

November 29, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Eric Siekkinen, RPh.	Lane Belangia, CHC CEO
Ronald Moder, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Lee Rhoades	Joyce Frazee, HR Supervisor
Kelly Bailey	Stacey Robinson, Fiscal Supervisor
Laura Barbuto, RN	
Amanda Rogers, DVM	
Jeff Harmer	
<u>ABSENT</u>	<u>GUESTS</u>
Barry George, MD	Chuck Martin, Mount Vernon News
Laura Haberman, RN	
Nate Overholt, EH Director	
Julie Miller, RN, MSN	
Cyndie Miller, RD, WIC Director	

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:37 p.m.

1.2. Acceptance of Agenda

Lee Rhoades made a motion to accept the agenda. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, October 25, 2017 Board of Health meeting.

The minutes of the regular meeting held, October 25, 2017 were reviewed and accepted. Amanda Rogers made a motion to approve the minutes. Ron Moder seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

October 2017

801 - General Fund	146,274.63
803 - Home Health Fund	16,964.57
805 - Swimming Pool Fund	107.19
806 - Food Service Fund	618.46
807 - Private Water Fund	3,473.29
808 - WIC Grant	4,644.27
809 - Sewage Program Fund	1,761.30
810 - RV Park/Camp Fund	20.54
811 - Creating Healthy Communities Grant	638.67
812 - Public Hlth Emergency Preparedness Grant	1,849.06
813 - MCH/CFHS Grant	466.05

814 - Community Health Center Grant	83,372.21
819 - Solid Waste	128.00
830 - Drug Free Communities	8,592.77
Total	\$268,911.01

THEN & NOW

801 - General Fund	6,877.51
803 - Home Health Fund	2,960.75
807 - Private Water Fund	2,862.75
808 - WIC Grant	1,119.41
814 - Community Health Center Grant	21,567.83
Total	\$35,388.25

1.5. Public Participation- None

2. Board Reports-

2.1. Robert's Rules of Order was presented to Board members by Bruce Hawkins. This presentation took place before the board meeting. Questions based on the training were given and completed by Board members.

3. Hearings/Readings/Regulations-None

4. Special Reports

4.1. Leadership Team

ENVIRONMENTAL HEALTH

Written Report

The property of 7 Grandview Drive, Clinton Township, that was declared a public health nuisance at the October Knox County Board of Health meeting has been cleaned up and the nuisance has been abated. We will continue to monitor to ensure the property does not become a nuisance in the near future.

Kelsey Heyob from the Ohio Environmental Protection Agency was on site November 20, 2017 for the annual solid waste program survey. The survey consisted of file reviews, along with site visits to Kenyon composting facility, Republic Services transfer station, United Aggregates compost facility and the Knox County closed landfill. In the exit interview, Kelsey stated that she is going to recommend to her supervisor that the Knox County Health Department remain on the approved list of local health departments that are approved to provide services in the solid waste program.

Due to the State of Ohio budget bill, the Manufactured Home Park Commission will no longer exist January 1, 2018 and the program will be overseen by the Ohio Department of Commerce. The Ohio Environmental Health Association(OEHA) has been in discussion with the Ohio Department of Commerce regarding Manufactured Home Parks and have been very encouraged that there will be a good collaboration between local health departments and the Ohio Department of Commerce in the very near future. At this time, the Knox County Health Department will continue to contract with and provide the park inspections for the Ohio Department of Commerce.

Also in the State of Ohio Budget Bill, the Sanitarian Registration Board will no longer be a separate entity and will be overseen by the Ohio Department of Health. OEHA was opposed to this portion of

the bill. However, it was not reversed. OEHA is monitoring the transition of the sanitarian board to the Ohio Department of Health and was able to lobby to add a member to the Sanitarian Review Board that approves or denies credentialing of Sanitarian-In-Training and Registered Sanitarians.

