

September 26, 2018

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Lane Belangia, CHC CEO
Ronald Moder, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Barry George, MD	Joyce Frazee, HR Supervisor
Dr. Amanda Rogers, DVM	Stacey Robinson, Fiscal Supervisor
Barb Brenneman	Nate Overholt, EH Director
Lee Rhoades	Cyndie Miller, RD, WIC Director
Kelly Bailey	Zach Green, Operations Supervisor
Jeff Harmer	
ABSENT	GUESTS
Laura Haberman, RN	
Julie Miller, Health Commissioner	
Lorraine Bratton, DON, PHO Director	

1. Convention

1.1. Call to Order

Eric Siekkinen called the meeting to order at 6:32 p.m.

1.2. Acceptance of Agenda

Ron Moder made a motion to accept the agenda. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, August 22, 2018 Board of Health meeting.

The minutes of the regular meeting held, August 22, 2018 were reviewed and accepted. Jeff Harmer made a motion to approve the minutes. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

September 2018

801 - General Fund	26,855.12
803 - Home Health Fund	3,734.29
805 - Swimming Pool Fund	93.21
806 - Food Service Fund	599.97
807 - Private Water Fund	3,612.08
808 - WIC Grant	614.83
809 - Sewage Program Fund	2,019.56
810 - RV Park/Camp Fund	123.75
811 - Creating Healthy Communities Grant	54.77
812 - Public Hlth Emergency Preparedness Grant	2,328.40
813 - MCH/CFHS Grant	3,237.65
814 - Community Health Center Grant	85,315.40
819 - Solid Waste	6.18

830 - Drug Free Communities 2,696.68

Total \$131,291.89

THEN & NOW

807 - Private Water Fund 554.06

814 - Community Health Center Grant 1,127.64

Total \$1,681.70

1.5. Public Participation – None

2. Board Reports

New Board member Barb Brenneman was introduced.

Strategic Planning was discussed. The Board members agreed to start the November, January & February meetings @ 7:00 p.m. to allow for strategic planning meeting sessions to start @ 6:00 p.m. during those months.

Board president Eric Siekinen and Pro-Tem Ron Moder attended the OABOH annual meeting. The meeting addressed governance and the role of the Board. There is a guide available with resources.

Ron Moder asked Nate about school inspections and what responsibility the Environmental Health division had if there were issues.

Nate informed the Board that because of Jarrod’s Law the EH division was responsible for safety & sanitation inspections yearly.

At 6:36 p.m. Dr. Barry George entered the meeting.

3. Hearings/Readings/Regulations-None

4. Special Reports

At 6:49 p.m. Lee Rhoades entered the meeting.

4.1. Leadership Team

ENVIRONMENTAL HEALTH

James Parker has applied for a household sewage treatment system (HSTS) variance for his property at 1252 Rich Hill Road, Centerburg, OH 43011. Hilliar Twp. parcel # 17-01331.005. The proposed HSTS for the property will not be able to meet the minimum design length requirements per the soil evaluation performed on the property. The evaluation called for four lines at 2ft. x 120 ft. in length. KCHD performed a site evaluation and found that the length requirements could not be met at the proposed HSTS area. Additional components, such as a lift station to pump the effluent to a new location on the lot would be required to meet the 2 ft. x 120 ft. design. A variance is requested to allow for the installation of eight 2ft. X 60 ft. lines in the original location. This will still meet the square footage for the treatment area as designed. There is adequate room for the additional lines and will still meet all required isolation distances required in Ohio Administrative Code 3701-29. In the

future, if necessary, the secondary area for the HSTS system will require the lift station to pump the effluent to a new location for treatment.

The Knox County Health Department has been part of the investigation process at 29710 Coshocton Road, Butler Twp. where a dog rescue facility (Pittie Paws) is currently operating. Multiple agencies, including Knox County Animal Control, Knox County Sheriff's Office and the Ohio Department of Agriculture have been involved in the investigation. KCHD is involved due to concerns of solid waste and dispersal of dog and human waste. There is a septic system on site and a weekly pick-up for a dumpster from Waste Management has been provided. At this time, all information collected by KCHD has been forwarded to the Knox County Prosecutor's Office for review.

