

May 24, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Julie Miller, RN, MSN
Ronald Moder, Pro-Tem	Joyce Frazee, HR Supervisor
Lee Rhoades	Lane Belangia, CHC CEO
Kelly Bailey	Nate Overholt, EH Director
Laura Haberman, RN	Hayden Frazee, Student Intern
Laura Barbuto, RN	
Jeff Harmer	GUESTS
Barry George, MD	Chase Strawser, Mount Vernon News
	Absent
	Pam Palm, Planning, Education & Promotion Director
	Stacey Robinson, Fiscal Supervisor
	Amanda Rogers, DVM

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:31 p.m.

1.2. Acceptance of Agenda

Ron Moder made a motion to accept the agenda. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, April 26, 2017 Board of Health meeting.

The minutes of the regular meeting held, April 26, 2017 were reviewed and accepted. Lee Rhoades made a motion to approve the minutes. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

May 24, 2017

	FUND	AMOUNT
	May 2017	
801	General Fund	22,602.03
803	Home Health Fund	22,691.07
805	Swimming Pool Fund	1,445.00
806	Food Service Fund	4,223.10
807	Private Water Fund	3,609.02
808	WIC Grant Fund	962.58
809	Sewage Program Fund	2,201.80
810	RV Park/Camp Fund	1,210.00
811	Creating Healthy Communities Grant	602.24
812	Public Health Emergency Preparedness Grant	1,286.32
813	MCH/CFHS Grant	352.94
814	Community Health Center Grant	41,164.14

819	Solid Waste Fund	26.00
830	Drug Free Communities Grant Fund	9,872.40
	TOTAL	\$112,248.64

THEN & NOW

801	General Fund	1,955.00
803	Home Health Fund	6,412.00
805	Swimming Pool Fund	1,100.00
807	Private Water Fund	1,376.00
808	WIC Grant	150.00
809	Sewage Program Fund	651.00
814	Community Health Center grant	1,532.00
830	Drug Free Communities grant	4,232.50
	TOTAL	\$17,408.50

Lee Rhoades made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Ron Moder seconded the motion; in the negative: none. The motion was approved.

1.5. Public Participation-

Julie introduced Hayden Frazee, student intern, who is currently attending Ohio University, majoring in Business Finance. She also introduced Heather Day, RN Public Health Outreach director. Heather spent time working at Delaware General Health District before starting with the Knox County Health Department in April.

Eric introduced new board member Dr. Barry George.

2. Board Reports- None

3. Hearings/Readings/Regulations-None

4. Special Reports

4.1 Leadership Team

ENVIRONMENTAL HEALTH

Nate Overholt reported:

The Ultra-Low Volume mosquito sprayer has been delivered and calibrated. The spray has been ordered as well and should be arriving within the next week or two.

Ohio Department of Health will soon be accepting mosquitoes for identification and testing for West Nile virus. Hopefully, the Knox County Health Department will be able to start setting out traps for mosquito surveillance within the next two weeks.

Another level 2 food safety training has been added in July due to high demand. The remaining classes have been filled for some time and a waiting list is present for facilities that are required to attend and pass a level 2 food safety course.

Even with the bad weather, the rabies vaccination day held at the Knox County Health Department was a success. Over 60 cats and dogs were given the vaccination on that day.

No written report.

PLANNING, EDUCATION & PROMOTION

No verbal report.

The actions of the QI project to improve the Health Department's social media sits are showing positive results. From April 17 – May 14, there were 72 total postings, resulting in 4,819 Engagements, an increase of 226%; 1,808 people views our Videos, an increase of 193%; there were 214 Page Views , an increase of 93%; our postings reached 9,413 people, an increase of 87%; we had 33 Page Likes, an increase of 38%.

The Health Department was represented at the Earth Day event at the Brown Family Environmental Center. Under the direction of Tami Ruhl, attendees planted herbs and received information on how to dry herbs and season food without using salt. Alayna Anderson featured one of the dogs from the Danville canine unit and promoted safe handling of working dogs.