PLANNING, EDUCATION & PROMOTION

Written Report

We have been notified of funding for the Community Cessation Initiative (CCI). This is a collaborative grant with Licking and Perry counties. The funding amount has not been finalized but is estimated to be more than \$90,000. The purpose of the funding is to increase our capacity to provide the tools and resources to help residents quit smoking. The funding will complement our current efforts by increasing counseling opportunities with Health Center patients and providing funding to cover those efforts. Funding will also go towards promotion and outreach efforts with local healthcare providers. The CCI funding does not cover NRT supplies (patches, gum and lozenges.) We will continue to use United Way funding for these supplies.

As part of the Creating Healthy Communities grant, Tami Ruhl is expanding the bike lending program to include Fredericktown. We already have established programs in Centerburg and Danville. The Fredericktown program will be coordinated by the Fredericktown Community Library and will not begin until Spring 2018.

Tami Ruhl also coordinates the Obesity Prevention Team , a committee under Knox Health Planning Partnership. This past year, the Obesity Prevention Team has been concentrating on workplace wellness working with several local businesses on creating a wellness team at work, providing healthy vending options and presenting health-related information. After the first of the year, the group will be recruiting more worksites to participate in the program.

As part of prom activities, Alayna Anderson with the Safe Communities grant, collaborated with the FCCLA class at Mount Vernon High School to host a variety of activities focusing on impaired driving including a skit using the fatal vision goggles. The class chose traffic safety as its focus for the annual school event. As part of awareness during the holiday season, the Safe Communities Coalition will be distributing placemat to area restaurants to promote traffic safety.

As you will see on board agenda, the ad hoc sign committee will be seeking approval to purchase a digital sign for in front of the health department building. The proposed sign has been approved by the Mount Vernon Zoning Board and with your approval will hopefully be up by the end of the year.

HOME HEALTH

No reports

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

Written Report

The TA visit report has been sent to the Center we are currently in compliance with 4 out of 19 program requirements. Out of the non-compliant 15 only 3 are substantial items needing to be fixed. These are the Credentialing and Privileging, QA/QI, and Billing and Collections Requirements, These program requirements are converted in the new compliance manual to chapters 10,15, and 16. I will be having a call with our project officer at HRSA on the 14th to discuss the action plan (which is due 12-12-17).

I will be seeking board approval next month for a self-reported update to our grant for forms 5A some of this will be pertaining to the TA review and also because we now have new contracted services under the AIMS funding.

We continue to meet with physicians who may be interview candidates for our staffing need in 2018 (we are budgeted to employ a full time physician)

We are also ready to post for an LISW as well with the AIMS funding Cliff Update

We are now offering KAT vouchers to help get patients to the facility.

340B is under review by a third party vendor who is analyzing our payer mix and volume of patients. This vendor would work with our center and Foster's to help manage our pharmaceuticals supplies for our patients who qualify for the 340B program.

To Do List

1. Approve new Fee Schedule
2. Approve amendments to our Sliding Fee Schedule
3. Approve By-law changes
4. Complete Board Applications
5. Confirm attestation and conflicts

Thank you for the continued dedication to this Center and Happy Thanksgiving!

PUBLIC HEALTH OUTREACH

No reports

WIC

Written Report

One Call Now web based text reminder service is fully functioning and has been well received. The Response to the final Management Evaluation Report will be submitted within the 45 days from initial receipt as required.

Plans are being made by ODH to transition IT management to control by the local health departments. More information is to be communicated by webinar on November 20, 2017. Julie Miller, Mark Furman, and Cyndie Miller will dial in for the webinar.

Additional funds are available through the MCH grant for establishing a breastfeeding referral system, utilizing Certified Lactation Counselors (CLC), Lillian Collins and Heidi Myers. A budget revision and justification are in process of being completed.

Additionally :Our caseload *INCREASE*, by 4 participants, for the first time since May of this year.