The threat for mosquito borne and tick borne illnesses are still a concern throughout the state of Ohio. Within the last few weeks, Knox County has been made aware of a probable Lacrosse virus in a child, along with a positive West Nile in a horse and two probable cases of Lyme disease. News releases and educational outreach continues to be provided for public awareness and outreach.

PLANNING EDUCATION & PROMOTION

Pam shared:

- **Billboard advertising the CHC staff**
- **CHC sponsoring the Mount Vernon High School football game – hand sanitizer and footballs will be distributed**
- **Bike planning meeting is being held tonight for all interested in bike safety**
- **Accreditation celebration – October 12**

Alayna Anderson who has coordinated the Safe Communities Coalition and the Maternal Child Health (MCH) grant for the past 2 yrs. has moved into a marketing position within the PEP division. She will manage the social media outreach for the Health Center and the Health Department and assist in other promotional efforts. Elisa Beckett who worked as an intern with the Community Health Center this past summer, has been hired to take over the Safe Communities and MCH programs.

Members of the PEP staff are now referred to as program coordinators. The job title was changed from health educator to program coordinator to better reflect the many aspects of their jobs which has evolved over the years.

Ashley Phillips will join other KSAAT members for a presentation on a national webinar at the end of month sponsored by the Substance Abuse and Mental Health Services Administration (SAMSHA). KSAAT members will be discussing the group's successful school partnerships. SAMSHA is a branch of the U.S. Department of Health and Human Services which oversees the Drug Free Communities grant which funds KSAAT.

In other KSAAT news, Miranda Baker, a member of the Teen Advisory Council (TAC), has been named the ADAPAO Youth Prevention Champion (Alcohol & Drug Abuse Prevention Association of Ohio). She will be presented her award at Sept. 30 at the agency's annual meeting. The end of September marks the end of year 3 of our 5 year DFC grant. The TAC Color for a Cause 5K was a success, despite the inclement weather. There were 476 participants, compared to around 200 last year. Hidden in Plain Sight trainings are continuing, with the most recent presentation at the Kalahari Convention Center for the Toledo Catholic Diocese conference.

Enrollment in the tobacco cessation program continues to increase with more than 211 people participating in programming. We currently have a billboard on SR 13 South promoting the Community Cessation Initiative. With approval from our state grant administrators, we are planning to do some advertising at the local movie theater.

Members of the Knox County Local Food Council, including Creating Healthy Communities (CHC) Coordinator Tami Ruhl, made a presentation on revitalization of the group during the August CHC-Healthy Eating Networking Conference Call in August. Other presenters included, Sabrina Schirtzinger, OSU Extension; and Tanner Cooper-Risser, SNAP Educator.

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

We have worked through another exciting and growing month of providing care to those in this community who do not readily seek or cannot afford access to care.

Centerprise billing and consulting continue to enhance our billing practices allowing for claims to be processed timely and correctly the first time they are submitted. They are also working on finalizing our credentialing and enrollments for all of the Health Center providers. The first projected full month of billing is proposed to be completed by next month, (October).

One final update from our fiscal TA, we are to report to our HRSA project officer our changes the reviewers recommended to policy. Once submitted I will report back to the Co-Applicant Board the status of the centers TA (Technical Assistance) review/survey.

The Health Center will begin providing Vivitrol treatment on October the 2nd. This program was developed at Urgent care operated by KCH as the Foster's downtown walk-in clinic stopped providing this service. The hospital was able to "fast track" the program development at Urgent Care in order to allow the Health Center time to develop policy and identify staff appropriate to help run the program. This has been very beneficial to the patients participating in the program as there are no other local providers who will provide treatment.

The Health Center has yet to receive notice regarding the Health Center receiving the grant tied to substance abuse and addiction treatment submitted in July of 2018. From previous awards received, I predict the notice of the grant award should be known by the end of October of 2018. We are receiving ownership of an RV from Job and Family Services. There is no cost for this vehicle as it was transferred from another county entity. We will plan on storing the RV at this time until funding is released which will allow for us to outfit the vehicle for outreach purposes. The focus of the usage of this vehicle will relate to substance abuse disorder and addiction grant however it will be used for outreach purposes in general helping to identify any needed linkage to resources in the Health Center.

