

December 27, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Eric Siekkinen, RPh.	Julie Miller, RN, MSN
Ronald Moder, Pro-Tem	Lane Belangia, CHC CEO
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Kelly Bailey	Stacey Robinson, Fiscal Supervisor
Laura Barbuto, RN	Nate Overholt, EH Director
Amanda Rogers, DVM	Zach Green, Emergency Preparedness Coordinator
Barry George, MD	Katie Hunter, Administrative Assistant
Laura Haberman, RN	Carmen Barbuto, Health Educator
	<u>GUESTS</u>
<u>ABSENT</u>	Chelsea Olms, Mount Vernon News
Jeff Harmer	
Joyce Frazee, HR Supervisor	
Cyndie Miller, RD, WIC Director	

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Ron Moder made a motion to accept the amended agenda. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, November 29, 2017 Board of Health meeting.

The minutes of the regular meeting held, November 29, 2017 were reviewed and accepted. Amanda Rogers made a motion to approve the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Laura Haberman made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

December 2017

801 - General Fund	27,943.52
803 - Home Health Fund	28,846.44
804 - Medical Clinic Fund	98.33
805 - Swimming Pool Fund	144.41
806 - Food Service Fund	856.41
807 - Private Water Fund	2,020.17
808 - WIC Grant	123.00
809 - Sewage Program Fund	1,437.06
810 - RV Park/Camp Fund	132.91
811 - Creating Healthy Communities Grant	2,525.46
812 - Public Hlth Emergency Preparedness Grant	3,067.32
813 - MCH/CFHS Grant	20.00

814 - Community Health Center Grant	38,321.56
819 - Solid Waste	332.41
830 - Drug Free Communities	20,106.16
Total	\$125,975.16

THEN & NOW

801 - General Fund	260.43
803 - Home Health Fund	500.00
807 - Private Water Fund	736.00
809 - Sewage Program Fund	248.00
812 - Public Hlth Emergency Preparedness Grant	360.00
814 - Community Health Center Grant	14,154.82
830 - Drug Free Communities	237.25
Total	\$16,496.50

1.5. Public Participation- None

2. Board Reports-None

3. Hearings/Readings/Regulations

3.1. Approval of Resolution #2017-18 to declare a public health nuisance for 12651 Grant Road, Howard, OH, Howard Twp. Parcel #21-00641.000.

Ron Moder made a motion to approve Resolution #2017-18. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Ron Moder, Barry George, Laura Barbuto, Laura Haberman, Amanda Rogers, and Lee Rhoades in the negative; none. The motion was approved.

4. Special Reports

4.1. Emergency Preparedness

Zach Green, Emergency Preparedness Coordinator presented the following information to the board during the board meeting.

- **Public Health Emergency Preparedness (PHEP)**
 - **Budget Period (BP)1 in progress**
 - **Multi Year Training and Exercise Plan 12/22**
 - **Draft Emergency Response Plan (ERP) submitted 12/15**
 - **BP2 Request For Proposal (RFP) Launched**
 - **Carryover Funds totaling over \$3,000**
- **Knox County EMA**
 - **Evacuation Annex Pending**
 - **EOC Training and Exercise Schedule Completed**
- **Health Care Coalition**
 - **Stop The Bleed Campaign to begin Jan-Feb 2018**
 - **\$2,000 approval for Swat-T Tourniquets**
 - **Conducted TTX and ERP revision for MTV Health & Rehab**
- **KCHD Operations**
 - **Maintenance**

- 152 Projects completed, 9 pending
- Sidewalk Project Completed
- Dental Floor installed
- IT
 - Updated Access Points (WiFi)
- Habitec Security
 - New Backup Batteries Installed

4.2. CHIP/CHA

Carmen Barbuto, Health Educator is lead coordinator for the Community Health Assessment FY 2018. She recently applied for a grant from ODH for facilitation of the CHIP at the amount of 12,500. We were awarded 17,400 from ODH to be used to contract with Hospital Council of Northwest Ohio (same people who are doing our CHIP) to facilitate the CHIP process. Two deliverables for the grant, the first is work plan @ 8,600 and the second in completed CHIP and prioritization process @ 8,600. The completed CHIP must be turned into ODH by May 31,2018 so we will have 4 CHIP meetings with KHPP between April 23-May 24 to complete it. This moves the timeline up but will also means we will have a completed CHA/CHIP by the end of May this year.