EMERGENCY PREPAREDNESS

Written Report

- **Public Health Emergency Preparedness (PHEP)**
 - Functional Exercise completed November 9th (POD at Mount Vernon High)
 - BP1 in progress
 - Multi Year Training and Exercise Plan
 - Emergency Response Plan (ERP)
- **Knox County EMA**

- Medical Annex completed
- Evacuation Annex Pending
- **Health Care Coalition**
 - Hazard Vulnerability Assessment to be completed Nov 2017
 - Stop The Bleed Campaign to begin Jan-Feb 2018
 - CMS Emergency Preparedness rule went into effect 11/15/2017
 - Conducting Table Top Exercises for Coalition Members
- **KCHD Operations**
 - Maintenance
 - 135 Projects completed, 10 pending
 - Roof repaired by Shoemaker Roofing
 - Knox Concrete to conduct the sidewalk project
 - IT
 - Updated Access Points (WiFi)
- **Training**
 - Radiation training completed with EH Director

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

October 2017 Budget Summary

- Revenue: Year-to-date revenue -- \$4,358,130.09 -- 85% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$3,779,543.37 -- 70% of appropriations spent
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715
- October 31, 2017 Cash Balance: \$1,708,312-- up \$578,587 since January 1, 2017 (↑34%)
- October 31, 2016 Cash Balance: \$1,235,103
- October 31, 2015 Cash Balance: \$1,123,238

General Fund

- Revenue received year-to-date -- \$1,643,209 (100% of estimated revenue)
- Expenditures year-to-date -- \$1,191,388 (68% of estimated expenses)
- January 1, 2017 Cash Balance: \$526,806
- October 31, 2017 Cash Balance: \$978,627-- up \$481,821 since January 1, 2017 (↑46%)
- October 31, 2016 Cash Balance: \$649,658
- October 31, 2015 Cash Balance: \$675,785

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$297,349 (97% of estimated revenue)
- Expenditures year-to-date -- \$264,847 (85% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410

- October 31, 2017 Cash Balance: \$83,912 – up \$32,502 since January 1, 2017 (↑39%)
- October 31, 2016 Cash Balance: \$67,170
- October 31, 2015 Cash Balance: \$47,513

Special Revenue Funds

- Revenue received year-to-date -- \$1,095,290 (89% of estimated revenue)
- Expenditures year-to-date -- \$1,037,357 (76% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- October 31, 2017 Cash Balance: \$529,114– up \$57,932 since January 1, 2016 (↑ 11%)
- October 31, 2016 Cash Balance: \$405,807
- October 31, 2015 Cash Balance: \$274,515

Grant Funds

- Revenue received year-to-date -- \$1,322,283 (67% of estimated revenue)
- Expenditures year-to-date -- \$1,285,951 (64% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- October 31, 2017 Cash Balance: \$116,658– up \$36,332 since January 1, 2016 (↑31 %)
- October 31, 2016 Cash Balance: \$112,469
- October 31, 2015 Cash Balance: \$125,426

Notes to 2017 Budget Summary

❖ **General Fund**

- We received \$7,270.50 this month for the jail nurse contract and \$4,401.86 for the third quarter Knox County EMA contract. We received \$5,550 from partners with the Community Health Assessment and made the first payment for \$9,250 to Hospital Council of Northwest Ohio.

❖ **Environmental Health Restricted Funds**

- Private Water revenue has an increase of \$2,750 more than last month. Private Water Fund has also exceeded our estimated revenue budget. Sewage Fund revenue is up \$2,192 from last month.

❖ **Special Revenue Funds**

- In October, Home Health revenue was \$69,058 and expense was \$66,560 for a gain of \$2,498.

❖ **Grant Funds**

- Community Health Center received \$5,371.02 in October from private pay clients.

