to care through the sliding fee, and lastly monitoring and assessing the need for contracts that provide providers practicing inside the center. If I have spoken to Mary prior to our meeting I will be able to update the board on May 17th.

Our new third party billing company is currently processing our outstanding Medicaid Wrap-around payments totaling approximately \$14,000.00 to date (5-10-18). Once our contract ends with Group One, Centerprise will take over our entire billing process.

I have attended two meetings with our PCA and Caresource along with a multitude of other FQHCs over the last two weeks. The goal for these meetings was to attain resolution on payment issues surrounding Caresource and FQHCs in Ohio. We are hoping to end our contractual and claims processing issues by the end of this month with payment promised from Caresource by 6-15-18.

Revenue for the month of March totaled \$112,388.69 and expenditures totaled \$155,832.64. Outstanding AR reported via Centerprise totals approximately \$570,000, we are working together to force payment for untimely denied claims. According to the Ohio Revised Code FQHCs cannot be denied payment from Medicaid or Managed Medicaid due to untimely filing under 365 days. Most managed care plan contracts default to 120 days for any other provider type. We are in negotiations with each product to ensure payment for services rendered.

Aims Grant funds (Access in Mental/Behavioral Health and Addiction services). One time funding dollars total approximately \$61,000, we will be continuing to spend this money to provide training on our Electronic Medical Record, cyber security and we hope to be able to expense some marketing and outreach cost out of this fund. We must spend this one time fund portion by October of 2018.

I have contacted a new potential board member (consumer) to add one more member to our board, we are technically still above the minimum 9 member count but continue to pad our numbers especially with consumer/patient members and the resignation of William Jackson. I am asking permission/direction from the board on this month's agenda to pursue and study the feasibility of offering enhanced hours to our center located here at the Health Department and also to pursue where satellite services can begin when appropriate in our service area. This is a two part process for the Co-Applicant Board to consider. The first part of the process is the Co-Applicant Board approving data and information to be studied to base a decision to be made for enhancements of services provided by a center. The second portion of the process would be board approval to bring new services in scope under our current grant. Additional sites do not change our base funding, additional sites generally take services to areas where there are underserved populations with those peoples not being able to or choosing not to access their closest FQHC site.

National Health Center Week is August 13th to 17th with the 17th being patient appreciation day. The staff is meeting to discuss possible events surrounding this week. I would ask any board member to share any ideas you might have for our center to promote and celebrate the wonderful services we provide.

Lastly, congratulations to Melissa Valentine LPCC, she has passed her certification test and is scheduling and seeing patients in our center.

Thank you and I look forward to seeing you in one week.

WIC

Cyndie Miller reported:

- **FY19 WIC grant was submitted**

- **62 WIC clients were referred to the CHC. To help encourage clients to follow through with seeking help from our medical professionals they will be given a \$10 Walmart card.**

Caseload is decreased by 15 participants from March 2018. State WIC is rolling out an Outreach Plan to assist the local programs in the near future.

The annual WIC Baby Shower was held on 4/26/2018. Twenty-one prenatal participants and 16 guests attended. It was a great turnout! Staff from the CHC, Knox County Health Department, Head Start, Help Me Grow, and Knox Community Hospital presented topics of interest to our moms and their guests. Door prizes and handmade layette items were provided by area residents, Walmart, Sew Special group of Danville, and Babies In Need of Newark. The only negative comments in the evaluations were related to “crowded” space, which our staff will gladly brainstorm to alleviate for next year!

Beginning in 2018, our stats include the number of prenatal participants that have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, March 2018 – 2). Stats also include the number of infants born early (now designated as less than or equal to 37 weeks gestation, February 2018 – 42 or 13.9% of our infants currently on the program).

PUBLIC HEALTH OUTREACH

Lorraine Bratton reported:

- **We have started administering travel vaccine**

Eric Siekkinen asked: how many travel vaccine have we given?

Lorraine: It depends on the request

Julie Miller asked: are you checking the status of other travel vaccine?

