

June 28, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

<b>BOARD MEMBERS</b>	<b>STAFF</b>
Eric Siekkinen, RPh.	Lane Belangia, CHC CEO
Ronald Moder, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Lee Rhoades	Heather Day, RN, DON, Public Health Outreach Director
Kelly Bailey	Nate Overholt, RS, EH Director
Laura Haberman, RN	Joyce Frazee, HR Supervisor
Laura Barbuto, RN	Stacey Robinson, Fiscal Supervisor
Amanda Rogers, DVM	Cyndie Miller, RD, WIC Director
Barry George, MD (entered meeting before executive session)	Zach Green, Emergency Preparedness & Operations Coordinator
	<b>GUESTS</b>
<b>ABSENT</b>	
Jeff Harmer	
Julie Miller, RN, MSN	

**1. Convention**

**1.1. Call to Order**

Board President Eric Siekkinen called the meeting to order at 6:30 p.m.

**1.2. Acceptance of Agenda**

Ron Moder made a motion to accept the agenda. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

**1.3. Approval of the minutes for, May 24, 2017 Board of Health meeting.**

The minutes of the regular meeting held, May 24, 2017 were reviewed and accepted. Lee Rhoades made a motion to approve the minutes. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

**1.4. Approval of Bills**

**June 28, 2017**

	<b>FUND</b>	<b>AMOUNT</b>
	<b>June 2017</b>	
801	General Fund	\$30,371.47
803	Home Health Fund	23,243.74
805	Swimming Pool Fund	1,703.00
806	Food Service Fund	594.08
807	Private Water Fund	2,050.76
808	WIC Grant Fund	73.38
809	Sewage Program Fund	1,487.97
810	RV Park/Camp Fund	687.21
811	Creating Healthy Communities Grant	869.84
812	Public Health Emergency Preparedness Grant	4,864.31
813	MCH/CFHS Grant	800.00

814	Community Health Center Grant	52,954.96
828	Ebola Grant Fund	999.00
830	Drug Free Communities Grant Fund	35,362.77
	<b>TOTAL</b>	<b>\$156,062.49</b>

**THEN & NOW**

801	General Fund	\$4,546.10
803	Home Health Fund	13,604.09
805	Swimming Pool Fund	1,555.00
809	Sewage Program Fund	767.00
810	RV Park/Camp Fund	119.25
812	Public Health Emergency Preparedness Grant Fund	1,829.63
814	Community Health Center grant	9,610.82
830	Drug Free Communities grant	535.00
	<b>TOTAL</b>	<b>\$32,566.89</b>

Lee Rhoades made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

**1.5. Public Participation- None**

**2. Board Reports- None**

**3. Hearings/Readings/Regulations-None**

**4. Special Reports**

**4.1. Emergency Preparedness Report**

**Zach Green, Emergency Preparedness Coordinator presented the following information to the board during the board meeting.**

- **Public Health Emergency Preparedness (PHEP)**
  - FY17 Grant completed
  - FY18 Begins July, 1.
- **Knox County EMA**
  - Fair Emergency Operation Plan Completed
    - New MOU for Emergency Sheltering
  - Emergency Operations Center Training June 15<sup>th</sup>
- **Health Care Coalition**
  - Stop the Bleed training completed
    - Dispensed over 400 tourniquets to schools, first responders and private sector

- KCHD taking over grant starting July, 1.
- **KCHD Operations**
  - Maintenance
    - Building Maintenance contract going well
    - 63 Projects completed, 17 pending
  - IT
    - Looking into billing issues/concerns
  - Material Safety Data Sheet plan created
  - Pavement Project Pending July
  - Cash Vaults being pursued

## 4.2 Leadership Team

### ENVIRONMENTAL HEALTH

#### **Nate Overholt reported:**

**The food service operations that were called in for an administrative meeting are now in compliance. EH staff re-inspected the food establishments and noted both facilities had made the necessary procedures required. Staff will continue to monitor the facilities.**

**Nate shared the collaboration with Richland Public Health for commercial plumbing inspections is working out well and he has been pleased with the knowledge and expertise in commercial plumbing the RPH staff have.**

**In an effort to keep the mosquito population under control in the county, spraying has started as well as dunk distribution in mosquito breeding areas, especially along the bike paths.**