ACCREDITATION

No reports

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

Written Report

- ✓ I'm sorry I will miss the meeting. As a reminder, I am in Chicago for the forum on "Hospitals, Health Systems and Population Health". Thank you again for allowing me to attend.
- ✓ CONGRATULATIONS! To all of us on a successful levy outcome. The entire staff and I are extremely grateful for the support we received. In this time of increasing taxes and costs, I feel

that this vote speaks to the quality of care/services we provide and the reputation we have as a strong community partner. Thanks must also go to our levy campaign chair, Paul Higgins, and our Treasurer, Rochelle Shackle. This new funding that we will receive will assist us in continuing to move forward to meet the public health needs of our community.

- ✓ You may remember receiving an email about my role as health commissioner in relationship to local, state and/or national organization membership. In order to keep the Board informed of current organizations or memberships in which I am currently involved and represent the Board of Health and KCHD, I developed a list for your reference. This list also includes my personal memberships for your information. I would ask the Board approve the list of professional memberships and representation for KCHD for the remainder of 2017 & 2018. All of these memberships are not listed in my employment contract so it is easier to approve the list than to amend my contract. IF you choose to have this approval in resolution form we can prepare that for the December 2017 meeting. Legal counsel indicates it does not matter if a “typical” approval or resolution - would be just a preference – but believes some form of approval should happen since not in contract.
- ✓ Leadership Team development update: I am currently assessing the use of two leadership development opportunities for 2018: 1) Strength Finders – a leadership assessment tool, and 2) NACCHO Public Health Leadership webinars. I will let you know which I choose.
- ✓ The Accreditation Action Plan continues to be a work in progress. Our student intern from Kenyon College has assisted Joyce in completing the action plan for Domain 8 Workforce Development.
- ✓ We are preparing to launch the 2018 Community Health Assessment (CHA). As you know the Hospital Council of NW Ohio has served as the facilitator for this assessment and the tool/survey that was developed by the Knox Health Planning Partnership is what will be utilized. Carmen Barbuto has done an outstanding job in coordinating all of these activities and has recently applied for grant funding to assist with our CHIP development. We will continue to keep you apprised of the results and planning.
- ✓ As always I serve as a resource and assist to the Community Health Center. Lane, Debbie and team continue to work to increase client numbers and ready the agency for our compliance site visit. I am trying to assist in the recruitment of a physician and/or nurse practitioner. I will be recommending to Lane and Joyce that we use a recruitment firm to assist. This will have a cost to it but will allow us to reach those with direct interest in working in a clinic/center situation. Lane will keep you apprised of that situation.
- ✓ I have not posted formally/externally for the Director of Nursing/Public Health Outreach Director. Lorraine Bratton, RN, currently our Communicable Disease nurse, who has been a member of our public health nursing staff for a number of years has approached me about the Director role. Lorraine has worked in home health and also has done public health nursing – generalist duties while at KCHD. Prior to our agency Lorraine does have management experience as well as acute and long term care experience. I intend to name Lorraine as Interim DON/Public Health Outreach Director for 3 months beginning in December. During those 3 months we will evaluate Lorraine’s skill set and ability to lead our PHO team.
- ✓ Joyce and I in partnership with the Leadership Team continue to work on the agency job classification definitions and the workforce development plan in relation to core competencies.
- ✓ The feasibility study for the building continues. Just prior to the Board meeting Zach and I will meet with Green Valley Design for a cost estimate on building renovation only. The HVAC

assessment as I expect you realize will be delayed a bit. I look forward to speaking with you about this study.

- ✓ Facility related: 1) The roof of the building has been repaired. Some shingles were replaced. We are hopeful that these repairs will carry us through the next 1-2 years. 2) We will be bringing a contract for new cleaning services to you at this meeting. Over the past year we have had multiple conversations with the current service and we cannot seem to get exactly what we need. This new service provides more hours each week and they appear to be more motivated to meet need as well as more supervision of the staff on site; 3) We are having our sidewalks leveled in the next few weeks as we have several “trip hazards” around the building.