She also recently applied for a Community Coach through the National Association of Counties and were awarded on. It's called the Rural Impact Challenge. The goal is reduce poverty in children living in rural areas. It's a partnership between NACO and the RWJF. This is great opportunity to help develop our existing efforts to help kids in our community and create some new ones, she also will be a resource to help us find potential funding streams. We will start working with our coach as a team on Jan. 24. The team is myself, Julie, Peg Tazewell, Dan Humphrey, Joy Harris, Kelly Brenneman, and Commissioner Bemiller. There is no exchange of monies, the coach is paid through RWJF.

4.3. Leadership Team

ENVIRONMENTAL HEALTH

Kelly Bailey asked for an update on the produce section at Kroger's that was discussed at a previous board meeting. Nate Overholt responded that Julie Miller, himself, and sanitarians met with Kroger's representatives and it is all under control now.

Sanitarian-In-Training, Kyle Shackle had been working with the owner at 12651 Grant Road started work to remediate the issues on the abandoned property. However, it appears that the work has now ceased and the dilapidated building still remains on the property. A certified letter has been sent to the owner stating that the property will be on the December 2017 Board of Health Agenda to declare a public health nuisance. Pictures will be provided during the Board of Health meeting. In my September, 2017 board of health written report, it was noted that this property was declared a public health nuisance in 2009. In that declaration, Howard Twp. was given the approval to demolish the building.

On December 18, 2017, Eric Roberts and Mary Shafer from the Ohio Department of Health were on site to perform the annual public swimming pool survey. During this survey, an audit of files, fee schedule, transmittals, cost methodology and board of health approvals was performed. Also, both ODH representatives went out in the field with Registered Sanitarians, Suzanne Dapprich and Kelly Biggs. There were a few recommendations given on improvements for the program, but I feel the day went very well. An official written report will be submitted to the health department in the future outlining the annual survey.

On December 19, 2017, Sanitarian-In-Training, Kyle Shackle put together a continued education day for sewage haulers, installers, service providers. 6 continued education hours are required through the Ohio Administrative Code 3701-29 in order for the sewage hauler, installers, service providers to register to work in the state of Ohio. 27 individuals from Knox County and throughout the state were present for the meeting.

To date, the Knox County Health Department has done 161 investigations on animal bites for 2017. This is 32 more than in 2016. Also to date, 30 specimens have been submitted to the Ohio Department of Health for testing. At this time, 29 specimens were negative and we are awaiting the results from the last submittal that went out this week for testing.

PLANNING EDUCATION & PROMOTION

Pam Palm Reported:

- **The health department has recently ordered a retro fit water bottle filler for the front lobby area water fountain.**
- **The Safe Communities Grant Coordinator, Alayna Anderson, has distributed 5,000 placemats for public safety.**
- **The Tobacco Cessation program has been 105 people, thanks to the dental clinic staff for making referrals. We plan to start working more with local businesses on a program to encourage employees to quit smoking.**
- **Immunization business cards were recently purchased and distributed, these cards have the Health Center information on it for easy reference.**
- **Advertisements has been put in the chamber directory for the Health Department, Community Health Center, and KSAAT.**
- **The Health Department Facebook page has been promoting the telehealth for the Health Center.**
- **New stationary has been ordered with the Health Center logo.**
- **The new digital sign is in the works and we are just waiting for the weather to warm up for Buckingham electric to come and do the electrical work.**

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

I regret to inform this board, LaShawn Small has submitted her resignation as a consumer board member. LaShawn is currently seeking employment and feels the time of our meetings will not allow her to attend in the future. LaShawn was one of the original members of this co-applicant board as a consumer. I would like to thank LaShawn for her support and service these past years.

The Action Plan for the deficiencies identified from the TA site visit have been submitted to and accepted by our project officer, Mary Ali. Completing the action plan and creating policy along with training for these amended policies will be performed primarily by myself with assistance in specific areas from other health department staff and Debbie Eiden. We propose the actions in this plan will be completed by March of 2018 in order to be ready for our On-site visit April 3rd to 5th. Jennifer Genua will be assisting our center with compliance and completion of our action plan.