Two food service operations were called in for an administrative meeting with Environmental Health Director, Nate Overholt and Registered Sanitarian, Suzanne Dapprich. Both facilities were called in due to repeated violations, mostly due to cleaning of the facility. Dairy Queen owners have provided a written action plan to remediate the cleaning violations and maintain compliance. A re-inspection of the facility will be performed in the near future to ensure the procedures put into place by the facility are followed and that adequate cleaning is completed as needed. Long John Silvers is waiting to get quotes back from different associates to see putting money into repair work is worth keeping the facility open. If the costs are too much, then the owner will potentially close the business. If the facility decides to renovate and repair, a timeline will be submitted to the health department that address when and how the repairs will be made to get the facility back in compliance with inspections. Both owners have been made aware that if the facilities continue to be out of compliance, they will be brought in front of the Board of Health for potential license suspension.

The main focal point at the recent Ohio Public Health Association Conference was climate change and the role that public health serves in climate change. As an agency, we need to start looking at what role we play and what can we do at the local level to make an impact. If we want to believe it or not, climate change is and will continue to have an impact at the local level.

On June 2, 2017, Environmental Health Director, Nate Overholt met with Kenyon College staff to discuss programming and potential collaboration between the college and KCHD. It was a good meeting and hopefully, numerous collaboration projects will be implemented in the future.

Mosquito spraying will start the week of June 19, 2017 and will continue as needed throughout the summer and early fall.

## **PLANNING, EDUCATION & PROMOTION**

**Pam Palm reported:**

- **Information regarding mosquito prevention will run in the Mount Vernon News and insect repellent wipes will be distributed throughout the fairs and festivals.**
- **The Knox Addiction Conference sponsored by the Knox Substance Abuse Team is currently being held**
- **The July 11<sup>th</sup> business section of the Mount Vernon News will feature the Community Health Center**
- **Danville Outdoors is interested in offering the bike program from their location**

As part of the Creating Healthy Communities (CHC), Tami Ruhl coordinated a Walk or Bike to School event in Centerburg on May 9. We received coverage in the *Mount Vernon News* on the event. As part of CHC Tami also kicked off the "Good Food Here" program at Bullock's Carry-Out on the west-side of Mount Vernon on May 26. Heather Day from Public Health Outreach also participated providing blood pressure checks.

As part of the Safe Communities Grant, Alayna Anderson coordinated a pre-prom event at Fredericktown High School called Pizza with the Police, as well as a Coffee with a Cop event at Brookdale Assisted Living for senior citizens. Alayna also collaborated with Centerburg Boy Scouts to conduct a seat belt check on May 22 as part of the Click It or Ticket campaign.

Approximately 75 women attended the annual Women's Healthy Happy Hour on May 16 as part of National Women's Health Week. The event included a presentation on yoga. Throughout the summer, the Health Department is sponsoring weekly yoga sessions at Ariel Foundation Park.

With funding from the Creating Health Communities grant, we have purchased equipment so that the Ohio Direction Card can be accepted at the Mount Vernon Farmer's Market. The Ohio Direction Card is what used to be known as food stamps. As part of the new program, participants swipe their Ohio Directions Card to receive \$1 tokens which can then be used to purchase locally grown items at the market. The program began May 30.

## **HOME HEALTH**

Revenue for the division in May totaled **\$85,865.81** with expenses totaling **\$65,396.27** for a **net GAIN of \$20,469.54**. This brings our YTD revenue to **\$196,984.74**. This averages profit at **\$39,396.95** per month.

Our annual Cost report indicated it cost us more for skilled nursing visits in 2016 but significantly less in physical therapy visits (this trend was linked to performing more contracted PTA visits costing much less when compared to health department employees).

2015 skilled nursing cost was \$139.10 and the 2016 cost was \$147.89

2015 physical therapy cost was \$118.51 and the 2016 cost was \$91.34

The above numbers reflect our true operating cost per visit to provide these services. The amounts are useful to managing clients and payer sources in regards to knowing the per visit rate paid to the agency for a managed care insurance is between \$60 to \$95 per visit. It helps the agency determine how visits will be laid out to help control costs and allowing the agency to better know the cost of absorbing referrals as safety net patients.