5. Old Business-None

6. New Business

6.1. Finance

6.1.1. Income and Expense

Lee Rhoades made a motion to approve the income and expense report. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

District Health Fund							
801 - District Health Fund*	526,806.12	37,802.53	1,643,209.11	124,875.30	1,191,388.13		978,627.10
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	8,862.96	0.00	9,727.22	812.96	10,899.79		7,690.39
808 - Food Service Fund	4,595.69	1,728.00	144,109.65	10,839.38	130,963.34		17,742.00
807 - Private Water Fund	7,336.22	8,820.96	59,668.72	4,779.21	54,202.27		12,802.67
809 - Sewage Program Fund	25,704.93	9,701.00	76,739.67	7,333.08	61,725.89		40,718.71
810 - RV Park/Camp Fund	4,910.68	0.00	7,103.24	172.12	7,055.26		4,958.66
Subtotal	51,410.48	20,249.96	297,348.50	23,836.75	264,846.55		83,812.43
Special Revenue Funds							
803 - Home Health Fund	397,186.33	69,058.26	948,812.17	66,560.37	849,700.53		496,297.87
804 - Medical Clinic Fund	59,436.96	0.00	69,905.24	0.00	128,264.25		1,077.95
815 - Dental Clinic Fund	1,887.76	0.00	40,304.37	0.00	25,510.44		16,591.69
819 - Solid Waste Fund	12,671.15	100.00	36,267.89	3,175.70	33,892.17		15,056.97
Subtotal	471,182.20	69,158.26	1,095,289.77	69,736.07	1,037,357.49		529,114.48
Grant Funds							
808 - WIC Grant Fund	9,034.59	28,832.93	239,582.99	31,448.86	232,139.06		16,478.52
811 - Creating Healthy Communities Grant Fund	14,598.99	16,932.57	83,418.17	7,488.79	80,709.19		17,307.97
812 - Public Health Emergency Preparedness Grant Fund	37,743.52	3,416.71	74,228.82	6,968.91	79,479.05		32,493.29
813 - MCH/CFHS Grant Fund	12,283.82	4,628.30	42,525.46	2,673.50	34,098.12		20,711.16
814 - Community Health Center Grant Fund	0.00	6,735.36	747,756.11	94,493.56	722,094.05		25,682.06
828 - Ebola Grant Fund	3,665.35	0.00	5,905.05	0.00	7,181.48		2,388.92
830 - Drug Free Communities	3,000.00	8,602.82	128,866.11	8,604.46	130,250.25		1,615.86
Subtotal	80,328.27	69,148.69	1,322,282.71	151,678.08	1,285,951.20		118,657.78
TOTAL ALL FUNDS	1,129,725.07	198,459.44	4,358,130.09	370,226.20	3,779,543.37		1,708,311.79

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2017-16

Jeff Harmer made a motion to approve Resolution #2017-14. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Ron Moder, Barry George, Laura Barbuto, Laura Haberman, Amanda Rogers, Jeff Harmer and Lee Rhoades in the negative; none. The motion was approved.

1. Transfer \$10,000 from 801.1510.50302 to 801.1510.50614 (Contract-Services to Bond Payment)
2. Transfer \$15,081.25 from 801.1510.50601 to 801.1510.50614 (Transfer Out to Bond Payment)
3. Advance \$3,000 from 801.1510.50602 to 830.1510.41101 (Advance Out to Advance In)

Swimming Pool Fund

1. Transfer \$75 from 805.1510.50401 to 805.1510.50106 (Other Expense to Insurance)
2. Transfer \$25 from 805.1510.50307 to 805.1510.50106 (Advertising & Printing to Insurance)

Food Service Fund

1. Transfer \$100 from 806.1510.50501 to 806.1510.50401 (Equipment to Other Expense)

Private Water Fund

1. Transfer \$100 from 807.1510.50102 to 807.1510.50401 (Travel to Other Expense)
2. Transfer \$20 from 807.1510.50307 to 807.1510.50401 (Advertising & Printing to Other Expense)
3. Transfer \$91.68 from 807.1510.50201 to 807.1510.50401 (Supplies to Other Expense)

