

August 23, 2017

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Julie Miller, RN, MSN
Ronald Moder, Pro-Tem	Lane Belangia, CHC CEO
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Kelly Bailey	Heather Day, RN, DON, Public Health Outreach Director
Laura Barbuto, RN	Nate Overholt, RS, EH Director
Jeff Harmer	Joyce Frazee, HR Supervisor
Barry George, MD	Cyndie Miller, RD, WIC Director
	Stacey Robinson, Fiscal Supervisor
ABSENT	
Amanda Rogers, DVM	GUESTS
Laura Haberman, RN	Chuck Martin, Mount Vernon News Reporter

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Ron Moder made a motion to accept the agenda. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, July 26, 2017 Board of Health meeting.

The minutes of the regular meeting held, July 26, 2017 were reviewed and accepted. Lee Rhoades made a motion to approve the minutes. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

August 23, 2017

801 - General Fund	36,930.32
803 - Home Health Fund	21,214.73
804 - Medical Clinic Fund	2,860.86
805 - Swimming Pool Fund	133.68
806 - Food Service Fund	615.35
807 - Private Water Fund	3,171.84
808 - WIC Grant	359.82
809 - Sewage Program Fund	962.80
810 - RV Park/Camp Fund	188.70
811 - Creating Healthy Communities Grant	76.99
812 - Public Hlth Emergency Preparedness Grant	2,713.85
813 - MCH/CFHS Grant	348.50
814 - Community Health Center Grant	56,615.08
819 - Solid Waste	6.12
828 - Ebola Grant	665.21
830 - Drug Free Communities	4,498.37

Total \$131,362.22

THEN & NOW

801 - General Fund	5,244.41
803 - Home Health Fund	4,140.00
807 - Private Water Fund	1,096.00
808 - WIC Grant	331.00
814 - Community Health Center Grant	2,750.69
830 - Drug Free Communities	326.00
Total	\$13,888.10

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

1.5. Public Participation-

Julie introduced Chuck Martin, news reporter with the Mount Vernon News.

2. Board Reports-

2.1. Board President

Eric Siekkinen thanked the board members for attending the Community Health Center open house. Lane Belangia, CEO also thanked them for attending.

3. Hearings/Readings/Regulations-None

4. Special Reports

4.1 Leadership Team

ENVIRONMENTAL HEALTH

Nate Overholt reported:

- *Nate attended the EH Director meeting held at Union County. Trends were discussed as well as House Bill 263, which allows dogs in outdoor patio areas of a restaurant. EH directors discussed potential concerns about safety, sanitation, and general cleanliness.*

Mosquito trapping surveillance with assistance from the Ohio Department of Health, along with mosquito adulticide spraying continues throughout the county. As of 8/8/2017, 388 positive pools of mosquitoes with WNV have been found throughout the state of Ohio. Due to the positive WNV mosquito pools along with weather conditions this year, additional mosquito spraying has been performed and will continue until the threat of mosquito borne illnesses are minimized due to colder temperatures and frost.

Knox County has a probable case of La Crosse Encephalitis in a 12 year old child. Specimens have been submitted for confirmatory testing. Communicable Disease Nurse, Lorraine Bratton and Environmental Health Director, Nate Overholt will be performing an on site property assessment, along with educational outreach to the family. Any probable breeding sites on or around property will be treated with larvicide and spraying will be scheduled in the very near future in order to help reduce numbers of mosquitoes within the area of interest. The Knox County Health Department will continue to monitor the case until confirmatory testing is received.

Mosquito larvicide dunks continue to be distributed throughout the county to the townships and municipalities. Many have come in requesting the larvicide dunks, along with staff distributing them

while visiting the township or municipal meetings. This has been a good collaboration between the health department and townships/municipalities.

Registered sanitarians Terri Hillier, Suzanne Dapprich and Kelly Biggs in the food safety program continue to perform inspections at the fairs and festivals in Knox County. With the Dan Emmett Festival wrapping up last week, there are only a handful of these outdoor events left for the year.