Alayna Anderson and Mike Whitaker conducted a car seat check for Head Start families at the Upper Gilchrist location. More than 20 vehicles were checked. Those who had seats that needed additional adjustments were invited to follow up with the Health Department staff for a complete re-installation. The PEP Staff continues to coordinate the Worksite Wellness program for the agency. In April, container gardening was featured at the monthly all-staff meeting and Tami Ruhl attended a worksite wellness workshop in Licking County on conducting a program on a shoestring budget. Ashley Didinger and Alayna Anderson spoke to Danville students about choosing public health as a career. Their presentations were part of the school's career day.

As part of the Drug Free Communities Grant, Ashley Didinger assisted in training of drug prevention staff from Morrow County in the presentation of Hidden in Plain Sight (HIPS); locally the HIPS program was presented to parents and staff at Columbia Elementary. KSAAT coordinated a community forum with Sen. Rob Portman's office and Drug Take-Back Day was considered a success with 120 lbs. of pills collected.

HOME HEALTH

No verbal report.

Revenue for the division in April totaled **\$156,004.14** with expenses totaling **\$60,838.07** for a **net GAIN of \$95,166.07**. This brings our YTD revenue to **\$467,121.99**. This averages profit at **\$44,128.80** per month. Our Cost Report was submitted before the May 31st deadline and we have already received the report back indicating we do not owe Medicare any additional payback.

- Referrals for the month 47
- Admissions for the month 34
- Census 85

- Ratio of Referrals to Admits **72.5%** (reminder the division Goal is 85%)

Division Goal for the remainder of the year.

Increase our length of stay (LOS) for this agency.

YTD LOS = 63 days (Medicare goal is still 120 days)

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

No verbal report.

The staff received 5 days of intense e-clinical works training that was owed to us from the original purchase of the software. When we switch to the new FQHC updated version this will come with another 10 days of training. The 5 day training really allowed the staff and providers to gain useful knowledge of how the product should work and we were able to confirm the product is a very good electronic medical record...we just need to input a lot of data to make it work for our center's function. I received final notice that we have a Medicare Provider number and am pursuing our Medicaid number each day. With Medicare recognizing the health center we should receive the Medicaid very soon. The Medicaid provider number is important because it will allow us to finalize all contracts with the 5 managed Medicaid payer sources in Ohio and begin to bill for services. This has been the biggest hurdle for the center to date in regards to administrative challenge.

The PEP division has assisted with marketing of the clinic through pamphlets, radio ads, newspaper ads and we are finalizing digital agreements for advertising on the KAT buses and at the license bureau. I am in discussions with several agencies to pursue Facebook page building, advertisement pushes for mobile apps and to gain internet hits for the Center. Many traditional marketing and advertisement strategies do not work for the population the center seeks to care for.

The Dental Clinic is at capacity with one of the 3 chairs being broken beyond repair due to the age of the equipment. I am (with Julie's help) pursuing additional funding for replacing this equipment. If we cannot attain funds, we will need to consider using grant funding for this cost as the dental clinic is and will be for the near future, realizing the most individual patient encounters.

The Medical Clinic has been slowly building with census but is still far from being busy. Once the word gets out regarding the discounted pricing we now receive for testing and the ability to slide our prices for income levels, I am confident patient census will build.

A goal for the remainder of the year moving toward the first of next year will be attaining/recruiting employed providers, and a social worker.

Debbie and I are constantly inundated with resources and emails but I was put into contact with a peer CEO through the national organization who was able to share and produce and direct us to multiple websites of resources. Now that our essential services are being offered, we must focus on P&P development and getting our existing policies updated to meet HRSA standards before the August TA site visit.

Our By-laws have been changed to allow for the annual meeting to coincide with the end of the year budgeting, assignment of terms for committee members and to increase the co-applicant board number from the minimum of 11 to 13 to protect the grant funds against a resignation of any board member which would take us out of compliance with HRSA.