- Referrals for the month 51
- Admissions for the month 41
- Census 77
- Ratio of Referrals to Admits **80.0% (reminder the division Goal is 85%)**
- 

Division Goal for the remainder of the year.

**Increase our length of stay (LOS) for this agency.**

YTD LOS = 61 days (Medicare goal is still 120 days)

### **COMMUNITY HEALTH CENTER - Medical and Dental Health Services**

**Lane Belangia, CEO reported:**

- **CHC has received the Medicaid provider number needed for billing**

**Ron Moder and Jeff Harmer attended the June 15, 2017 CHC Co-Applicant Board meeting. Ron shared the meeting was well attended and Lane gave a thorough report. He request the financial and statistical reports be given to the BOH members on a monthly basis.**

The staff received 5 days of intense e-clinical works training that was owed to us from the original purchase of the software. When we switch to the new FQHC updated version this will come with another 10 days of training. The 5 day training really allowed the staff and providers to gain useful knowledge of how the product should work and we were able to confirm the product is a very good electronic medical record...we just need to input a lot of data to make it work for our center's function.

I received final notice that we have a Medicare Provider number and am pursuing our Medicaid number each day. With Medicare recognizing the health center we should receive the Medicaid very soon. The Medicaid provider number is important because it will allow us to finalize all contracts with the 5 managed Medicaid payer sources in Ohio and begin to bill for services. This has been the biggest hurdle for the center to date in regards to administrative challenge.

The PEP division has assisted with marketing of the clinic through pamphlets, radio ads, newspaper ads and we are finalizing digital agreements for advertising on the KAT buses and at the license bureau. I am in discussions with several agencies to pursue Facebook page building, advertisement pushes for mobile apps and to gain internet hits for the Center. Many traditional marketing and advertisement strategies do not work for the population the center seeks to care for.

The Dental Clinic is at capacity with one of the 3 chairs being broken beyond repair due to the age of the equipment. I am (with Julie's help) pursuing additional funding for replacing this equipment. If we cannot attain funds, we will need to consider using grant funding for this cost as the dental clinic is and will be for the near future, realizing the most individual patient encounters.

The Medical Clinic has been slowly building with census but is still far from being busy. Once the word gets out regarding the discounted pricing we now receive for testing and the ability to slide our prices for income levels, I am confident patient census will build.

A goal for the remainder of the year moving toward the first of next year will be attaining/recruiting employed providers, and a social worker.

Debbie and I are constantly inundated with resources and emails but I was put into contact with a peer CEO through the national organization who was able to share and produce and direct us to multiple websites of resources. Now that our essential services are being offered, we must focus on P&P development and getting our existing policies updated to meet HRSA standards before the August TA site visit.

Our By-laws have been changed to allow for the annual meeting to coincide with the end of the year budgeting, assignment of terms for committee members and to increase the co-applicant board number from the minimum of 11 to 13 to protect the grant funds against a resignation of any board member which would take us out of compliance with HRSA.

Revenue YTD \$22,341.04 and we have pulled down \$63,197.44 of the grant to date. True center revenue will begin to be realized in July and August of this year once the third party biller and the electronic medical record system is synchronized.

### **PUBLIC HEALTH OUTREACH**

**Heather Day, PHO director shared with the board:**

- **Newborn home visiting program has seen an increase in mom's requesting home visits**
- **Currently working on scheduling the fall flu immunization clinics**

**Immunizations:**

- Monthly clinics continue at Danville Sanctuary – Lorraine Bratton, PHN & Dar Butts, Admin worked with 9 families this month – Heather also attended to promote Newborn Home Visiting with families attending clinic and encouraged them to share with friends/family.
- School immunizations – 4 walk in clinics at KCHD scheduled for the summer, first one 6/20 with 9 walk-in clients showing up for immunizations – continued promotion for 7/18, 8/1 & 8/5 clinics
- School Immunizations @ the school – onsite clinics being discussed with 5 local school districts, tentative dates set at Fredericktown & East Knox --- will also continue discussing and scheduling Flu Vaccine Clinic held on site at the local school districts.