Sanitarian-In-Training, Kyle Shackle is working with representatives from the Ohio Department of Health and a registered well driller on a new private water well in the county that continues to have unacceptable samples for total coliforms in the system. A dye test and a down hole camera investigation has been performed at this time. The Knox County Health Department is awaiting a report from ODH to see determine whether the best option to eliminate the total coliform is to add continuous disinfection to the system, or seal the well and drill another one at the residence.

PLANNING, EDUCATION & PROMOTION

Pam Palm reported:

- *Rabies clinic is scheduled for September 9 and will take place here at the health department. The clinic is in collaboration with the Humane Society.*
- *Pam is receiving bids for the digital signs.*

We survived the Knox County Fair, despite torrential rains at the beginning of the week. Our booth in the Merchant's Building was in a different location this year – on the other side from years past and near the door – which provided for more traffic and a cooler atmosphere. As part of our display we featured one of the bikes from the Bike Lending Program and used the prize wheel to help educate attendees on our programs and services. We collected 149 surveys and held a drawing for a free dental exam and a free medical exam from the Community Health Center.

In addition to the Knox County Fair, our promotion efforts included participation in Safety Day at Shoe Sensation; First Friday on the Public Square; Highlight on Business full-page ad for the Health Center; ads for Home Health and the tobacco cessation program in the Wrinkles & Laughlines section of the Mount Vernon News; and new accounts with Google My Business which allows for communication via text regarding our services and programs.

Ashley Didinger will be working with United Way this fall to help introduce the Crunch Out Obesity program in to four-graders at local schools.

Alayna Anderson is continuing to participate in the healthy food presentations hosted by the Board of DD. She is also involved in surveying young women and children regarding barriers to health foods and physical activity.

The Baby and Me program as administered by the Ohio Department of Health is changing its name to Moms Quit 4 Two. The program is administered as part of the Maternal Child Health Services and will involve Mike Whitaker and Alayna Anderson.

Tami Ruhl has submitted our grant renewal proposal for the Creating Healthy Communities program. We are hoping to expand the bike rental program, increase access to places for physical activity, help fund a playground area for individuals with disabilities; promote workplace wellness including a healthy vending program; and help with the development of smoke-free policies in multi-unit apartment buildings.

HOME HEALTH

Revenue for the division in June totaled \$46,493.69 with expenses totaling \$62,960.97 for a net LOSS of \$16,467.28. This brings our YTD revenue to \$243,234.41. This averages profit at \$34,747.77 per month.

- Referrals for the month 41
- Admissions for the month 51

- Census 73
- Ratio of Referrals to Admits **80.0%** (reminder the division Goal is 85%)

Division Goal for the remainder of the year.

Increase our length of stay (LOS) for this agency.

YTD LOS = 72 days (Medicare goal is still 120 days) this is up 10 days from last month.

We have been selected by CMS for another round of denials, 16 total is the amount linked to a second round that goes back to the 2016 denials. Our agency cleared the first round by successfully meeting the criteria regarding compliance and being able to show medical necessity with all of our appeals along with the needed supported documentation. Unfortunately the division of Palmetto that selects agencies for a second round of appeals did not receive communication for the division that cleared the agency from any additional audits causing our agency to be selected for these initial 16 additional claims. Despite not being part of this second round of denials we still must process them in order to avoid payment takebacks. This has been an unexpected challenge to our agency due to lack of time and personnel to process these denials to my standards. We are relying heavily on our third party biller to help with these reviews.

COMMUNITY HEALTH CENTER - Medical and Dental Health Services

Lane Belangia reported:

- *September 1 is the “go live” billing date.*

The electronic medical record, (EMR) has been updated to our new version of eClinical-works, our billing company Group One is currently switching over to our new “FQHC” clearinghouse TriZetto and also beginning to process of updating our EMR in order for the center’s claims to be processed correctly. Our new credentialing third party (Trillium) is completing credentialing for all of our providers and payer sources. This has created a billing start date of 9-1-17. I believe the EMR and billing company will be ready to begin processing claims on 9-1-17 but am currently unsure if we will be credentialed with all payers at that time. This may delay the start date for billing to 10-1-17 for certain payers.