I will be seeking board approval for one additional consultant Michelle Layton in order to help complete the action plan. This contract is for 10 hours of phone assistance per month at \$1500. Michelle is a HRSA site reviewer as well as a center consultant. I met Michelle through NACHC as she initially helped train on scope and clinical services. Our plan is to eliminate or greatly lessen the use of contractors as we move beyond the on-site visit. I feel this is a necessary expense based on the volume of work needed to be performed to meet compliance. The new compliance manual for health centers is new this year. As a new start up we are very limited with administration personnel, we must

put measures in place to ensure we attain an overall approval of 75% compliance from our OSV. Michelle specializes in scope, clinical, and QI/QA compliance.

AIMS funding is currently being utilized for one 8 hour day per week for an addiction counselor and one 4 hour day for a nurse practitioner psychiatrist utilizing tele-health. We also have a new open position approved (last month) and now posted for a licensed social worker. The contracted CNP MF will start in January of 2018.

The Center has current open positions for one social worker, one nurse practitioner and one medical doctor. Our current nurse practitioner is on-site only 4 days per week and does not have the capacity to work beyond normal business hours or weekends. I have recognized these past months we need to grow our accessibility to the center through expanded hours.

Foster's Eastside has agreed to go into agreement with the center in order to provide medications to those patient who cannot afford pharmaceuticals or who do not have insurance. This will be for generic drugs for commonly use medications addressing chronic disease management and also for common antibiotics. This is a requirement for all centers and we must begin providing this service to be in compliance with our scope of practice indicated on HRSA form 5A column II. Column II tells HRSA this center has a formal written agreement to provide resource assistance of attaining needed discounted pharmaceuticals to patients seeking care at this center. Currently, and from the original grant application form 5A indicates column I stating we provide medications from within the center, we do not and will not. Column II indicates the center pays for the cost of the service under the pharmaceutical service category. Moving toward 340B funding in April of 2018 the center will move this service into column III indicated another party will pay for the service. 340B feasibility is currently under review. Payer mix and patient type needs evaluation to make sure the center can benefit from participating in this program.

Revenue for the center from project income (not grant funding) was \$41,070 for the month of November. We are still in the process of attaining enrollment in 3 of the 5 managed Medicaid programs which is continuing to delay payment. I have written formal complaints with The Ohio Department of Medicaid which resulted in phone calls from each product but to date (3 weeks) there still has been no finalization. In addition to Medicaid I did as State Rep Carfagna to assist through any of his contacts. The Ohio PCA is also assisting with this issue. I feel we have done everything short of personally visiting each product to date. Despite these issues with then insurance products revenue continues to increase with MTD 12-14-17 project income totaling \$74,256.

To Do List 2018 Meeting

1. Approve new Fee Schedule
2. Approve amendments to our Sliding Fee Schedule
3. Approve By-law changes
4. Complete Board Applications
5. Confirm attestation and conflicts
6. Approve any changes from the Action Plan

I hope each of you have a wonderful holiday.

WIC

Working out some kinks in the reports for One Call Now.

The Response to the final Management Evaluation Report was submitted and accepted. All of the concerns and appropriate corrective actions have been or will be taken.

Additional funds are available through the MCH grant for establishing a breastfeeding referral system, utilizing Certified Lactation Counselors (CLC), Lillian Collins and Heidi Myers. A budget revision and justification have been submitted for approval.

Our Caseload has decreased, in part due to the additional Holidays in the month of November.

HOME HEALTH

Julie Miller spoke on behalf of home health :

“I want to say thank you to the staff for all their patience, and for all of the work they do”. She also added that the transfer of the healthcare division to KCH is “the right thing to do for the program and for the community.”

PUBLIC HEALTH OUTREACH

No written report.

EMERGENCY PREPAREDNESS

Refer to Zach Green special report 4.1.