Revenue YTD \$22,341.04 and we have pulled down \$63,197.44 of the grant to date. True center revenue will begin to be realized in July and August of this year once the third party biller and the electronic medical record system is synchronized.

WIC

No verbal report.

Our annual WIC Baby Shower was held on Thursday, April 27th with 17 prenatal and guests in attendance. Positive feedback was received from the evaluations. Several Health Department employees participated as speakers providing valuable information for our moms-to-be: Kristin McKeever, RN (Safe Sleep and the Visiting Nurse Program); Lorraine Bratton, RN (Infant CPR, Choking, and Immunizations); Heidi Myers, CLC (Community Breastfeeding Support and Social Media Links); Mike Whitaker, Health Educator (Baby and Me & Tobacco Free Program); Alayna Anderson, Health Educator (Car Seat Program & Riding Safely); Dr. Washington, DDS (Dental Care, Q & A).

PUBLIC HEALTH OUTREACH

Heather Day, PHO director shared with the board:

- United Way will continue to fund public health programs FY2018. The Newborn Home Visiting program, FACES and Dental Hygiene grants were renewed.

No written report.

EMERGENCY PREPAREDNESS

No verbal report.

No written report.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

April 2017 Budget Summary

- Revenue: Year-to-date revenue -- \$1,963,513.95 -- 38% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$1,387,315.60 -- 26% of appropriations spent

- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715

- April 30, 2017 Cash Balance: \$1,705,923-- up \$576,198 since January 1, 2017 (↑34%)
- April 30, 2016 Cash Balance: \$1,184,665
- April 30, 2015 Cash Balance: \$1,164,173

General Fund

- Revenue received year-to-date -- \$750,950 (46% of estimated revenue)
- Expenditures year-to-date -- \$500,557 (29% of estimated expenses)

- January 1, 2017 Cash Balance: \$526,806
- April 30, 2017 Cash Balance: \$777,200– up \$250,394 since January 1, 2017 (↑32%)
- April 30, 2016 Cash Balance: \$640,199
- April 30, 2015 Cash Balance: \$587,705

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$184,393 (60% of estimated revenue)
- Expenditures year-to-date -- \$108,115 (35% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410
- April 30, 2017 Cash Balance: \$127,688– up \$76,278 since January 1, 2017 (↑60%)
- April 30, 2016 Cash Balance: \$113,328
- April 30, 2015 Cash Balance: \$117,250

Special Revenue Funds

- Revenue received year-to-date -- \$595,264 (48% of estimated revenue)
- Expenditures year-to-date -- \$436,535 (32% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- April 30, 2017 Cash Balance: \$629,910 – up \$158,728 since January 1, 2016 (↑ 25%)
- April 30, 2016 Cash Balance: \$318,787
- April 30, 2015 Cash Balance: \$292,133

Grant Funds

- Revenue received year-to-date -- \$432,907 (22% of estimated revenue)
- Expenditures year-to-date -- \$342,108 (17% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- April 30, 2017 Cash Balance: \$171,125 – up \$90,799 since January 1, 2016 (↑53 %)
- April 30, 2016 Cash Balance: \$112,351
- April 30, 2015 Cash Balance: \$167,085

Fiscal Office (continued)

Notes to 2017 Budget Summary

- ❖ **General Fund**
 - Our General Fund expenditures are at 28%.
- ❖ **Environmental Health Restricted Funds**
 - Swimming Pool and RV/Campground Funds revenues are up this month, because of licenses being paid.
- ❖ **Special Revenue Funds**
 - In April, Home Health revenue was \$156,004 and expense was down \$27,000. As of the end of April Home Health’s cash balance is \$573,702.
- ❖ **Grant Funds**
 - The Community Health Center grant had project income of \$22,341.

ACCREDITATION

No verbal report.

No written report.