Revenue for the month of July was **\$125,803.64**. This total is a combined total of **\$85,116.46** from the HRSA Grant and **\$40,687.18** in revenue for claims that have been billed. YTD fund balance is **\$129,825.58** totaling an average of **\$18,546.51** of revenue per month through the month of July. There was a transfer of funds from the Grant totaling \$50K to supplies to help cover the cost of immunizations. We will continue to transfer monies this year for this line item as it was not in the budget when the grant budget was formulated. We also transferred **\$7864.00** from workers comp to supplies for the same reason as will not be paying any worker’s comp this year

I am in discussions weekly with our grant consultant Jennifer Genua regarding operations and focus on our 19 requirements. Through the national association I am also bi-weekly discussing our scope of practice, and other requirements such as credentialing our providers with Michelle Layton. This service is being paid for by the national association. While both consultants are very helpful, these discussions have resulted in my re-thinking and changing much of our already completed work. Both Jennifer and Michelle are surveyors for HRSA and are providing many helpful suggestions to change our policy in order to meet all 19 requirements.

I have learned from our project manager at HRSA (Mary Ali) that our Technical Assistance review is now scheduled for October 17th to 19th which will hopefully include a board training session that can coincide with our regular board meeting. Our consultants indicate we should expect a visit from HRSA for our On-site sometime in the spring of 2018. I am pleased to have this time to enhance all of the requirements as we need to continue to evolve these processes.

I have been in discussion with a local pharmacy to begin the partnership for pharmaceutical discounts for our patients. This is one area we are out of scope currently and we must formulate a plan to address this deficiency. We can either go into a “340B” plan with the pharmacy or have an MOU/MOA/Contract which would lay out a standard pricing. The 340B plan is what I suggest and am

moving forward with pursuing in order to pass significant cost reduction for medications to our patients.

What does 340b eligible mean?

The 340B Drug Discount Program is a U.S federal government program created in 1992 that requires drug manufacturers to provide outpatient drugs to eligible health care organizations/covered entities at significantly reduced prices.

We have signed a personal service agreement with KCH to allow another CNP into our medical center on Fridays to complete coverage 40 hours per week. The proposed practitioner is Amanda Poorman a certified nurse mid-wife. If she is able to begin providing services this could substantially enhance our women's health services.

Julie and I will be speaking with a physician who is relocating to the area in September. This individual currently works in another state for an FQHC.

Our dental clinic has been operating at full capacity for the FTEs we currently have, in order to meet the patient demand and see 26 to 30 patients a day we need to hire another chair assistant to keep up with cleaning treatment equipment and areas between both the dentist and hygienist. The goal of having 4 chairs appears very realistic by the end of this calendar year allowing an increase in patient to 36 patients a day with the staff we currently employ (including an additional chair assistant). Another option with 4 chairs may allow for dental students to begin providing treatments which could relate to further more detailed procedures.

We are pursuing volunteer students from our local dental assistant school for additional service support. This is a great way for students to get required hours for training and it is a great way to interview possible new hires for future placement.

Marketing has been in full swing, we have developed our Center Facebook page, I have been performing radio interviews, I have spoken at Kiwanis and the Station Break this month. We have placed ads in the local paper and will begin advertising on the front page of the shopper along with supporting the local fall sports teams. Public Health Outreach and Safe Communities staff have been helping a great deal with marketing to hot meals, school open houses, and numerous additional community functions and events. This staff deserve a great thanks for helping support and market the Health Center when out in this community.

Special thanks to the PEP division and Pam Palm for the work that went into the open house. The amount of people attending and supporting the center far exceeded our expectations. Pam and her staff worked on this for over two weeks to make for a great evening. We were supported by both boards, local and state organizations and the public.

PUBLIC HEALTH OUTREACH

Heather Day reported:

- *Heather shared a vaccine contract purchasing comparison chart and cost analysis worksheet comparing current contract pricing with Glaxco Smith & Kline to Children's Practicing Physician's (CPP) program.*

Eric Siekkinen - asked what the pros and cons and the benefits would be if we ordered the vaccine's through a new vendor.