Lorraine: we are currently offering what is the most recommended. A news release will be going out to local churches, colleges and groups informing them we offer travel vaccine. It will also be advertised on the radio.

- **We were asked by the Centerburg Schools nurse to help with the vision and hearing screenings required for elementary students. The nurse was on medical leave and we were happy to reach out to the school and help.**

CMH (Children with Medical Handicaps) has had no significant changes. Will begin plans for transition of the program to a new nurse later this year.

Vaccines Coordinator: We are now able to order Shingrix for the Adult 317 program (government supplied). Ten doses were ordered to start with and did arrive. Several vaccines were given to the public in the medical clinic for the Private Shingrix. Looking more in depth at the new HepB vaccine, Heplisav-B, it is a 2 dose series with higher seroprotection antibody response. We will try to have a rep come in for this vaccine. We will start providing” back to school vaccines” to the local schools, May 15th grades 7 and 11 for East Knox. On May 16th we will go to the Danville School for 7th and 11th grades. We have paperwork to administer 66

students so far. The other local schools chose not to participate at this time and will be offered follow up next fall and are aware of our special clinics in the summer time here. We have also noted an increase in our visits for “Back to school vaccines” in the Medical Clinic. Travel vaccines have been ordered and will start promoting this program as soon the vaccines arrive.

Newborn health nurse made 5 visits (3 were Amish families); 1 Amish family with twins, made visit to WIC to obtain a breast pump to better facilitate the feeding of the twins. Heidi (breast feeding peer helper) from WIC went to this home visit with the Newborn Health Nurse and she did a great job explaining breastfeeding techniques and providing information to the mom. 2 CFK (Cribs for Kids) visits were made and 1 faces(falls program) visit as well.

EMERGENCY PREPAREDNESS

During the last month, the Public Health Emergency Preparedness (PHEP) grant was awarded the full grant amount for the Emergency Response Plan (ERP) and the promulgation letter was submitted. In addition, received function and task capability credit for five PHEP capabilities. Throughout contract hours with the local Emergency Management Agency (EMA) the Hazardous Material annex is being reviewed and all reporting facilities are being updated.

Carpet and tile cleaning was conducted April 14th and 15th. The next scheduled floor maintenance is May 19th for a wax and buff. The county maintenance crew completed the new medical and dental exam rooms located in the Health Center. They will now begin painting the front administration area and prepare the Fiscal/HR offices for the new furniture. Brett Berger, new IT employee, has been a great asset since starting on April 9th and is adjusting well.

Lastly, the local Healthcare Coalition will be conducting a functional/full scale exercise on June 28th, 2018. Currently there are seven healthcare facilities along with first responder personnel participating to obtain CMS Emergency Preparedness credit.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

Stacey Robinson reported:

CHC received \$25,465 in Medicaid wraps. The wrap funds are because the Center is a FQHC.

April 2018 Budget Summary

- Revenue: Year-to-date revenue -- \$1,969,039.07-- 31% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$1,635,525.72 -- 26% of appropriations spent

- ❖ January 1, 2018 Cash Balance: \$1,638,027
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529

- April 30, 2018 Cash Balance: \$1,971,540– up \$333,513 since January 1, 2018 (↑17%)

- April 30, 2017 Cash Balance: \$1,705,923
- April 30, 2016 Cash Balance: \$1,184,665

General Fund

- Revenue received year-to-date -- \$718,869 (38% of estimated revenue)
- Expenditures year-to-date -- \$568,026 (26% of estimated expenses)
- January 1, 2018 Cash Balance: \$775,935
- April 30, 2018 Cash Balance: \$926,778 – up \$150,843 since January 1, 2018 (↑16%)
- April 30, 2017 Cash Balance: \$777,200
- April 30, 2016 Cash Balance: \$640,199

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$190,642 (49% of estimated revenue)
- Expenditures year-to-date -- \$118,546 (28% of estimated expenses)
- January 1, 2018 Cash Balance: \$65,515
- April 30, 2018 Cash Balance: \$ 137,611 – up \$72,096 since January 1, 2018 (↑52%)
- April 30, 2017 Cash Balance: \$127,688
- April 30, 2016 Cash Balance: \$113,328