Some of the Health Center staff will be participating in the annual conference presented by the Ohio Association of Community Health Centers this coming month in Columbus. If any of the Co-Applicant Board members would like to attend please see myself or Shelbi for information regarding the conference.

New staff...two new administrative assistants, one certified medical assistant and one certified dental chair assistant have started at the Health Center and all are doing well with learning their duties and what working in an FQHC tied to a health department means. Once these employees are here for a few more months we will invite them to meet the Co-Applicant Board at one of our upcoming meetings.

Growth continues to be a positive component of day to day operations, a good "problem" we are experiencing. We are anticipating new providers and new support staff to be housed in our current space. The health department has been working closely with the Health Center to help identify the space to allow us to grow as much as possible at this location.

The plan for the Health Center to begin providing services in Danville are still progressing, once an ownership change is completed with the proposed office site the Health Center/Health Department will be asked to sign a lease agreement in order to begin providing services in this area. If this Co-

Applicant Board supports this new site, processes will begin to bring the new site within the current scope of the grant and also begin enrollment and credentialing for each provider who may work at the site.

Jeremiah Cline will be in attendance and will be requesting appointment to this Co-Applicant Board as a consumer member. He will be here for this month's meeting for approval provided there is a quorum.

We have submitted for the Service Area Competition Grant to begin with HRSA. Our grant consultant Lowell Raison of The Raison Group has been working with myself and Stacey to complete the needed application information. When awarded this will continue funding for the Health Center for the next three years, 4-1-2019 to 3-31-2022.

WIC

Caseload decreased by 21 participants from July 2018 which includes 31 automatic categorical terminations (13, 5 year olds; 13 postpartum moms; 5 BF moms). Beginning in 2018, our stats include the number of prenatal participants that have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, June 2018 – 3). Stats also include the number of infants born early (now designated as less than or equal to 37 weeks gestation, July 2018 – **45 or 14% of our infants currently on the program**).

“The Big Latch On” event kicked off Breastfeeding Awareness Month on August 3rd. It was organized by Heidi Myers and Lillian Collings in coordination with the Knox County Breastfeeding Network. The event was hosted at Education Resource Center of Knox Community Hospital. Ten mom's and 9 children were included in the tally with a number a support persons also in attendance. Other BAM activities included: 1) Life-sized breastfeeding models were placed in the Health Department and at a few locations in the community. A model was also taken to the Pike Township meeting held on August 23rd. It was a disappointment that several local businesses declined the opportunity to display the models. This points to the need for more education to support and normalize breastfeeding as the means of infant nutrition in our community. 2) Local OB/GYN, Pediatricians, and Family Medical providers were visited by WIC staff this month and provided a breastfeeding resource titled, “Back to Work for the Breastfeeding Mother” by Nancy Mohrbacher, IBCLC, FILCA. 3) A newspaper article by Heidi Myers was submitted to The Mount Vernon News as to how our community breastfeeding moms can be supported in their decisions to nurse their children. The Ohio Revised Code, Section 3781.55, which entitles moms to breastfeed in public wherever they are otherwise permitted, was also noted at the beginning of the article. 4) WIC staff attended the Ohio WIC Breastfeeding Conference on August 30th. The agenda included the following topics: Working with Breastfeeding Mothers and Illegal Drug Use, Supporting Bereaved Mothers (including information on “legacy milk”), Hospital Breastfeeding Initiatives (Ohio First Steps program), and Food Allergies & Breastfeeding.

Lillian Collins continued our distribution of WIC Farmers' Market Coupons at the Mount Vernon Farmers' Market on August 18th.

Deb Creager officially retired August 31st after 35 years of service. A retirement party was provided for her at the end of day in which she was presented a “Memory Quilt,” made possible with the monetary gift from our Board of Health. (See attached photo).