Heather - said we could save over \$3,000+ over a year by going with CPP

Immunizations:

- School vaccine clinics 8/1 approx 40 Sat 8/5 approx 60
- Continued offering at each individual school – not advertised, but being promoted within each school.
- Flu vaccine will arrive first week of September – outreach will begin at schools/worksites
- Researching potential new contract for immunization purchases (currently have GSK contract and buy independent for Merck, Sanofi & Pfizer) – spreadsheet shows comparison to CPP (Childrens Practicing Pediatricians) buying group through Nationwide Children’s Hospital.

Communicable Disease:

- Kenyon STD clinics scheduled
- EPI team met 8/14 at KCH to continue communicable disease awareness/education in community & increase community partnerships
- TB protocol yearly review – information was clarified (not changed) but simplified for time frame when ‘reads’ are completed and addendums added to be compliant with Community Center.

Bureau for Children with Medical Handicaps (BCMh)

- n/a

Newborn Home Visiting

- n/a

Falls, Assessment, Community, EMS/Fire & Safety (FACES)

- n/a

General Outreach:

- attended Covenant Church Saturday outreach – over 400 attended, 3 families connected with WIC, 2 NBHV, 2 falls prevention – occurs 2nd Saturday each month, will offer flu shots in October

WIC

Our Big Latch Event on August 4th was attended by 8 Breastfeeding Moms with their 8 breastfed infants along with 8 support persons. Heidi Myers and Ashley Didingler did a live Facebook post prior to the event acknowledged by over 100 people. A reporter from the local newspaper, also a breastfeeding mom, covered the event with wonderful article and picture. Heidi did an outstanding job in coordinating this event. And a team effort made it a successful event.

EMERGENCY PREPAREDNESS

- **Public Health Emergency Preparedness (PHEP)**
 - Exercise Design Team meeting August 21st for Functional/Full Scale operation Nov 2017.
 - Community Epi Team met for the first time on August 14th.
 - Per accreditation/Engagement of Surveillance Sites
 - CMS Workshop for new Emergency Preparedness Rule for Medicaid/Medicare
- **Knox County EMA**
 - Medical Annex in progress
 - EOC Descriptions and Checklist Completed
 - Evacuation Annex in progress

- **Health Care Coalition**
 - Contract with Central Ohio Trauma System (COTS) pending board approval
 - First coalition meeting August 16th
 - Transferring funds from KCH to KCHD by end of August
- **KCHD Operations**
 - Maintenance
 - 96 Projects completed, 13 pending
 - IT
 - Meeting with Infolink August 15th to discuss potential renewal of contract

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

July 2017 Budget Summary

- Revenue: Year-to-date revenue -- \$3,340,905.44 -- 65% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$2,461,371.88 -- 45% of appropriations spent
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715
- July 31, 2017 Cash Balance: \$2,009,259– up \$879,534 since January 1, 2017 (↑44%)
- July 31, 2016 Cash Balance: \$1,385,888
- July 31, 2015 Cash Balance: \$967,282

General Fund

- Revenue received year-to-date -- \$1,287,002 (78% of estimated revenue)
- Expenditures year-to-date -- \$819,736 (47% of estimated expenses)
- January 1, 2017 Cash Balance: \$526,806
- July 31, 2017 Cash Balance: \$994,073– up \$467,267 since January 1, 2017 (↑47%)
- July 31, 2016 Cash Balance: \$851,947
- July 31, 2015 Cash Balance: \$413,237

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$244,243 (80% of estimated revenue)
- Expenditures year-to-date -- \$184,822 (59% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410
- July 31, 2017 Cash Balance: \$110,832– up \$59,422 since January 1, 2017 (↑54%)
- July 31, 2016 Cash Balance: \$98,627
- July 31, 2015 Cash Balance: \$82,507

Special Revenue Funds

- Revenue received year-to-date -- \$867,897 (70% of estimated revenue)
- Expenditures year-to-date -- \$654,332 (48% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- July 31, 2017 Cash Balance: \$684,747 – up \$213,565 since January 1, 2016 (↑ 31%)
- July 31, 2016 Cash Balance: \$329,549
- July 31, 2015 Cash Balance: \$331,953