ADMINISTRATIVE SERVICES & OPERATIONS

Stacey Robinson Reported:

We were looking into opt-out of insurance incentive policies. A health insurance opt-out is an incentive to provide a stipend, in return for an employee’s decision to not enroll into the counties health benefit plan, in an effort to reduce the number of staff enrolled in the county plan. Joyce, myself and Katie reviewed policies from other health departments/government agencies and propose the following: Employees currently enrolled in insurance coverage elsewhere or wants to opt-out of county offered benefits, would be offered \$150.00 stipend monthly. This benefit would cost the agency \$1,800.00 annually per employee. Currently, there are 7 employees not enrolled in the county health benefit plan. Once opt-out policy is implemented, staff would receive \$150/monthly broken down into two pays a month or \$75/pay. This would cost the agency \$12,600.00. The funds received are considered fringe benefit to the staff and would be taxed.

Fiscal Office

November 2017 Budget Summary

- Revenue: Year-to-date revenue -- \$4,703,080.86 -- 91% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$4,273,456.87 -- 78% of appropriations spent

- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715

- November 30, 2017 Cash Balance: \$1,559,349– up \$429,624 since January 1, 2017 (↑28%)
- November 30, 2016 Cash Balance: \$1,030,599
- November 30, 2015 Cash Balance: \$973,412

General Fund

- Revenue received year-to-date -- \$1,693,723 (103% of estimated revenue)
- Expenditures year-to-date -- \$1,400,137 (80% of estimated expenses)
- January 1, 2017 Cash Balance: \$526,806
- November 30, 2017 Cash Balance: \$820,392– up \$293,586 since January 1, 2017 (↑36%)
- November 30, 2016 Cash Balance: \$498,701
- November 30, 2015 Cash Balance: \$506,092

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$307,237 (101% of estimated revenue)
- Expenditures year-to-date -- \$264,847 (94% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410
- November 30, 2017 Cash Balance: \$67,681 – up \$16,271 since January 1, 2017 (↑24%)
- November 30, 2016 Cash Balance: \$55,029
- November 30, 2015 Cash Balance: \$37,201

Special Revenue Funds

- Revenue received year-to-date -- \$1,169,887 (95% of estimated revenue)
- Expenditures year-to-date -- \$1,109,041 (82% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- November 30, 2017 Cash Balance: \$532,028– up \$60,846 since January 1, 2016 (↑ 11%)
- November 30, 2016 Cash Balance: \$400,001
- November 30, 2015 Cash Balance: \$281,134

Grant Funds

- Revenue received year-to-date -- \$1,532,234 (80% of estimated revenue)
- Expenditures year-to-date -- \$1,473,312 (74% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- November 30, 2017 Cash Balance: \$139,248– up \$58,922 since January 1, 2016 (↑42 %)
- November 30, 2016 Cash Balance: \$76,928
- November 30, 2015 Cash Balance: \$148,985

Notes to 2017 Budget Summary

❖ General Fund

- We paid the Bond payment \$115,881.25. We received \$2,100 for the 2017 Manufactured Home Park Inspections. BCMH received \$11,680 in the month of November.

❖ Environmental Health Restricted Funds

- Private Water Fund is at 103% of the estimated revenue. Sewage Fund revenue is at 99% of the estimated revenue.

❖ Special Revenue Funds

- In November, Home Health revenue was \$74,497 and expense was \$52,116 for a gain of \$22,381.

❖ Grant Funds

Community Health Center received \$48,731 in November in project income.