PUBLIC HEALTH OUTREACH

CMH-Bridget Collins, CMH replacement nurse has begun and is learning general PHO programs and will begin learning the CMH program on 10/16/18 - Janice Potts, state consultant will be here to set her up with the CMH website. Steady numbers. Submitted by Kathy Spanfellner RN CMH

Jessica is in training to do Newborn home visits and FACES visits. In August there were 3 Newborn visits, 1 FACES visit, and 1 pack n play distributed. Plan to attend Fall Prevention Trainer course September 7th, which certifies me to teach 6 Steps to Better Balance program for three years. Submitted by Lisa Dudgeon RN

Anticipating private shipment of flu vaccines the 1st week of Sept. Anticipating VFC flu vaccines to ship middle of Sept. Good interest in Shingrix. Because of the demand, shipments to all sites on back order. We are anticipating our next shipment to arrive by the end of Sept. I am compiling a list of names interested in receiving it and will call and schedule their appointments when it arrives. Submitted by Sheri Rine RN vaccine Coor.

We have completed our Flu clinic sites schedule and will advertise soon. Promotion efforts to get your Flu vaccine will be highly recommended, as last year's Flu season was exceptionally high. We are seeing the usual Communicable Disease's for this time of year, except we did investigate a La Crosse Virus Disease, also known as the Tree hole virus. A site visit was made by the Environmental Director and the Communicable Disease Nurse. This site was noted for lots of trees and several areas where water is stagnant. Educational Information along with surrounding area sprayed, dunks given to place in the standing water, and traps were put out to continue with observation of this area. Lorraine Bratton RN CD PHO

EMERGENCY PREPAREDNESS

During the last month, the Public Health Emergency Preparedness (PHEP) has started Version 2.0 Emergency Response Plan, Medical Countermeasure Dispensing Plan, and Mass Causality Response. Contract hours with the local Emergency Management Agency (EMA) has been consumed ensuring Fire/EMS and Local Law Enforcement have proper training for Rescue Task Force (RTF) teams. September 18th a functional exercise will be conducted at the local movie theater simulating an active

threat scenario and RTF teams will have to treat victims during high risk situations. Lastly, the LEPC Hazardous Material Full Scale exercise is scheduled for Saturday September 29th.

Quality Improvement and Performance Management Plan has been placed in draft form after combining both plans into one document. The QI Team has started meeting again monthly and will start two new projects prior to January 2019.

The Ford Fusion has been delivered to the dealership and we should expect the vehicle onsite in the next week. The Title has been sent via FedEx and government plates will be requested upon receipt of that Title.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

August 2018 Budget Summary

- Revenue: Year-to-date revenue -- \$4,194,392.69-- 67% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$3,708,042.36 -- 59% of appropriations spent

- ❖ January 1, 2018 Cash Balance: \$1,638,027
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529

- August 31, 2018 Cash Balance: \$2,124,377– up \$486,350 since January 1, 2018 (↑23%)
- August 31, 2017 Cash Balance: \$2,042,509
- August 31, 2016 Cash Balance: \$1,463,501

General Fund

- Revenue received year-to-date -- \$1,543,002 (81% of estimated revenue)
- Expenditures year-to-date -- \$1,218,913 (56% of estimated expenses)
- January 1, 2018 Cash Balance: \$775,935
- August 31, 2018 Cash Balance: \$1,100,024– up \$324,089 since January 1, 2018 (↑29%)
- August 31, 2017 Cash Balance: \$1,006,234
- August 31, 2016 Cash Balance: \$808,855

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$309,957 (80% of estimated revenue)
- Expenditures year-to-date -- \$293,032 (70% of estimated expenses)
- January 1, 2018 Cash Balance: \$65,515
- August 31, 2018 Cash Balance: \$ 82,440 – up \$16,925 since January 1, 2018 (↑21%)
- August 31, 2017 Cash Balance: \$105,351
- August 31, 2016 Cash Balance: \$91,003