Special Revenue Funds

- Revenue received year-to-date -- \$369,787 (42% of estimated revenue)
- Expenditures year-to-date -- \$188,030 (37% of estimated expenses)
- January 1, 2018 Cash Balance: \$564,223
- April 30, 2018 Cash Balance: \$745,981– up \$181,758 since January 1, 2018 (↑24%)
- April 30, 2017 Cash Balance: \$629,910
- April 30, 2016 Cash Balance: \$318,787

Grant Funds

- Revenue received year-to-date -- \$689,742 (22% of estimated revenue)
- Expenditures year-to-date -- \$760,924 (25% of estimated expenses)
- January 1, 2018 Cash Balance: \$232,354
- April 30, 2018 Cash Balance: \$161,171 – down \$71,183 since January 1, 2018 (↓44 %)
- April 30, 2017 Cash Balance: \$171,125
- April 30, 2016 Cash Balance: \$112,351

Notes to 2018 Budget Summary

- ❖ General Fund
 - Our General Fund received \$19,543.68 for United Way grants for January – April.
- ❖ Environmental Health Restricted Funds

- Swimming Pool fund revenue from licenses was \$7,584. Private Water revenue was up for April. Sewage Program fund revenue was \$8,923 and expense was \$6,087 for an increase of \$2,836.
- ❖ Special Revenue Funds
 - In April, Home Health contract payment from KCH was \$33,304.33.
- ❖ Grant Funds
 - Community Health Center fund project income \$52,306.70 and \$60,051.99 in grant funds. We will be submitting the 2019 WIC grant application the first of May. WIC will also be receiving additional funds in FY2018 for the purchase of in computers. MCH 2019 grant application will be submitted the first of May.

HUMAN RESOURCES

Forty-Nine, that's the number of employees employed by the Knox County Health Department Board and each employee brings a unique strength to their position. This month you will be asked to accept the resignation of one of our long time employees Deb Creager. Deb joined the health department August 22, 1983. Deb wrote in her resignation letter that for the past 35 years the health department has been a part of her family. She was passionate about helping others in her many roles with the agency. Deb worked as a Home Health Aide, Administrative Assistant in many areas (immi clinics, well child clinics, EH, switchboard, vital statistics, WIC and Ohio Benefit Bank counselor, etc.) We wish Deb the best in her future endeavors. You will also be asked to accept the resignation of Trina Davis, dental assistant. Trina is leaving on good terms and we wish her the best. With their resignations that brings our employee count to forty-seven, but we are still growing and I see that number increasing before the end of the year as Lorraine and I continue to interview for the Public Health Nurse position in the Public Health Outreach division.

4.2. Health Commissioner HEALTH COMMISSIONER REPORT

Dr. Barry George entered meeting.

Julie Miller reported:

- **Dr. Ron Martinson, Lane Belangia, Joyce Frazee, Nate Overholt, Pam Palm, Carmen Barbuto and Alayna Anderson and I attended all or at least one day of the OPHA Public Health Combined conference May 14, 15, 16. Taking it to the Streets: Connecting with the Community was the theme for this year's conference. Overall Conference Objectives: 1. Describe the various opportunities for public health professionals to connect with communities to improve health for Ohioans (e.g., addressing the opioid epidemic, strategies to connect with communities, collaborations between clinical and community health initiatives, providing culturally humble care to the LGBTQ community). 2. Explain how community-level concerns (e.g., infant mortality, suicide, firearm injuries) are pertinent to the participants particular work situation. 3. Discuss the impact of new regulatory and**

legislative measures, particularly as related to the participant's public health practice.