4.4. Health Commissioner

HEALTH COMMISSIONER REPORT

WRITTEN REPORT

- ✓ The forum that I attended in Chicago the end of November was well worth the time and travel. I came back with lots of new ideas and also better understanding of what/where hospitals are moving. Concerning is there reach into the community and some potential overlap of what we have done for years. With typically more funding that most local health departments the question becomes can we compete or will be consider good partners? I am meeting with Bruce White, KCH CEO, this week to discuss and will let you know.
- ✓ The Home Health program transition will be completed on 12/31/2017. Approval of all agreements will be presented at the Board meeting.
- ✓ In 2018 the Leadership Team will be participating in a Strengths Finder team building process. The Strengths Finder process has been utilized by Leadership Knox and we believe it will assist us in “strengthening” our team and improve our ability to work with each other individually.
- ✓ Apparently there was question about the issue related to my request of your approval of my participation in certain organizations or groups on behalf of the Board of Health. I was not contacted about this by any of you so will plan to bring once again to the Board meeting.
- ✓ The Accreditation Action Plan continues to be a work in progress. My current plan is to wait until the 2018 CHA and CHIP are completed and send in our final documents in May/June. I continue to complete steps in preparation and will send in draft documents for review by our consultant prior to final submission.
- ✓ Congratulations to Carmen B. who applied and received funding for our CHIP process. Carmen will be at the meeting to update you on the CHA & CHIP process and to advise your about the funding. Carmen also received word about a Robert Wood Johnson project for which we have been accepted and will report to you as well.
- ✓ Lorraine Bratton, RN, joined the Leadership Team on December 4th as action PHO Director and agency DON. Lorraine and I have met to discuss goals for the division and her growth in this new position. We will evaluate Lorraine’s ability in this position in March.
- ✓ Joyce and I in partnership with the Leadership Team continue to work on the agency job classification definitions and the workforce development plan in relation to core competencies.
- ✓ The feasibility study for the building will be completed and presented to you in January. Please plan to come to a meeting with architect Jeff Salva prior to January’s Board meeting. Jeff will present the plans and his recommendations on facility renovation.
- ✓ The dental clinic floor was recently replaced with vinyl tile which makes movement and cleaning much easier. The appearance is much better too – please take a look some time. You may remember that carpet had been in this room since the facility was built.
- ✓ End of the year & new year budget preparations are in motion. Stacey and I have met with the Finance Committee to discuss the 2018 budget and plans for 2019.
- ✓ 2018 will include processes such as our agency Strategic Planning, review of the Classification and Compensation Plan, Salary Schedule and position descriptions. Stay tuned.

5. Old Business-None

6. New Business
6.1. Finance

6.1.1. Income and Expense

Ron Moder made a motion to approve the income and expense report. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

District Health Fund							
801 - District Health Fund*	526,806.12	50,513.56	1,693,722.67	208,748.65	1,400,136.78		820,392.01
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	8,862.96	0.00	9,727.22	566.71	11,466.50		7,123.68
806 - Food Service Fund	4,595.69	1,320.00	145,429.65	10,975.95	141,939.29		8,086.05
807 - Private Water Fund	7,336.22	5,018.89	64,687.61	6,274.69	60,476.96		11,546.87
809 - Sewage Program Fund	25,704.93	3,550.00	80,289.67	7,771.87	69,497.76		36,496.84
810 - RV Park/Camp Fund	4,910.68	0.00	7,103.24	531.41	7,586.67		4,427.25
Subtotal	51,410.48	9,888.89	307,237.39	26,120.63	290,967.18		67,680.69
Special Revenue Funds							
803 - Home Health Fund	397,186.33	74,497.00	1,023,309.17	52,116.34	901,816.97		518,678.53
804 - Medical Clinic Fund	59,436.96	0.00	69,905.24	0.00	126,264.25		1,077.95
815 - Dental Clinic Fund	1,887.76	0.00	40,304.37	16,681.69	42,192.13		0.00
819 - Solid Waste Fund	12,671.15	100.00	36,387.99	2,885.09	36,767.26		12,271.88
Subtotal	471,182.20	74,597.00	1,169,886.77	71,683.12	1,109,040.61		532,028.36
Grant Funds							
808 - WIC Grant Fund	9,034.59	30,484.89	270,067.88	19,597.89	251,736.95		27,365.52
811 - Creating Healthy Communities Grant Fund	14,598.99	7,488.79	90,906.96	6,126.08	86,835.27		18,670.68
812 - Public Hlth Emergency Preparedness Grant Fund	37,743.52	1,256.72	75,485.54	4,532.75	84,011.60		29,217.26
813 - MCH/CFHS Grant Fund	12,283.82	4,330.10	46,855.56	7,261.01	41,359.13		17,780.25
814 - Community Health Center Grant Fund	0.00	151,099.38	698,855.49	135,139.87	857,233.92		41,621.97
828 - Ebola Grant Fund	3,665.35	0.00	5,905.05	2,368.92	9,570.40		0.00
830 - Drug Free Communities	3,000.00	15,291.44	144,157.55	12,314.58	142,564.83		4,532.72
Subtotal	80,326.27	209,951.32	1,532,234.03	187,361.10	1,473,312.30		139,248.00
TOTAL ALL FUNDS	1,129,725.07	344,950.77	4,703,080.86	493,913.50	4,273,456.87		1,559,349.06