Grant Funds

- Revenue received year-to-date -- \$941,763 (48% of estimated revenue)
- Expenditures year-to-date -- \$802,482 (40% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- July 31, 2017 Cash Balance: \$219,607 – up \$139,281 since January 1, 2016 (↑63 %)
- July 31, 2016 Cash Balance: \$105,766
- July 31, 2015 Cash Balance: \$139,584

Notes to 2017 Budget Summary

❖ **General Fund**

- We received \$374,633.23 for the second half settlement for our health levy and \$19,019.64 in subsidy B. There is a transfer for \$10,000 from general fund contract services to general fund supplies because we have sent more in supplies than was budgeted for in maintenance supplies and also for half of the influenza vaccine.

❖ **Environmental Health Restricted Funds**

- Revenue in the Private Water Fund is up \$12,661 compared to July 2016 and the Sewage Fund is up \$11,543 compared to July 2016.

❖ **Special Revenue Funds**

- In July, Home Health revenue was \$46,494 and expense was \$62,961. As of the end of July Home Health's cash balance is \$640,421. We received the third quarter DKMM funds.

❖ **Grant Funds**

Community Health Center project income for July was \$40,687. The FY 2018 for PHEP grant has started and it is now a deliverable based grant. The State is going to deliverable based grant which is a challenge, because you do not receive your money until you have met whatever is your deliverable.

ACCREDITATION

No verbal report.

No written report.

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie Miller reported:

- *Work continues on the accreditation action plan*
- *The AOHC Public affairs committee met and heard that the Ohio Public Health Advisory Board met and will be reviewing rules on smoke free workplace rules, physician loan repayment, hospital maternity unit licensure & food safety rules.*
- *The Public Affairs committee also continues to watch the budget bill as eleven of the governors vetoes may be overridden by the House and Senate. Overall the budget was public health friendly however AOHC's concern is over HB 263 which Nate has discussed and legislation regarding removal of lead prevention efforts from local health departments and authority given to ODH. Other programs being reviewed include swimming pools, water parks, Medicaid expansion, and why the number of kids in the BCMH program are down. The Public Affairs committee recommended to the AOHC Executive board the opposing of 2 bills, (1) dogs being allowed on restaurant patios, (2) lead override of local health department rules. Both bills were opposed by AOHC Board.*
- *Julie's name was added to the slate of nominations for the President-Elect of the AOHC*

No written report.

5. Old Business-None

6. New Business

6.1. Finance

6.1.1. Income and Expense

Lee Rhoades made a motion to approve the income and expense report. Barry George seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT July 31, 2017							
FUND NAME	JAN. 1, 2017 BALANCE	July REVENUE	YEAR-TO-DATE REVENUE	July EXPEND.	YEAR-TO-DATE EXPEND.	July 31, 2017 BALANCE	
District Health Fund							
801 - District Health Fund*	526,806.12	410,801.10	1,287,002.23	145,162.97	819,735.60	994,072.75	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	8,852.95	0.00	9,693.94	1,447.66	8,806.01	9,740.89	
806 - Food Service Fund	4,595.69	3,901.00	138,414.46	11,696.30	93,804.70	49,205.45	
807 - Private Water Fund	7,336.22	6,819.93	39,669.57	5,389.74	36,385.62	10,620.17	
809 - Sewage Program Fund	25,704.93	5,300.00	49,396.52	6,268.49	40,631.20	34,470.25	
810 - RV Park/Camp Fund	4,910.68	0.00	7,078.62	679.66	5,194.51	6,794.79	
Subtotal	51,410.48	16,020.93	244,243.11	25,481.85	184,822.04	110,831.55	
Special Revenue Funds							
803 - Home Health Fund	397,166.33	46,493.69	730,599.03	62,960.97	487,364.62	640,420.74	
804 - Medical Clinic Fund	59,436.96	0.00	68,897.55	12,000.00	118,264.25	10,070.26	
815 - Dental Clinic Fund	1,887.78	0.00	39,598.25	0.00	25,510.44	15,975.57	
819 - Solid Waste Fund	12,671.15	8,779.46	28,802.04	3,015.15	23,192.59	18,280.60	
Subtotal	471,182.20	55,273.15	867,896.87	77,976.12	654,331.90	684,747.17	
Grant Funds							
808 - WIC Grant Fund	9,034.59	38,508.14	167,417.94	22,039.14	151,821.75	24,630.78	
811 - Creating Healthy Communities Grant Fund	14,598.99	12,441.92	55,024.07	5,541.06	50,677.53	18,945.53	
812 - Public Hlth Emergency Preparedness Grant Fund	37,743.52	0.00	42,382.00	9,712.82	56,828.50	23,297.02	
813 - MCH/CFHS Grant Fund	12,283.82	2,418.32	31,359.46	4,376.97	24,696.20	18,947.08	
814 - Community Health Center Grant Fund	0.00	125,803.64	542,455.29	87,397.94	412,629.71	129,825.58	
828 - Ebola Grant Fund	3,665.35	4,359.81	5,865.09	3,194.66	6,516.27	3,014.17	
830 - Drug Free Communities	3,000.00	9,579.59	97,259.36	9,547.09	99,312.36	947.00	
Subtotal	80,328.27	193,111.42	941,783.23	141,809.68	602,482.34	219,607.18	
TOTAL ALL FUNDS	1,129,725.07	675,206.60	3,340,905.44	390,430.62	2,481,371.88	2,009,258.63	