- **Julie gave testimony in favor of HB559 regarding the immunization registry**
- Work on the accreditation action plan nears completion. I have hoping to send some of our documents to our accreditation specialist this week for review, and others throughout the month. I am planning to submit our completed plan by late June.
- The Leadership Team is in the process of completing the individual Strengths Finder 2.0 assessment in preparation for our retreat on June 12th. We will be driving to Licking County Health Department for the ease of the facilitator of Strengths Finders, who lives in Newark. I am anticipating a good day of learning about fellow team members and the continued strengthening of our team.
- I am writing this report the 2nd week of May since I will be out of the office the majority of the month. I will be attending the Ohio PH Combined Conference, May 14-16 and then on some vacation. I am excited that a number of our employees will be attending the conference for the first time and that our agency will be well represented. Dr. Martinson will be attending as well in his new PH Medical Director role.
- The first part of June I will begin focusing on our agency Classification and Compensation Plan, job classification definitions and our pay scale. Joyce and Stacey will be assisting me with this project and I anticipate that you will be approving this information at the June Board meeting. I will ask this month whether the Personnel or Finance Committees or both want to review prior to bringing to the Board of Health.
- We participated in a demonstration webinar on a product called Policy Stat, which is a "software as a service company", specializing in document management. The product streamlines document management through advanced, Google-like searching, editing and collaborating within the tool, electronic signature sign-off and a dedicated product consultant to assist us with questions. The leadership team and IT have looked at the proposal and feel that this is a product that would reduce the need for so much info. on our shared drive, offer more organization and standardization, and also serve as a reminder of needed review of policies/processes. I have also spoken to five other health departments who are currently using the system or ready to purchase. The current users absolutely recommend the product. The cost is \$5,225 annually (\$438/month) for a 4 year term. I will plan to ask for approval to purchase at the Board meeting.
- Joyce, Lorraine, Lane and I also met with a company, Measurement Resources that offers performance management support, evaluation resources of programs and processes as well as data driven strategic planning. We have used this company via contract for evaluation of the KSAAT PRIDE survey data and other KSAAT projects. I was impressed with the presentation and will be in contact with the CEO in regards to our agency Strategic Plan due to be completed this year. Stay tuned

5. Old Business- None

6. New Business

6.1. Finance

6.1.1. Income and Expense

Laura Haberman made a motion to approve the income and expense report. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT APRIL 30, 2018							
FUND NAME	JAN. 1, 2018 BALANCE	APRIL REVENUE	YEAR-TO-DATE REVENUE	APRIL EXPEND.	YEAR-TO-DATE EXPEND.	APRIL 30, 2018 BALANCE	
District Health Fund							
801 - District Health Fund*	775,934.75	35,979.93	719,809.60	141,123.85	569,025.64	926,777.71	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	6,561.73	7,584.00	7,603.55	1,303.18	2,351.21	11,814.67	
806 - Food Service Fund	9,002.11	4,598.75	131,318.41	12,845.95	81,512.41	78,808.11	
807 - Private Water Fund	10,394.30	5,735.83	16,299.68	4,645.40	24,399.54	2,380.44	
809 - Sewage Treatment Fund	35,991.29	8,923.09	30,509.40	6,086.76	29,000.59	37,490.01	
810 - RV Park/Camp Fund	3,575.72	4,913.09	4,973.92	587.95	1,381.33	7,119.21	
Subtotal	65,515.06	31,764.66	190,841.96	25,469.29	119,546.08	137,610.84	
Special Revenue Funds							
803 - Home Health Fund	553,233.00	35,019.97	350,392.86	32,935.35	174,391.54	729,324.32	
804 - Medical Clinic Fund	829.62	0.00	0.00	0.00	829.62	0.00	
819 - Solid Waste Fund	10,010.70	8,779.48	19,393.98	2,862.72	12,749.39	16,656.30	
Subtotal	564,223.32	43,799.43	369,786.84	35,808.07	188,029.54	745,980.62	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	27,440.39	29,447.65	90,557.46	19,458.23	90,215.92	27,792.02	
811 - Creation Healthy Comm Grant FY JAN 1 - DEC 31	10,592.47	13,912.50	39,442.77	5,822.24	30,486.53	21,539.71	
812 - PHEP Grant Fund FY July 1 - June 30	23,820.89	20,264.61	43,080.76	4,663.23	24,622.47	42,259.28	
813 - MCHM2 Grant Fund FY Oct. 1 - Sept. 30	17,487.42	6,051.23	20,631.55	1,871.89	10,383.51	27,915.46	
814 - Community Health Center Grant FY April 1 - Mar 31	141,642.53	112,389.69	463,794.38	155,632.64	569,007.42	36,829.47	
820 - Drug Free Communities FY Oct. 1 - Sept. 30	8,000.00	6,415.11	33,054.67	6,216.41	34,206.71	4,848.16	
Subtotal	232,363.79	190,479.99	689,741.77	193,674.44	760,824.46	181,171.10	
TOTAL ALL FUNDS	1,838,926.92	302,002.03	1,889,039.07	396,065.61	1,636,625.72	1,971,540.27	