Special Revenue Funds

- Revenue received year-to-date -- \$596,805 (68% of estimated revenue)
- Expenditures year-to-date -- \$354,151 (69% of estimated expenses)
- January 1, 2018 Cash Balance: \$564,223
- August 31, 2018 Cash Balance: \$806,877– up \$242,654 since January 1, 2018 (↑30%)

- August 31, 2017 Cash Balance: \$690,869
- August 31, 2016 Cash Balance: \$409,907

Grant Funds

- Revenue received year-to-date -- \$1,744,629 (56% of estimated revenue)
- Expenditures year-to-date -- \$1,841,946 (61% of estimated expenses)
- January 1, 2018 Cash Balance: \$232,354
- August 31, 2018 Cash Balance: \$135,037 – down \$97,317 since January 1, 2018 (↓72%)
- August 31, 2017 Cash Balance: \$240,056
- August 31, 2016 Cash Balance: \$153,735

Notes to 2018 Budget Summary

- ❖ **General Fund**
 - We received \$18,300 from the CCI grant for the 3rd quarter. Birth & Death fees brought in \$10,536.70. We received \$27,500 for the City of Mount Vernon contract. 2nd half of the Rollback tax was \$58,076.06.
- ❖ **Environmental Health Restricted Funds**
 - Private Water revenue was \$5,485.44 for August and expense was \$9181.47. Sewage Program fund revenue was \$13,111 and expense was \$12,135.44.
- ❖ **Special Revenue Funds**
 - In August, Home Health contract payment from KCH was \$33,255.38.
- ❖ **Grant Funds**
 - Community Health Center fund project income \$78,629.41. \$154,579.67 in Community Health Center grant funds were drawn down. This was an increase because our carryover request for the AIMS grant funds were approved.

HUMAN RESOURCES

- Julie and I met with the Personnel Committee September 12 to review the new Performance Assessment Tool, Post-Secondary Cost/Tuition Assistance Policy, Healthy Meetings & Gatherings Policy and the Public Health Workforce Interest & Needs Survey results. The tuition reimbursement policy will be on the September agenda for approval, Tami Ruhl will be attending the October meeting to present the Healthy Meetings & Gatherings policy for approval and the employee performance tool will be on the November agenda for approval.
- Agency employees participated in The Public Health Workforce Interest & Needs Survey (PH WINS) a national level survey of state and local public health agency workers that captures their perspective on key issues such as workforce engagement and morale, training needs, worker engagement, emerging concepts in public health, as well as collects data about the demographics of the workforce. This survey was conducted in the Fall of 2017 and the results of the survey were released in July 2018. The results of the survey were shared with the Leadership Team and BOH Personnel Committee. The next step in the process is to review the results with the Workforce Development Committee. 58% of the staff agreed/strongly agreed communication between Leadership and employees was good which shows there is room for improvement in this area. The Workforce Development Committee will review the results and develop a plan to help improve the areas that are of concern. **A copy of the results will be attached to the Board packet email, but not printed.**
- I attended the Resilience film showing sponsored by the Knox Health Planning Partners Resilience Team, Knox County Commissioners and the Knox County Chamber of Commerce.

Resilience is a one-hour documentary that delves into the science of Adverse Childhood Experiences (ACES) and the birth of a new movement to treat and prevent Toxic Stress. We are considering showing this video to the staff during the December All-Staff Development Day.

- I am a member of the 2019 Leadership Knox Steering Committee. I am a facilitator for Social Services day, October 18, 2018.
- Core competency assessments continue with staff. Carmen is compiling the results from the Public Health Nurses and WIC staff. Training will be determined on the survey results.