**Communicable Disease:**

- Samonella – state outbreak, Knox County had youngest @ 3mos old, baby doing well ; investigation complete, linked to Chickens

**Bureau for Children with Medical Handicaps (BCMH)**

- Kathy Spanfellner continues to work with families – current enrolled # 203 active
- No changes to budget anticipated at this time

**Newborn Home Visiting**

- Outreach to promote the program continues – Heather Day & Lisa Dungeon will work with nurses at KCH to better develop understanding of the program and how the referral process works and are scheduled to attend staff meetings and make rounds to new moms at KCH
- Heather working with nurses & admin at St Ann’s (Mount Carmel) in Westerville – 4 new referrals have been received this month from the birthing unit, 7 from KCH
- Heather attended WIC staff meeting and clarified some points about the referral process – 18 new referrals from WIC this month – compared to 8 last month.

Falls, Assessment, Community, EMS/Fire & Safety (FACES)

- Judy Miller, PHN & Heather attending Mt Vernon Fire/EMS staff meetings to educate EMS staff on the FACES program and referral process. All local Fire/EMS contacted and verbal promotion with request to attend staff meetings.
- New forms and reporting process developed and being tested; Judy & Heather agree that ease of reporting and documentation saves time and better reports are being created. Need more referrals and follow up to occur for ‘real’ data to be tested and reported on.

General Outreach:

- Heather and PHN Outreach Nurses working on making connections with local churches and offering “outreach clinics” during food pantry, lunch or senior activity time. “clinic” to include blood pressure, glucose and total cholesterol checks, brief medication review and resources/referrals when needed.
- Project Dawn/ Naloxone Kits : Heather used remaining Ohio Department of Mental Health Services funds to purchase naloxone kits for local police departments – training was completed earlier this year and follow up from officers indicated willingness to carry naloxone kits.
- Lorraine Bratton and Heather have been promoting Project Dawn kits for general public and have completed 3 individual trainings this month – increase from ZERO January – May. Discussion has begun about how/if to continue program after 2017 funding from ODH runs out. No details to report at this time.

WIC

Our caseload *increased* by 5 participants from April stats. We are gearing up for Farmers’ Market Nutrition Program, providing four \$5.00 vouchers, for participants to use at the Saturday farmers’ market on the square.

EMERGENCY PREPAREDNESS

Refer to Zach Green special report 4.1.

No written report.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

**Stacey reported: The board of health finance committee will be meeting quarterly and the second quarter meeting is scheduled for July 6 @ 7:30 a.m.**

### **May 2017 Budget Summary**

- Revenue: Year-to-date revenue -- \$2,246,188.76 -- 44% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$1,698,286.42 -- 31% of appropriations spent
  
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715
  
- May 31, 2017 Cash Balance: \$1,677,627– up \$547,902 since January 1, 2017 (↑33%)
- May 31, 2016 Cash Balance: \$1,184,935
- May 31, 2015 Cash Balance: \$1,070,295

### **General Fund**

- Revenue received year-to-date -- \$786,537 (48% of estimated revenue)
- Expenditures year-to-date -- \$579,214 (33% of estimated expenses)
- January 1, 2017 Cash Balance: \$526,806
- May 31, 2017 Cash Balance: \$734,130– up \$207,324 since January 1, 2017 (↑28%)
- May 31, 2016 Cash Balance: \$594,612
- May 31, 2015 Cash Balance: \$517,640

### **Environmental Health Restricted Funds**

- Revenue received year-to-date -- \$206,825 (68% of estimated revenue)
- Expenditures year-to-date -- \$134,856 (43% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410
- May 31, 2017 Cash Balance: \$123,380– up \$71,970 since January 1, 2017 (↑58%)
- May 31, 2016 Cash Balance: \$118,297
- May 31, 2015 Cash Balance: \$107,115

### **Special Revenue Funds**

- Revenue received year-to-date -- \$681,506 (55% of estimated revenue)
- Expenditures year-to-date -- \$505,058 (37% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- May 31, 2017 Cash Balance: \$647,631 – up \$176,449 since January 1, 2016 (↑ 27%)
- May 31, 2016 Cash Balance: \$303,696
- May 31, 2015 Cash Balance: \$287,096



## Grant Funds

- Revenue received year-to-date -- \$571,320 (29% of estimated revenue)
- Expenditures year-to-date -- \$479,159 (24% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- May 31, 2017 Cash Balance: \$172,487 – up \$92,161 since January 1, 2016 (↑53 %)
- May 31, 2016 Cash Balance: \$168,330
- May 31, 2015 Cash Balance: \$158,444

## Notes to 2017 Budget Summary

### ❖ **General Fund**

- We received \$11,426.10 in State Subsidies. We received \$500 grant from Public Entities Pool of Ohio for the purchase of fire extinguishers.