Sewage Program Fund

1. Transfer \$2,000 from 809.1510.50367 to 809.1510.50401 (Vehicle Fuel/Maint to Other Expense)
2. Transfer \$250 from 809.1510.50102 to 809.1510.50401 (Travel to Other Expense)
3. Transfer \$116.54 from 809.1510.50201 to 809.1510.50401 (Supplies to Other Expense)
4. Transfer \$60 from 809.1510.50105 to 809.1510.50201 (Unemployment & Medicare to Supplies)

Creating Healthy Communities Grant

1. Transfer \$15.54 from 811.1510.50104 to 811.1510.50501 (Worker's Comp to Equipment)
2. Transfer \$870 from 811.1510.50302 to 811.1510.50501 (Contract-Services to Equipment)

MCH Grant

1. Transfer \$5,000 from 813.1510.50101 to 813.1510.50602 (Salaries to Advance Out)
2. Transfer \$2,500 from 813.1510.50201 to 813.1510.50302 (Supplies to Contract-Services)
3. Advance Pay Back \$5,000 from 813.1510.50602 to 801.1510.41101 (Advance Out to Advance In)

Community Health Center Grant

1. Transfer \$20,000 from 814.1510.50106 to 814.1510.50201 (Insurance to Supplies)
2. Transfer \$15,000 from 814.1510.50106 to 814.1510.50302 (Insurance to Contract-Services)
3. Transfer \$2,000 from 814.1510.50106 to 814.1510.50307 (Insurance to Advertising & Printing)
4. Transfer \$3,574 from 814.1510.50105 to 814.1510.50302 (Unemployment & Medicare to Contract-Services)
5. Transfer \$25,000 from 814.1510.50103 to 814.1510.50302 (OPERS to Contract-Services)
6. Transfer \$1,600 from 814.1510.50103 to 814.1510.50501 (PERS to Equipment)
7. Transfer \$14,000 from 814.1510.50103 to 814.1510.50201 (OPERS to Supplies)
8. Transfer \$500 from 814.1510.50328 to 814.1510.50501 (Office Utilities to Equipment)

Dental Clinic Fund

1. Advance Pay Back \$16,681.69 from 815.1510.50602 to 801.1510.41101 (Advance Out to Advance In)

Ebola Grant

1. Advance Pay Back \$2,388.92 from 828.1510.50602 to 801.1510.41101 (Advance Out to Advance In)

Drug Free Communities Grant

1. Transfer \$4,500 from 830.1510.50201 to 830.1510.50302 (Supplies to Contract-Services)
2. Transfer \$12,000 from 830.1510.50106 to 830.1510.50302 (Insurance to Contract-Services)
3. Transfer \$2,000 from 830.1510.50101 to 830.1510.50302 (Salaries to Contract-Services)
4. Transfer \$4,000 from 830.1510.50102 to 830.1510.50302 (Travel to Contract-Services)
5. Transfer \$2,000 from 830.1510.50106 to 830.1510.50307 (Insurance to Advertising & Printing)

6.1.3. Supplemental Appropriations – Resolution #2017-17

RESOLUTION #2017-17

Private Water Fund

Appropriations

1. Increase 807.1510.50101 – Salaries by \$4,000.00
2. Increase 807.1510.50103 – OPERS by \$400.00
3. Increase 807.1510.50401 – Other Expense by \$7,509.87

Sewage Program Fund

Appropriations

1. Increase 809.1510.50101 – Salaries by \$10,000.00
2. Increase 809.1510.50103 – OPERS by \$1,000.00
3. Increase 809.1510.50106 – Insurance by \$2,000.00
4. Increase 809.1510.50328 – Office Utilities by \$1,000.00
5. Increase 809.1510.50367 – Vehicle Fuel/Maintenance by \$4,000.00
6. Increase 809.1510.50401 – Other Expense by \$10,000.00

6.2. Personnel

6.2.1. Accept the resignation of Emerson Laird, effective December 15, 2017.

Amanda Rogers made a motion to accept the resignation of Emerson Laird, effective December 15, 2017. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of eClinicalWorks Behavioral Health Amendment to the contract for population health software update, at a cost of \$7,500, paid for by the AIMS grant.