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2017-19

Laura Haberman made a motion to approve Resolution #2017-19. Laura Barbutro seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Ron Moder, Barry George, Laura Barbuto, Laura Haberman, Amanda Rogers, and Lee Rhoades in the negative; none. The motion was approved.

RESOLUTION #2017-19

General Fund

1. Transfer \$10,000 from 801.1510.50601 to 806.1510.41100 (Transfers Out to Transfers In)
2. Transfer \$1,100 from 801.1510.50102 to 801.1510.50101 (Supplies to Salaries)
3. Transfer \$2,000 from 801.1510.50401 to 801.1510.50201 (Other Expense to Supplies)

Medical Clinic Fund

1. Transfer \$1077.95 from 804.1510.50302 to 804.1510.50201 (Contract-Services to Supplies)

Swimming Pool Fund

1. Transfer \$100 from 805.1510.50101 to 805.1510.50106 (Salaries to Insurance)
2. Transfer \$135 from 805.1510.50101 to 805.1510.50302 (Salaries to Contract-Services)

Food Service Fund

1. Transfer \$220 from 806.1510.50501 to 806.1510.50106 (Equipment to Insurance)
2. Transfer \$750 from 806.1510.50401 to 806.1510.50106 (Other Expense to Insurance)

Private Water Fund

1. Transfer \$160 from 807.1510.50401 to 807.1510.50302 (Other Expense to Contract-Services)
2. Transfer \$20 from 807.1510.50101 to 807.1510.50201 (Salaries to Supplies)

Sewage Program Grant

1. Transfer \$200 from 809.1510.50401 to 809.1510.50302 (Other Expense to Contract-Services)
2. Transfer \$100 from 809.1510.50401 to 809.1510.50201 (Other Expense to Supplies)

RV/Park Camp Fund

1. Transfer \$150 from 810.1510.50101 to 810.1510.50302 (Salaries to Contract-Services)

Solid Waste Fund

1. Transfer \$150 from 819.1510.50328 to 819.1510.50302 (Office Utilities to Contract-Services)

Drug Free Communities Grant

1. Transfer \$820 from 830.1510.50307 to 830.1510.50401 (Advertising & Printing to Other Expense)

6.1.3. Supplemental Appropriations – Resolution #2017-20

Laura Haberman made a motion to approve the income and expense report. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

RESOLUTION #2017-20

Food Service Fund

Appropriations

1. Increase 806.1510.50101 – Salaries by \$3,435.00
2. Increase 806.1510.50103 – OPERS by \$400.00
3. Increase 806.1510.50302 – Contract-Service by \$165.00

6.1.4. 2018 Temporary Budget Appropriations

Laura Haberman made a motion to approve the income and expense report. Ron Moder seconded the motion; in the negative: none. The motion was approved.

6.2. Personnel

6.2.1. Accept the resignation of Greta Cornell, RN, effective December 31, 2017

Laura Haberman made a motion to accept the resignation of Greta Cornell, RN, effective December 31, 2017. Barry George seconded the motion; in the negative: none. The motion was approved.

6.2.2. Accept the resignation of Kristin McKeever, RN, effective December 31, 2017.

Laura Haberman made a motion to accept the resignation of Kristin McKeever, RN, effective December 31, 2017. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.2.3. Approval to appoint Lorraine Bratton as acting DON and Public Health Outreach Director, effective, December 4, 2017 to March 30, 2018.

Lee Rhoades made a motion to accept Lorraine Bratton as acting DON and Public Health Outreach Director, effective December 4, 2017 to March 30, 2018. Barry George seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of Pharmacy Services Agreement with Eastside Foster's Pharmacy to provide pharmacy services to Community Health Center clients, effective January 1, 2018.