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

- As a reminder I will not be at the Board meeting. I will be attending the AOHC Conference, specifically our AOHC Business meeting. It is important that I be there as I will begin my term as President of AOHC on October 1. This term is one year.
- Our newest Board member, Barb Brenneman, will be attending her first Board meeting. Lee Rhoades has offered to serve as her mentor. I believe Barb will be a good fit for our Board and a welcome addition.
- In case you haven't heard: **WE ARE ACCREDITED!!!** I anticipate that Pam will update you on our planned celebration. Please be sure to mark your calendar to attend. There are no words to adequately express my pride and my appreciation in the team who accomplished the work to get us here. I am humbled and honored to work with them.
- I have asked the Leadership Team to develop goals for September and October related to accreditation and our strategic plan. This is one way for me to assist in keeping them motivated and aware of all division activities. We are also trying to keep our Strengths Finder results in front of us as we work together.
- I am submitting the revised tuition assistance policy to you for approval. It has been reviewed by a committee of employees as well as the Board Personnel committee.
- Also, I am submitting the Prosecutor's strong recommendation for our agency "Marijuana in the Workplace" policy. Essentially it is a "no tolerance" policy and will be added as a portion of our current Drug Free Workplace policy in the Personnel P & P manual.
- You will be asked to accept the donation of a 2000 Coachman Catalina RV by the local Job and Family Services agency. The RV is at no cost to us, 35 feet long and has 45,000 miles. We will be storing it inside over the winter at a local storage facility. The cost for storage is \$450 for 6 months. During those 6 months, Lane's and my goal is to develop a plan for its use as a mobile clinic of some kind. I have secured an interested donor to the renovation cost of the RV should we decide to pursue its use.
- I was able to meet with Governor Candidate Rich Cordray's campaign staff to introduce them to local public health and public health issues. I think they learned more than they expected and in turn so did I about the candidate's platform. Mr. Cordray's Policy Director, Nikki Riess, is a public health advocate and reports that Mr. Cordray is very attentive to early home visiting, Medicaid Expansion and reducing duplication of services.
- You will be hearing a presentation on the public health issue of "Tobacco 21" in October. Please look for information on this topic to your prior to the presentation and read the proposal from Tami Ruhl, our Creating Healthy Communities Coordinator. However, if you would like to be informed prior please visit: <https://tobacco21.org/state/ohio/>

- On a policy note, we are anticipating 3 Kenyon student interns (unpaid) to assist with projects such as: to Syringe Exchange Program, Housing, Tobacco 21, Active Transportation, and WIC outreach.
- Over the next few months I will continue to work on organization of our accreditation documents and processes, assess a new Leadership Team development strategy and work with ODH to figure out what to do about the waiver of birth certificates.

5. Old Business

5.1. Approval of Post-Secondary Cost/Tuition Assistance policy.

Amanda Rogers made a motion for approval of Post-Secondary Cost/Tuition Assistance policy. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6. New Business

6.1. Finance

6.1.1. Income and Expense

Ron Moder made a motion to approve the income and expense report. Barry George seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT August 31, 2018							
FUND NAME	JAN. 1, 2018 BALANCE	AUGUST REVENUE	YEAR-TO-DATE REVENUE	AUGUST EXPEND.	YEAR-TO-DATE EXPEND.	AUGUST 31, 2018 BALANCE	
District Health Fund							
801 - District Health Fund*	775,934.75	141,736.88	1,543,002.34	141,540.81	1,218,913.22	1,100,023.87	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	6,561.73	96.81	9,865.36	925.76	9,296.68	7,128.41	
806 - Food Service Fund	9,002.11	2,814.21	146,118.12	16,792.73	115,193.61	39,926.62	
807 - Private Water Fund	10,394.30	5,485.44	73,232.89	9,181.47	80,253.21	3,373.98	
809 - Sewage Program Fund	35,981.20	13,111.00	74,239.40	12,135.44	81,766.54	28,454.06	
810 - RV Park/Camp Fund	3,575.72	53.06	6,500.88	1,521.61	6,519.68	3,556.92	
Subtotal	85,515.06	21,560.52	309,956.65	40,567.01	293,031.72	82,439.99	
Special Revenue Funds							
803 - Home Health Fund	553,233.00	40,632.70	568,156.01	50,727.47	328,650.36	792,738.66	
804 - Medical Clinic Fund	879.62	0.00	0.00	0.00	879.62	0.00	
819 - Solid Waste Fund	10,010.70	475.22	28,648.66	3,911.93	24,521.24	14,138.12	
Subtotal	564,223.32	41,107.92	596,804.67	54,639.40	354,151.22	806,876.77	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	27,440.38	26,378.44	206,598.06	32,579.64	230,619.09	3,419.35	
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	16,582.47	32,606.27	101,250.38	8,313.92	86,359.20	31,473.65	
812 - PHEP Grant Fund FY July 1 - June 30	23,820.99	2,155.67	65,876.34	8,078.36	82,804.51	6,892.82	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	17,467.42	8,327.51	45,520.54	6,928.88	25,442.14	37,545.82	
814 - Community Health Center Grant FY April 1 - Mar 31	141,042.53	237,150.38	1,241,357.77	219,278.13	1,327,178.62	55,221.68	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	6,000.00	18,491.19	84,025.94	18,016.68	89,542.64	483.30	
Subtotal	232,353.78	327,109.46	1,744,629.03	293,195.61	1,841,946.20	135,036.82	
TOTAL ALL FUNDS	1,638,026.92	531,514.78	4,194,382.69	529,832.63	3,708,042.36	2,124,377.25	