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie reported to the board:

- **United Way funding comes to us through the Public Health Partnership.**
- **Deadline to submit our accreditation action plan to our accreditation specialist with PHAB is June 5.**
- **Our partnership with Kenyon College continues to expand. Jen Odenweller, Kenyon's Community Engagement/Partnership Director has asked that we develop a list of potential projects on which Kenyon students may work. Jen attended the leadership team meeting on Tuesday, May 23 and shared with the team that college students could assist with big projects or even simple ones. She reminded us to not limit ourselves. Julie has been to meetings where faculty from the IT dept. at Kenyon have indicated that they can write programs, develop databases, etc. Other opportunities are for research in many areas, cultural projects, etc.**
- ✓ **Dr. Barry George will officially join the Board of Health at our May meeting.**
- ✓ **Leadership Team development update:**
 - **Performance Management (PM) training facilitated by an experienced PM consultant has been re- scheduled for June 2017. Both the Leadership Team and Accreditation Team members will participate.**
 - **Leadership Team members and the Admin. & Operations staff will be developing an agency Administration and Operations manual to include our fiscal policies, equipment policies, security, record retention, etc. Our goal is to begin in June and complete by end of August.**
- ✓ **I continue to support Lane and Deb Eiden in the development of the CHC.**
- ✓ **The majority of my time has been working on our accreditation action plan so that I can insure the accreditation status of this agency by year's end.**
- ✓ **As of this the writing of this report we are working with the Prosecutor's office to determine what can be done to insure the PERS benefits of the vested employees in the Home Health division should a transition occur.**
- ✓ **You will need to make a decision on our tax levy (for the November 2017 ballot) at our next Board meeting. After reviewing our budgets, and with concern about the funding cuts both federally and at the state, I would ask your consideration of an increase to our current 0.8 mill levy by 0.2 mills to a total of a 1 mill levy. This is in direct opposition to what I anticipated I may recommend however, I am looking to the future and the next 4 years appear that they may be very trying. One concern is the recent announcement by the County Commissioners that they will increase the sales tax. A decision at this May meeting is needed so please be considering which way you believe we need to move for our ballot language. Stacey and I will send projections to you prior to the Board meeting.**

5. Old Business-None

6. New Business

6.1. Finance

6.1.1. Income and Expense

Lee Rhoades made a motion to approve the income and expense report. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT April 30, 2017							
FUND NAME	JAN. 1, 2017 BALANCE	April REVENUE	YEAR-TO-DATE REVENUE	April EXPEND.	YEAR-TO-DATE EXPEND.	April 30, 2017 BALANCE	
District Health Fund							
801 - District Health Fund*	526,806.12	38,866.81	750,950.35	94,165.85	500,556.54	777,199.93	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	8,862.96	6,725.00	6,727.06	985.73	2,477.45	13,112.57	
806 - Food Service Fund	4,595.69	6,362.75	127,610.74	14,993.17	61,067.09	71,139.34	
807 - Private Water Fund	7,336.22	4,473.92	18,750.07	4,305.10	20,153.70	5,932.59	
809 - Sewage Program Fund	25,704.93	6,224.00	25,358.74	5,471.78	23,253.60	27,810.07	
810 - RV Park/Camp Fund	4,910.68	5,945.00	5,946.14	479.71	1,163.51	9,693.31	
Subtotal	51,410.48	29,730.67	184,392.75	26,235.49	108,115.35	127,687.88	
Special Revenue Funds							
803 - Home Health Fund	397,186.33	156,004.14	467,121.99	60,838.07	290,606.79	573,701.53	
804 - Medical Clinic Fund	59,436.96	1,967.64	68,716.18	4,537.61	105,971.84	22,181.30	
815 - Dental Clinic Fund	1,887.76	1,879.49	39,453.55	294.70	25,505.19	15,836.12	
819 - Solid Waste Fund	12,671.15	8,779.46	19,972.41	2,543.50	14,452.06	18,191.50	
Subtotal	471,182.20	166,630.73	595,264.13	68,213.88	436,535.88	629,910.45	
Grant Funds							
808 - WIC Grant Fund	9,034.59	28,622.42	108,048.90	20,568.98	91,274.47	25,809.02	
811 - Creating Healthy Communities Grant Fund	14,598.99	8,131.82	36,492.25	6,086.12	32,694.55	18,396.69	
812 - Public Hlth Emergency Preparedness Grant Fund	37,743.52	17,199.44	28,775.96	5,920.59	29,609.01	36,910.47	
813 - MCH/CFHS Grant Fund	12,283.82	7,050.62	23,282.02	2,296.22	16,463.50	19,102.34	
814 - Community Health Center Grant Fund	0.00	85,601.48	198,154.60	66,659.63	129,357.19	68,797.41	
828 - Ebola Grant Fund	3,665.35	0.00	0.92	457.99	1,643.54	2,022.73	
830 - Drug Free Communities	3,000.00	8,114.86	38,152.07	11,015.05	41,065.57	86.50	
Subtotal	80,326.27	154,720.64	432,906.72	113,004.58	342,107.83	171,125.16	
TOTAL ALL FUNDS	1,129,725.07	391,948.85	1,963,513.95	301,619.80	1,387,315.80	1,705,923.42	