### ❖ **Environmental Health Restricted Funds**

- Private Water fund revenue is \$8,700 more than May 2016. Sewage fund revenue is \$7,300 more than May 2016.

### ❖ **Special Revenue Funds**

- In May, Home Health revenue was \$85,866 and expense was \$65,396. As of the end of May Home Health's cash balance is \$594,171.

### ❖ **Grant Funds**

The Community Health Center grant paid the bond payment of \$10,881.25. The Ebola and PHEP grant year will end June 30, 2017.

## ACCREDITATION

No verbal report.

No written report.

### 4.3. Health Commissioner

## HEALTH COMMISSIONER REPORT

No verbal report.

- ✓ Leadership Team development update:
  - Performance Management (PM) training for our agency takes place on June 22<sup>nd</sup>. This is one of the areas in our Accreditation Action Plan that we need to continue to develop.
  - I have asked Zach Green to coordinate with the Leadership Team members and the Admin. & Operations staff to develop our agency Administration and Operations manual. If you have any ideas or recommendations on the development of this manual please let Zach or I know.
- ✓ The Accreditation Action Plan was completed and submitted before its due date. We are awaiting approval of the plan by PHAB but will continue to develop the documentation needed to be in compliance. Once approved, we have 1 year to submit all documentation that we indicated that we would to meet the standards.

- ✓ Debbie and Lane continue to work with the Community Health Center team to meet goals. I appreciate all of the work, policy development and handling of challenges that they have accomplished. Heather Day is also working with the Center to deliver immunization services in the most effective and efficient way possible.
- ✓ With the start of the “Center” we will need to review and revise the fee schedule for the agency. We will present it to the finance committee in July with a plan to bring to the Board of Health at the July Board meeting.
- ✓ I will be co-chairing the committee responsible for the development of the update to the Knox County Comprehensive plan over the next year. My co-chair is Jeff Harris, Area Development Foundation Director.
- ✓ I have been asked to place my name on the ballot for the position of AOHC President-elect. I have not given them my final answer but will wait to see how our Accreditation Action Plan is going as well as our levy committee activities.
- ✓ At the time of the June 2017 Board meeting we will have had 2 levy campaign committee meetings. We have recruited a number of community members who are supporters/advocates for our agency. Choosing a campaign chair, naming a Treasurer and deciding on fund raising events are current priorities. The committee has discussed the possibility of having a “Glow Walk/Run” in the evening sometime late summer. Details can be provided at the Board meeting.
- ✓ Of course you will need to make a decision on our tax levy (for the November 2017 ballot) at our June Board meeting. I have given you all the options and sent you e-mails previously answering the questions you had at the May Board meeting regarding the levy. I will have resolutions prepared for all options and then you will be able to make a decision and pass the appropriate resolution.