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2017-12

Ron Moder made a motion to approve Resolution #2017-12. Laura Barbuto seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Ron Moder, Barry George, Laura Barbuto, Jeff Harmer, and Lee Rhoades in the negative; none. The motion was approved.

RESOLUTION #2017-12

General Fund

1. Transfer \$10,000 from 810.1510.50302 to 810.1510.50201 (Contract-Services to Supplies)

Swimming Pools Fund

1. Transfer \$30 from 805.1510.50401 to 812.1510.50201 (Other Expense to Supplies)

RV/Park Camp Fund

1. Transfer \$20 from 810.1510.50101 to 810.1510.50401 (Salaries to Other Expense)

Community Health Center Grant

1. Transfer \$50,000 from 814.1510.50101 to 814.1510.50201 (Salaries to Supplies)
2. Transfer \$7,864 from 814.1510.50104 to 814.1510.50201 (Worker's Comp to Supplies)
3. Transfer \$15,000 from 814.1510.50302 to 814.1510.50501 (Contract-Services to Supplies)

Ebola Grant

1. Transfer \$23.90 from 828.1510.50101 to 828.1510.50103 (Salaries to PERS)

6.2. Personnel

6.2.1. Approval to open new Dental Assistant position in the Community Health Center division.

Jeff Harmer made a motion to approve opening the new Dental Assistant position in the Community Health Center division. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.2.2. Approval to hire Sheri Rine, RN, in the Public Health Outreach division, effective August 26, 2017.

Jeff Harmer made a motion to approve the hiring of Sheri Rine, RN, in the Public Health Outreach division. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of contract with Knox Community Hospital for a Certified Nurse Midwife to provide Medical Services for the Community Health Center, approximately 8, eight, hours/week, \$58/hour, maximum fee \$10,000, effective September 1, 2017 – December 31, 2017.

Lee Rhoades made a motion to approve contract with Knox Community Hospital for a Certified Nurse Midwife to provide Medical Services for the Community Health Center, approximately 8, eight, hours/week, \$58/hour, maximum fee \$10,000, effective September 1, 2017 – December 31, 2017. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.3.2. Approval of Central Region Health Systems County-Level Healthcare Coalition Coordination agreement between Central Ohio Trauma System (COTS) and KCHD for state fiscal year 2018, amount received not to exceed \$4,000.

Ron Moder made a motion to approve the Central Region Health Systems County-Level Healthcare Coalition Coordination agreement between Central Ohio Trauma System (COTS) and KCHD for state fiscal year 2018, amount received not to exceed \$4,000. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.3.3. Approval of contract with Infolink for IT services, five days a week, maximum cost \$72,000/year, effective September 1, 2017 through August 31, 2018; pending review and approval by prosecutor.