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2017-08

RESOLUTION #2017-08

Medical Clinic Fund

1. Transfer \$1.40 from 804.1510.50102 to 804.1510.50103 (Travel to PERS)

Community Health Center Grant

1. Transfer \$2000.00 from 814.1510.50328 to 814.1510.50307 (Office Utilities to Advertising & Printing)

2. Transfer \$10881.25 from 814.1510.50614 to 301.1140.41100 (Bond Payment)

Jeff Harmer made a motion to approve Resolution #2017-08. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Haberman,

Ron Moder, Laura Barbuto, Jeff Harmer, Barry George and Lee Rhoades in the negative; none. The motion was approved.

6.2. Personnel

6.2.1. Approval to hire Shelbi Bixler, Administrative Assistant in the Community Health Center, effective May 22, 2017.

Laura Haberman made a motion to approve the hiring of Shelbi Bixler, Administrative Assistant in the Community Health Center, effective May 22, 2017. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.2.2. Accept the resignation of Sandy Roseberry, dental assistant in the Community Health Center, effective May 30, 2017.

Laura Haberman made a motion to accept the resignation of Sandy Roseberry, dental assistant in the Community Health Center, effective May 30, 2017. Laura Barbuto seconded the motion; in the negative: none. The motion approved.

6.2.3. Approval to hire Carmen Barbuto, Health Educator in the Planning, Education & Promotion (PEP) division, effective June 5, 2017.

Laura Haberman made a motion to approve the hiring of Carmen Barbuto, Health Educator in the Planning, Education & Promotion (PEP) division, effective June 5, 2017. Kelly Bailey seconded the motion; in the negative: none. Laura Barbuto abstained. The motion approved.

6.2.4. Approval to hire Anesha Brown, dental assistant in the Community Health Center, effective June 12, 2017.

Laura Haberman made a motion to approve the hiring of Anesha Brown, dental assistant in the Community Health Center, effective June 12, 2017. Laura Barbuto seconded the motion; in the negative: none. The motion approved.

6.3. Contracts

6.3.1. Approve the contract with Knox County Head Start to develop and implement the Triple P community readiness assessment, for a flat fee of \$26,396.29, to be paid by the Drug Free Communities grant, effective May 25, 2017 to September 29, 2017.

Laura Haberman made a motion to approve the contract with Knox County Head Start to develop and implement the Triple P community readiness assessment, for a flat fee of \$26,396.29, to be paid by the Drug Free Communities grant, effective May 25, 2017 to September 29, 2017. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.3.2. Approval of contract with the Draw Shop for an informative video, maximum cost \$4,000, paid by the Drug Free Communities grant.