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2018-09

Jeff Harmer made a motion to approve Resolution #2018-09. Lee Rhoades seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Ron Moder, Kelly Bailey, Barry George, Jeff Harmer, Barb Brenneman, Lee Rhoades and Amanda Rogers in the negative; none. The motion was approved.

RESOLUTION #2018-09

Food Service Fund

1. Transfer \$500 from 806.1510.50103 to 806.1510.50401

6.2. Personnel - None

6.3. Contracts

- 6.3.1.** Approval of contract with Behavioral Health Care Partners (BHP) to provide psychiatric services for Community Health Center clients, at a cost of \$243.63/hour, maximum \$50,000/year, effective October 1, 2018 through September 30, 2019.

Jeff Harmer made a motion for Approval of contract with Behavioral Health Care Partners (BHP) to provide psychiatric services for Community Health Center clients, at a cost of \$243.63/hour, maximum \$50,000/year, effective, October 1, 2018 through September 30, 2019. Barry George seconded the motion; in the negative: none. The motion was approved.

- 6.3.2.** Approve agreement with AAA Storage of Mount Vernon OH LLC for storage space, at a cost of \$175/month effective October 1, 2018.

Amanda Rogers made a motion to approve agreement with AAA Storage of Mount Vernon OH LLC for storage space, at a cost of \$175/month effective October 1, 2018. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

- 6.3.3.** Approval of contract with New Directions for DFC grant coordinator and the DELTA FOCUS project coordinator to work together to plan, advise, and work with the Teen Advisory Council (TAC), at a cost of \$5,575, paid with DFC grant funds, effective October 1, 2018 through September 27, 2019; pending legal counsel approval.

Lee Rhoades made a motion for approval of contract with New Directions for DFC grant coordinator and the DELTA FOCUS project coordinator to work together to plan, advise, and work with the Teen Advisory Council (TAC), at a cost of \$5,575, paid with DFC grant funds, effective October 1, 2018 through September 27, 2019; pending legal counsel approval. Barry George seconded the motion; in the negative: none. The motion was approved.

- 6.3.4.** Approval of contract with Kokosing Creative for assistance with developing and continuation of KSAAT's promotional calendar and marketing plan, \$30/hour, maximum \$4,500, paid with DFC grant funds, effective October 1, 2018 through September 30, 2019; pending legal counsel approval.

Ron Moder made a motion for approval of contract with Kokosing Creative for assistance with developing and continuation of KSAAT's promotional calendar and marketing plan, \$30/hour, maximum \$4,500, paid with DFC grant funds, effective October 1, 2018 through September 30, 2019; pending legal counsel approval. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

- 6.3.5.** Approval of contract with Knox County Head Start for ongoing coordination of a county-wide Triple P program, at a cost of \$3,008.87, effective October 1, 2018 through September 30, 2019; pending legal counsel approval.

Jeff Harmer made a motion for approval of contract with Knox County Head Start for ongoing

coordination of a county-wide Triple P program, at a cost of \$3,008.87, effective October 1, 2018 through September 30, 2019; pending legal counsel approval. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

- 6.3.6.** Approval of contract with Measurement Resources Company, LLC for annual analysis & reporting for KSAAT survey, at a cost of \$9,555, paid with Drug Free Community grant funds, effective October 1, 2018 through September 30, 2019; pending legal counsel approval.