## **5. Old Business-None**

## **6. New Business**

### **6.1. Finance**

#### **6.1.1. Income and Expense**

Lee Rhoades made a motion to approve the income and expense report. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT May 31, 2017							
FUND NAME	JAN. 1, 2017 BALANCE	May REVENUE	YEAR-TO-DATE REVENUE	May EXPEND.	YEAR-TO-DATE EXPEND.	May 31, 2017 BALANCE	
<b>District Health Fund</b>							
801 - District Health Fund*	526,806.12	35,587.02	786,537.37	78,656.99	579,213.53	734,129.96	
<b>Environmental Health Restricted Funds</b>							
805 - Swimming Pool Fund	8,862.96	2,174.38	8,901.44	2,591.31	5,068.76	12,695.64	
806 - Food Service Fund	4,595.69	4,380.72	131,991.46	10,580.90	71,647.99	64,939.16	
807 - Private Water Fund	7,336.22	7,081.30	25,831.37	6,243.87	26,397.57	6,770.02	
809 - Sewage Program Fund	25,704.93	7,663.78	33,022.52	5,584.91	28,838.51	29,888.94	
810 - RV Park/Camp Fund	4,910.68	1,132.48	7,078.62	1,739.87	2,503.38	9,085.92	
<b>Subtotal</b>	<b>51,410.48</b>	<b>22,432.66</b>	<b>206,825.41</b>	<b>26,740.86</b>	<b>134,856.21</b>	<b>123,379.68</b>	
<b>Special Revenue Funds</b>							
803 - Home Health Fund	397,186.33	85,865.81	552,987.80	65,396.27	356,003.06	594,171.07	
804 - Medical Clinic Fund	59,436.96	181.37	68,897.55	292.41	106,264.25	22,070.26	
815 - Dental Clinic Fund	1,887.76	144.70	39,598.25	5.25	25,510.44	15,975.57	
819 - Solid Waste Fund	12,671.15	50.17	20,022.58	2,827.93	17,279.99	15,413.74	
<b>Subtotal</b>	<b>471,182.20</b>	<b>66,242.05</b>	<b>681,506.18</b>	<b>68,521.86</b>	<b>505,057.74</b>	<b>647,630.64</b>	
<b>Grant Funds</b>							
808 - WIC Grant Fund	9,034.59	4,196.75	112,245.65	19,999.85	111,274.32	10,005.92	
811 - Creating Healthy Communities Grant Fund	14,598.99	6,089.90	42,582.15	6,091.47	38,786.02	18,395.12	
812 - Public Hth Emergency Preparedness Grant Fund	37,743.52	6,154.04	34,930.00	7,493.38	37,102.39	35,571.13	
813 - MCH/CFHS Grant Fund	12,283.82	4,037.53	27,319.55	1,452.29	17,915.79	21,687.59	
814 - Community Health Center Grant Fund	0.00	107,714.96	305,669.56	92,650.53	222,007.72	83,661.84	
828 - Ebola Grant Fund	3,665.35	309.96	310.88	309.15	1,952.69	2,023.54	
830 - Drug Free Communities	3,000.00	9,909.94	48,062.01	9,054.44	50,120.01	942.00	
<b>Subtotal</b>	<b>80,326.27</b>	<b>138,413.08</b>	<b>571,319.80</b>	<b>137,051.11</b>	<b>479,158.94</b>	<b>172,487.13</b>	
<b>TOTAL ALL FUNDS</b>	<b>1,129,725.07</b>	<b>282,674.81</b>	<b>2,246,186.76</b>	<b>310,970.82</b>	<b>1,696,286.42</b>	<b>1,677,627.41</b>	

\*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

## 6.1.2. Transfers/Cash Advances – Resolution #2017-09

### RESOLUTION #2017-09

Amanda Rogers made a motion to approve Resolution #2017-09. Laura Barbuto seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Haberman, Ron Moder, Laura Barbuto, Amanda Rogers, and Lee Rhoades in the negative; none. The motion was approved.

### 6.2. Personnel - None

### 6.3. Contracts

#### 6.3.1. Approval to renew FY2017-2018 Epidemiologist contract between Knox County Health Department and Licking County Health Department, \$7,464.87/year which reflects a 2% increase. Paid for by PHEP grant.

Laura Haberman made a motion to approve renewing the FY2017-2018 Epidemiologist contract between Knox County Health Department and Licking County Health Department, \$7,464.87/year which reflects a 2% increase. Paid for by PHEP grant. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

**6.3.2. Approval of agreement with Knox Community Hospital for medical 24/7 consultation services particularly during public health emergencies and as backup in the absence of the KCHD medical director; at a total cost not to exceed \$1,500/year, effective July 1, 2017 to June 30, 2018.**

Laura Barbuto made a motion to approve the agreement with Knox Community Hospital for medical 24/7 consultation services particularly during public health emergencies and as backup in the absence of the KCHD medical director; at a total cost not to exceed \$1,500/year, effective July 1, 2017 to June 30, 2018. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

**6.3.3. Approval of agreement with One Call Now for telephone message delivery services for WIC clients, effective October 2017-September 2018, maximum cost of \$1,600, paid with WIC grant funds. Pending legal council approval.**

Amanda Rogers made a motion to approve the agreement with One Call Now for telephone message delivery services for WIC clients, effective October 2017-September 2018, maximum cost of \$1,600, paid with WIC grant funds. Pending legal council approval. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

**6.4. Board Approvals**

**6.4.1. Approval to purchase dental chair from Benco; cost of \$8806.**

Ron Moder made a motion to approve the purchase dental chair from Benco; cost of \$8806. Laura Barbuto seconded the motion. in the negative; none. The motion was approved.