Laura Barbuto made a motion to approve the agreement with Eastside Foster's Pharmacy to provide pharmacy services to Community Health Center clients, effective January 1, 2018. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.3.2. Approval of agreement with Infidium Healthcare Solutions (HIS) to collaborate with designated Community Health Center staff by providing support, at a cost of \$1,500/month, effective January 1, 2018 to December 31, 2018.

Amanda Rogers made a motion to approve the agreement with Infidium Healthcare Solutions (HIS) to collaborate with designated Community Health Center staff by providing support, at a cost of \$1,500/month, effective January 1, 2018 to December 31, 2018. Barry George seconded the motion; in the negative: none. The motion was approved.

6.3.3. Approval of Bill of Sale and Assignment & Assumption agreement between Knox Community Hospital and Knox County Health Department, effective December 31, 2017.

Laura Haberman made a motion to approve the Bill of Sale and Assignment & Assumption agreement between Knox Community Hospital and Knox County Health Department, effective December 31, 2017. Barry George seconded the motion; in the negative: none. The motion was approved.

6.3.4. Approval of Employee Lease agreement between Knox Community Hospital and Knox County Health Department, Effective December 31, 2017.

Amanda Rogers made a motion to approve the Employee Lease agreement between Knox Community Hospital and Knox County Health Department, Effective December 31, 2017. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.3.5. Approval to renew contract with Knox Community Hospital for a Nurse Practitioner to provide Medical Services for the Community Health Center.

Barry George made a motion to approve the renewal of a contract with Knox Community Hospital for a Nurse Practitioner to provide Medical Services for the Community Health Center. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.3.6. Approval of Contract with Knox Community Hospital for KCHD Public Health Services Medical Director, from January 1, 2018 to December 31, 2018 at a maximum amount of \$4,000 for the year.

Laura Haberman made a motion to approve the Contract with Knox Community Hospital for KCHD Public Health Services Medical Director, from January 1, 2018 to December 31, 2018 at a maximum amount of \$4,000 for the year. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.4 Board Approvals

6.4.1. Approval of the Health Benefit Plan participation agreement with the Knox County Commissioners and premiums FY2018.

Amanda Rogers made a motion to approve the Health Benefit Plan participation agreement with the

Knox County Commissioners and premiums FY2018. Barry George seconded the motion; in the negative; none. The motion was approved.

6.4.2. Acceptance of OHPPI Community Health Improvement Plan FY2018 award in the amount of \$17,400.

Lee Rhoades made a motion to accept the OHPPI Community Health Improvement Plan FY2018 award in the amount of \$17,400. Ron Moder seconded the motion; in the negative: none. The motion was approved.

6.4.3. Approval of Workforce Development Plan.

Laura Haberman made a motion to table the approval of Workforce Development Plan. Ron Moder seconded the motion; in the negative: none. The motion was approved.

6.4.4. Approval of participation in the Robert Wood Johnson Foundation program for a Community Coach through the National Association of Counties, effective January 1, 2018.

Amanda Rogers made a motion to approve the participation in the Robert Wood Johnson Foundation program for a Community Coach through the National Association of Counties, effective January 1, 2018. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.4.5. Approval of Health Commissioner membership list FY2017-18.

Amanda Rogers made a motion to approve the Health Commissioner membership list FY2017-18. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non-action items

Health Commissioner has signed the following:

- 6.5.1.** Anna-marie Magers, Dental Hygienist, contract to provide oral health education to preschoolers and kindergarten students in Knox County, \$30/hour, same rate as last year, paid for through United Way funding, effective January 1, 2018 to December 31, 2018.
- 6.5.2.** Contract with DKMM for Solid Waste Enforcement & Monitoring Services, effective January 1, 2018 through December 31, 2018.
- 6.5.3.** MOU with The Baldwin Group, Inc. for the HDIS Software maintenance Agreement, effective January 13, 2018 to January 12, 2019.

7. Adjournment

Being no further business, Ron Moder made a motion to adjourn the meeting. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:32 p.m.



**Eric Siekkinen, RPh,
Board President**



**Julie Miller, RN, MSN
Health Commissioner**