Jeff Harmer made a motion to approve the contract with Infolink for IT services, five days a week, maximum cost \$72,000/year, effective September 1, 2017 through August 31, 2018; pending review and approval by prosecutor. Laura Barbuto seconded the motion; in the negative: Barry George. The motion was approved.

6.4. Board Approvals

6.4.1. Approval of out-of-travel for Carmen Barbuto to attend the American Public Health Association annual conference in Atlanta, Georgia, November 4, 2017 thru November 9, 2017, at a cost of \$2000.

Jeff Harmer made a motion to approve out-of-state travel for Carmen Barbuto to attend the American Public Health Association annual conference in Atlanta, Georgia, November 4, 2017 thru November 9, 2017, at a cost of \$2000. Lee Rhoades seconded the motion; Laura Barbuto abstained; in the negative; none. The motion was approved.

6.4.2. Approval of increase to cost of KCHD building feasibility study by Green Valley Design LLC, from \$6,500 to \$15,000 which now includes HVAC estimate, public health program areas, and Community Health Center.

Board did not approve as written. Board President Eric Siekkinen called for a roll call vote. On roll call the following voted in the affirmative: Eric Siekkinen and Lee Rhoades; in the negative: Kelly Bailey, Ron Moder, Barry George, Laura Barbuto, Jeff Harmer, The motion was not approved.

6.4.3. New motion put on the floor. Approval of increase to cost of KCHD building feasibility study by Green Valley Design LLC, from \$6,500 to \$15,000 which now includes HVAC estimate, public health program areas, and Community Health Center, and excludes Hill Engineering from the feasibility study and design process.

Jeff Harmer made a motion to approve an increase to cost of KCHD building feasibility study by Green Valley Design LLC, from \$6,500 to \$15,000 which now includes HVAC estimate, public health program areas, and Community Health Center, and excludes Hill Engineering from the feasibility study and design process. Ron Moder seconded the motion; in the negative: none. The motion was approved.

6.4.4. Approve revision to MOU between KCHD and Danville Outdoor name change to Danville Outdoor Tactical, LLC.

Barry George approved the revision to MOU between KCHD and Danville Outdoor name change to Danville Outdoor Tactical, LLC. Jeff Harmer seconded the motion; in the negative: none. The motion approved.

6.4.5. Approval to dispose of dental chair.

Jeff Harmer made a motion to dispose of the dental chair. Lee Rhoades seconded the motion; in the negative: none. The motion approved.

6.4.6. Approval of agency TB Exposure plan.

Jeff Harmer made a motion to approve the agency TB Exposure plan. Kelly Bailey seconded the motion; in the negative: none. The motion approved.

6.4.7. Approval to apply for the Community Cessation Initiative grant with Licking County, Muskingum County, and Perry County.

Lee Rhoades made a motion to approve applying for the Community Cessation Initiative grant with Licking County, Muskingum County, and Perry County. Jeff Harmer seconded the motion; in the negative: none. The motion approved.

6.5. Board Information (Non-action items)

Health Commissioner has signed the following:

- 6.5.1. Renewed contract with WELCO, LKA, Inc for implementation of the Baby & Me – Tobacco Free Program, effective 10/01/2017 through 6/31/2018
- 6.5.2. Renewed service agreement with CINTAS, minimum charge \$35/per delivery and service charge \$13.82/per delivery, for five year term.
- 6.5.3. Renewed PRN contract with Brenda Stutz, RN, same cost breakdown as last year:

\$35/visit	Skilled nursing
\$45/visit	I-V nursing
\$85	OASIS C-1 case open
\$55	Non-OASIS case open
\$55	OASIS and Non-OASIS Discharge

- 6.5.4. Renewed contract with GC Bookkeeping, claims administrator for HH, \$1,800/month, same fee as last year, effective September 1, 2017 through August 31, 2018.

7. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Barry George seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:32 p.m.



**Eric Siekkinen, RPh,
Board President**



**Julie Miller, RN, MSN
Health Commissioner**