**6.4.2. Accept \$5,000 grant funds from The Community Foundation of Mount Vernon & Knox County for replacement of dental chair.**

Lee Rhoades made a motion to accept \$5,000 grant funds from The Community Foundation of Mount Vernon & Knox County for replacement of dental chair. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

**6.4.3. Approval of lease agreement between KCHD and the Knox County Board of Developmental Disabilities for the use of the DD parking lot, paying half of the estimated fee for paving, a cost of \$11,487 and \$1,000 per year for use of the premises and to contribute to general maintenance of the premises; effective July 1, 2017 through December 31, 2019.**

Amanda Rogers made a motion to approve the lease agreement between KCHD and the Knox County Board of Developmental Disabilities for the use of the DD parking lot, paying half of the estimated fee for paving, a cost of \$11,487 and \$1,000 per year for use of the premises and to contribute to general maintenance of the premises; effective July 1, 2017 through December 31, 2019. Ron Moder seconded the motion; in the negative: none. The motion was approved.

**6.4.4. Approval of Resolution #2017-10, Resolution of Necessity and Purpose for the Knox County General Health District Tax Levy, millage and duration of levy, for the 2017 general health levy ballot language.**

Amanda Rogers made a motion to approve Resolution #2017-10, Resolution of Necessity and Purpose for the Knox County General Health District Tax Levy, millage and duration of levy, for the 2017 general health levy ballot language to reflect the replacement of the tax with current 0.8 mills outside the ten mill limitation, for a period of five years commencing with tax year 2019. Laura Haberman seconded the motion; On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Haberman, Ron Moder, Laura Barbuto, Amanda Rogers, and Lee Rhoades in the negative; none. The motion was approved.

**6.4.5. Accept investment funds of \$59,631 from United Way FY2018 for the FACES, Knox Out Tobacco, Newborn Home Visiting, and Oral Hygiene Preschool Education programs.**

Laura Haberman made a motion to accept investment funds of \$59,631 from United Way FY2018 for the FACES, Knox Out Tobacco, Newborn Home Visiting, and Oral Hygiene Preschool Education programs. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

**6.4.6. Approval to amend Resolution #2016-20 *Resolution to Adopt and Approve the Maternity Licensure Application for Knox Community Hospital to reflect dates of 2017-2020 in place of 2017.***

Lee Rhoades made a motion to approve amending Resolution #2016-20 *Resolution to Adopt and Approve the Maternity Licensure Application for Knox Community Hospital to reflect dates of 2017-2020 in place of 2017.* Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

**6.5. Board Information (Non-action items)**

**Health Commissioner has signed the following:**

- 6.5.1.** Renewed contract with Ann Luna, M.A., CCC-SLP, LLC for speech therapy services for patients served in the Home Health division, @ the same rate of \$50/per therapy visit, \$100/per evaluation visit. Effective July 1, 2017 to June 30, 2018.

**7. Executive Session**

Lee Rhodes made a motion to enter into executive session for purposes of legal, personnel and compensation at 7:23 p.m. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Kelly Bailey, Laura Barbuto, Ron Moder, Amanda Rogers, and Laura Haberman; in the negative: none. The motion was approved.

Lane Belangia was invited to attend the executive session.

Dr. Barry George entered the meeting.

At 7:50 p.m. Lee Rhoades made a motion to return to regular session. Ron Moder seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Lee Rhoades, Barry George, Ron Moder, Kelly Bailey, Laura Barbuto, Amanda Rogers and Laura Haberman; in the negative: none. The motion was approved.

## 8. Adjournment

Being no further business, Laura Haberman made a motion to adjourn the meeting. Barry George seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:51 p.m.



---

**Eric Siekkinen, RPh,  
Board President**



---

**Nate Overholt, R.S.  
Environmental Health Director**