Jeff Harmer made a motion for approval of contract with Measurement Resources Company, LLC for annual analysis & reporting for KSAAT survey, at a cost of \$9,555, paid with Drug Free Community grant funds, effective October 1, 2018 through September 30, 2019; pending legal counsel approval. Barry George seconded the motion; in the negative: none. The motion was approved.

6.4 Board Approvals

- 6.4.1.** Approval of out-of-state travel for Carmen Barbuto, for APHA annual meeting in San Diego California, November 10-14, 2018, approximate cost of \$2,375.

Jeff Harmer made a motion for approval of out-of-state travel for Carmen Barbuto, for APHA annual meeting in San Diego California, November 10-14, 2018, approximate cost of \$2,375. Amanda Rogers seconded the motion; in the negative; none. The motion was approved.

- 6.4.2.** Approval of a household sewage treatment variance, for property at 1252 Rich Hill Road, Centerburg, OH 43011. Hilliar Twp. parcel # 17-01331.005

Jeff Harmer made a motion for Approval of a household sewage treatment variance, for property at 1252 Rich Hill Road, Centerburg, OH 43011. Hilliar Twp. parcel # 17-01331.005. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

- 6.4.3.** Approval of revisions to section 7.13 Drug Free Workplace policy of the Personnel Policy Manual, effective September 26, 2018.

Barry George made a motion for Approval of revisions to section 7.13 Drug Free Workplace policy of the Personnel Policy Manual, effective September 26, 2018. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

- 6.4.4.** Accept donation of 2000 Coachman Catalina RV, 35 ft., from Department of Job and Family Services (DJFS).

Barry George made a motion to accept donation of 2000 Coachman Catalina RV, 35 ft., from Department of Job and Family Services (DJFS). Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

- 6.4.5.** Accept HRSA Grant Award # H80CS30716-02-09 to Expansion of Quality Substance Use Disorder and Mental Health Services within the Knox County Community Health Center totaling \$285,000.00. One time funding totaling \$175,000.00 and on-going funding totaling \$110,000.00.

Jeff Harmer made a motion to Accept HRSA Grant Award # H80CS30716-02-09 to Expansion of Quality Substance Use Disorder and Mental Health Services within the Knox County Community Health Center totaling \$285,000.00. One time funding totaling \$175,000.00 and on-going funding totaling \$110,000.00. Barry George seconded the motion; in the negative: none. The motion was

approved.

6.5. Board Information (Non-action items)

Health Commissioner approved/signed the following:

- Renewed contract with One Call Now for telephone message delivery services for WIC clients, effective October 2018 through September 30, 2019, cost same as last year, paid with WIC grant funds.

Health Commissioner & KCCHC CEO has approved/signed the following:

- Renewal of MOA with Knox County 9-1-1 to provide after-hours support for continuity of care to the CHC clients, renewed biennial.
- Renewal of MOA with The Freedom Center for Substance Abuse Treatment.
- Renewal of MOA with Behavioral Healthcare Partners (BHP) for Substance Abuse Treatment.
- Renewal of MOA with Knox Community Hospital (KCH) for Emergency Services, Urgent Care Services, Inpatient Hospital Services, Laboratory Services, and Radiology Services (including specialty services of CT, MRI, diagnostic mammogram, advanced ultrasound, advanced imaging or nuclear medicine).
- Renewal of MOA with Knox County Health Department Women, Infant, and Children (WIC) Program for referrals.

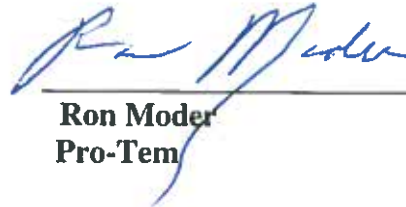
7. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Ron Moder seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:43 p.m.



**Eric Siekkinen, RPh,
Board President**



**Ron Moder
Pro-Tem**