Lee Rhoades made a motion to approve eClinicalWorks Behavioral Health Amendment to the contract for population health software update, at a cost of \$7,500, paid for by the AIMS grant. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.3.2. Approval of contract with Genua Consulting, LLC, for consulting services in the Community Health Center, effective December 1, 2017 to November 30, 2018, at a cost of \$1,500/month, paid for by the CHC grant.

Jeff Harmer made a motion to approve the contract with Genua Consulting, LLC, for consulting services in the Community Health Center, effective December 1, 2017 to November 30, 2018, at a cost of \$1,500/month, paid for by the CHC grant. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.3.3. Approval of contract with SJ Cleaning Solutions for cleaning/janitorial services, \$2,922.75/month, effective January 1, 2018 – December 31, 2018.

Jeff Harmer made a motion to approve the contract with SJ Cleaning Solutions for cleaning/janitorial services, \$2,922.75/month, effective January 1, 2018 – December 31, 2018. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.3.4. Approval of software maintenance agreement with Primary Solutions at a cost of \$294.00/month, effective January 1, 2018.

Lee Rhoades made a motion to approve the software maintenance agreement with Primary Solutions at a cost of \$294.00/month, effective January 1, 2018. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.3.5. Approval of MOA with Fredericktown Community Library to support the Bike Lending Program through the Creating Healthy Communities grant, effective December 1, 2017.

Kelly Bailey made a motion to approve the MOU with Fredericktown Community Library to support the Bike Lending Program through the Creating Healthy Communities grant, effective December 1, 2017. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.4. Board Approvals

6.4.1. Approval of out-of-state travel for Ashley Phillips to attend the CADCA National Leadership Forum in Washington, D.C., February 4 - 9, 2018 not to exceed \$1,600, paid through the Drug Free Communities grant.

Jeff Harmer made a motion to approve out-of-state travel for Ashley Phillips to attend the CADCA National Leadership Forum in Washington, D.C., February 4 - 9, 2018 not to exceed \$1,600, paid through the Drug Free Communities grant. Amanda Rogers seconded the motion; in the negative; none. The motion was approved.

6.4.2. Approval to purchase digital sign from Adams Signs at a cost of \$24,655.

Lee Rhoades made a motion to approve the purchase of the digital sign from Adams Signs at a cost of \$24,655. Ron Moder seconded the motion; in the negative: none. The motion was approved.

6.4.3. Approval of Medicare Advantage participation to Anthem Blue Cross and Blue Shield provider agreement, pending legal counsel approval.

Amanda Rogers made a motion to approve the Medicare Advantage participation to Anthem Blue Cross and Blue Shield provider agreement, pending legal counsel approval. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.4.4. Acceptance of Community Cessation Initiative collaborative grant.

Jeff Harmer made a motion to accept the Community Cessation Initiative collaborative grant. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non-action items


Health Commissioner has signed the following:

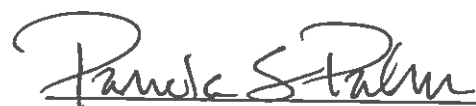
6.5.1. Renewed MOU with Central Region Local Health Districts for public health emergency preparedness.

7. Adjournment

Being no further business, Lee Rhoades made a motion to adjourn the meeting. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:12 p.m.


Eric Siekkinen, RPh,
Board President


Pam Palm
Planning, Education & Promotion Director