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program

Dr. Barry George stepped out of the room.

6.1.2. Transfers/Cash Advances – Resolution #2018-05

Laura Barbuto made a motion to approve Resolution 2018-05. Amanda Rogers seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Ron Moder, Lee Rhoades, Laura Barbuto, Kelly Bailey, Laura Haberman, Amanda Rogers, in the negative: none. The motion was approved.

RESOLUTION #2018-05

PHEP Grant

1. Transfer \$2,400.00 from 812.1510.50101 to 812.1510.50106 (Salaries to Insurance)

6.2. Personnel

6.2.1. Accept the resignation of Deb Creager, Administrative Assistant, effective August 31, 2018

Laura Haberman made a motion to accept the resignation of Deb Creager, Administrative Assistant effective August 31, 2018. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

6.2.2. Accept the resignation of Trina Davis, Dental Assistant effective May

30, 2018.

Laura Haberman made a motion to accept the resignation of Trina Davis, Dental Assistant effective May 30, 2018. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.2.3. Approval to hire Public Health Nurse in the Public Health Outreach division Jessica Parker, effective June 18, 2018.

Lee Rhoades made a motion to hire Jessica Parker, Public Health Nurse in the Public Health Outreach division, effective June 18, 2018. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of contract with iContracts, Inc. a document management company, at a cost of \$5,532 per year, effective June 1, 2018 to May 30, 2021.

Amanda Rogers made a motion to approve the contract with iContracts, Inc., a document management company, effective June 1, 2018 to May 30, 2021, at a cost of \$5,532 per year. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.3.2. Approval of contracts with Playworld Midstates, LLC., for the cost of the playground equipment being installed at Danville Memorial Park, at a cost of \$8,000, paid with Creating Healthy Communities grant fund, per legal counsel approval.

Laura Barbuto made a motion to approve the contract with Playworld Midstates, LLC., for the cost of playground equipment being installed at Danville Memorial Park, at a cost of \$8,000, paid with the Creating Healthy Communities grant fund, per legal counsel approval. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.3.3. Approve business service agreement with Dimension Healthcare Consulting, LLC for the Community Health Center's 2017 Cost Report, per legal counsel approval.

Laura Haberman made a motion to approve the service agreement with Dimension Healthcare Consulting, LLC for the Community Health Center's 2017 Cost Report, at a maximum cost of \$8,400 a year, per legal counsel approval.

6.4. Board Approvals

6.4.1. Approval of Personnel Policy & Procedure Manual.

Amanda Rogers made a motion to approve the Board of Health Policy & Procedure Manual. Barry George seconded the motion; in the negative: none. The motion was approved.

6.4.2. Approval of Blood borne Pathogen Policy

Laura Haberman made a motion to approve the Blood borne Pathogen Policy. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.4.3. Accept \$39,147.60 grant funds from ODH, MOM Quit for Two, to implement and support the Baby & Me Tobacco Free Program within Knox County, effective July 1, 2018 to June 31, 2019.

Laura Haberman made a motion to accept \$39,147.60 grant funds from ODH, MOM Quit for Two, effective July 1, 2018 to June 31, 2019, to implement and support the Baby & Me Tobacco Free Program within Knox County. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non- action items)- None

7. Adjournment

Being no further business, Laura Haberman made a motion to adjourn the meeting. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:13 p.m.



Eric Siekkinen,
Board President



Julie Miller, RN, MSN
Health Commissioner