Laura Haberman made a motion to approve the contract with the Draw Shop for an informative video, maximum cost \$4,000, paid by the Drug Free Communities grant. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.4. Board Approvals

6.4.1. Approval of new position in the Environmental Health division for a summer intern.

Lee Rhoades made a motion to approve the new position in the Environmental Health division for a summer intern. Ron Moder seconded the motion. in the negative; none. The motion was approved.

6.4.2. Approval of agency Personnel Policy Manual.

Lee Rhoades made a motion to approve the agency Personnel Policy Manual. Jeff Harmer seconded the motion.

Lee Rhoades made a motion to amend the approval of agency Personnel Policy Manual and moved to insert the words “as it stands”. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non-action items)

Health Commissioner has signed the following:

6.5.1. Contract with WELCO, LKA Inc., for implementation of the Baby & Me Tobacco Free program for 2017.

6.5.2. Personal services contract with Amy Ragor, PTA, @ \$40/visit, effective June 1, 2017 to May 31, 2018, same rate as last year.

Discussion:

2017 Levy -

Julie shared the following tax levy information with the board:

CURRENT LEVY

- **Passed by a margin of approx.. 300 votes in November 2012 – receipt of dollars began in 2014**
- **.80 mill levy – was increase from 0.4 mill which was in place for 22 years**
- **.80 levy passed was estimated to generate approx.. \$930,100**
- **Actual levy revenue generated in 2016 = \$963,000 (\$847,000 tax revenue + \$116,000 rollback)**
- **Cost to homeowner = \$28.00/year per \$100,000 of valuation (\$70/year for \$250,000 home)**

2017 LEVY OPTIONS

- **Receipt of dollars would begin in 2019**
- **Renew at same tax rate = no change in revenue**
- **Replacement @ .80 using 2016 valuations would generate approx.. \$1,066,920. This is a difference of \$136,820/year additional revenue from**

2012 estimate.

- Replacement with an increase of .20 mill (to move to a full 1.0 mill levy) is estimated to generate \$1,333,650/year (using 2016 valuations)
 - A 1.0 mill levy would bring estimated additional revenue of \$403,550/year
 - Cost to homeowner = \$35.00 per \$100,000 valuation (\$87.50/year for \$250,000 home)

NOTES

- Plans are being made to develop a levy committee. The first meeting is scheduled June 7 @ 6:00 p.m. in the health department conference room.
- The BOH will need to make a decision during the June BOH meeting
- Ballot request will go to the county commissioners and auditor for approval, then to the Board of Elections no later than August 7, 2017

Board members discussed at length the importance of passing the levy and how increasing the millage could help with public health programs. Increasing the millage is also a risk. The consensus of board members was the importance of educating all social economic consumers in the community. The board is considering increasing to a 1.0 mill levy for seven years.

Paving of gravel lot north of the building -

Julie informed the board: Health department employees have been parking in the gravel parking lot North of the health department with permission from the Board of Developmental Disabilities. The BODD offered to pave the parking lot this summer if KCHD would consider paying for half of the fee with an additional yearly maintenance fee of \$1,000. BOH members gave Julie permission to move forward with a written agreement with the BODD with the potential to bring the agreement to the board for approval at the June BOH meeting.

7. Executive Session

Ron Moder made a motion to enter into executive session for purposes of personnel and compensation at 8:07 p.m. Jeff Harmer seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Kelly Bailey, Laura Barbuto, Jeff Harmer, Barry George, Ron Moder, and Laura Haberman; in the negative: none. The motion was approved.

At 8:51 p.m. Jeff Harmer made a motion to return to regular session. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Barry George, Ron Moder, Kelly Bailey, Jeff Harmer, Laura Barbuto and Laura Haberman; in the negative: none. The motion was approved.

8. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:52 p.m.



Julie Miller, RN, MSN
Health Commissioner



Eric Siekkinen, RPh,
Board President