

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

<b><u>BOARD MEMBERS</u></b>	<b><u>STAFF</u></b>
Jeff Harmer, Pro-Tem	Julie Miller, Health Commissioner
Barb Brenneman	Joyce Frazee, Human Resource Director
Barry George, MD	Zach Green, Deputy Health Commissioner
Diane Goodrich	Lane Belangia, Community Health Center Director/ CEO
Eric Helt	Pam Palm, Communication/Marketing Director
EJ Pido	Nate Overholt, Environmental Health Director
Amanda Rogers, DVM	Cyndie Miller, Women, Infant and Children Director
Jason Whaley	Katie Hunter, Fiscal Coordinator
	Bailie Miller, HR Generalist
<b><u>ABSENT</u></b>	
Eric Siekkinen, RPh, President	<b><u>GUESTS</u></b>
Lisa Dudgeon, DON	

**1. Convention**

**1.1. Call to Order**

Jeff Harmer called the meeting to order at 6:30 p.m.

**1.2. Acceptance of Agenda**

Eric Helt made a motion to accept the agenda. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

**1.3. Approval of the minutes for July 21, 2021 Board of Health meeting.**

The minutes of the regular meeting held, July 21, 2021 were reviewed and accepted. Barb Brenneman made a motion to approve the minutes. EJ Pido seconded the motion; in the negative: none. The motion was approved.

**1.4. Approval of Bills**

Jason Whaley made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.



<b>FUND</b>	<b>AMOUNT</b>
801 - General Fund	43,239.31
805 - Swimming Pool Fund	131.20
806 - Food Service Fund	96.37
807 - Private Water Fund	800.99
808 - WIC Grant	533.39
809 - Sewage Program Fund	241.73
810 - RV Park/Camp Fund	26.21
812 - Public Hlth Emergency Preparedness Grant	4,540.84
814 - Community Health Center Grant	101,025.46
819 - Solid Waste	83.97
830 - Drug Free Communities	1,126.36
<b>Total</b>	<b>\$151,845.83</b>

**THEN & NOW**

801 - General Fund	11,962.16
812 - Public Hlth Emergency Preparedness Grant	4,500.00
814 - Community Health Center Grant	14,097.85
<b>Total</b>	<b>\$30,560.01</b>

**1.5. Public Participation - None**

**2. Hearing/Reading/Regulations**

**2.1. Approval of household sewage treatment system variance for Melvin Doup representing Doup Farms Inc. at 18805 North Liberty Road, Fredericktown, OH 43019, Pike Township, Parcel # 56-00486.000 to install a new septic tank where the distribution pipe to the septic tank and treatment are is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a).**

Diane Goodrich made a motion to approve household sewage treatment system variance for Melvin Doup representing Doup Farms Inc. at 18805 North Liberty Road, Fredericktown, OH 43019, Pike Township, Parcel # 56-00486.000 to install a new septic tank where the distribution pipe to the septic tank and treatment are is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a). Eric Helt seconded the motion: in the negative; none. The motion was approved.

**2.2. Approval of household sewage treatment system variance for Julia Kise at 29959 Coshocton Road, Walhonding, OH 43843, Butler Township, Parcel # 08-00204.000 to allow installation of new household sewage treatment system where the distribution pipe from the home to the septic tank and treatment area is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a).**

EJ Pido made a motion to approve household sewage treatment system variance for Julia Kise at 29959 Coshocton Road, Walhonding, OH 43843, Butler Township, Parcel # 08-00204.000 to allow installation of new household sewage treatment system where the distribution pipe from the home to the septic tank and treatment area is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a). Barb Brenneman seconded the motion: in the

negative; none. The motion was approved.

**2.3. Approval of household sewage treatment system variance for Marilyn R. Smith at 18341 Glen Road, Gambier, OH 43022, Pleasant Township, Parcel # 59-00950.000 to allow installation of a replacement household sewage treatment system where the distribution pipe from the home to the septic tank and treatment area is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a).**

Diane Goodrich made a motion to approve household sewage treatment system variance for Marilyn R. Smith at 18341 Glen Road, Gambier, OH 43022, Pleasant Township, Parcel # 59-00950.000 to allow installation of a replacement household sewage treatment system where the distribution pipe from the home to the septic tank and treatment area is required to go under the driveway and cannot meet the 10 ft. isolation distance outline in Ohio Administrative Code 3701-29-06(G)(3)(a). Barry George, MD seconded the motion: in the negative; none. The motion was approved.

### **3. Special Reports**

#### **3.1 Board Report - None**

#### **3.2. Leadership Report**

*Amanda Rogers, DVM entered the meeting at 6:38 p.m.*

#### **DEPUTY HEALTH COMMISSIONER- Zach Green, Director**

*Zach advised he is working with the school superintendents on Covid. KPH can not mandate masks in schools, although it is our recommendation to have masking in schools be required. Although there has been confusion, KPH does have the authority to order individuals to isolate once they have received a positive COVID test.*

#### **Accreditation**

- Accreditation Annual Report (Year 3) submitted to Public Health Accreditation Board (PHAB), this does not do anything to our Accreditation status, it's a way for PHAB to monitor our on-going progress towards Reaccreditation and tracks primary areas like QI, PM, community collaborations, etc. Feedback is provided outlining strengths and opportunities for growth.
- First Community Health Improvement Plan (CHIP) meeting was held on 7/28/21, next meeting 8/25/21, and the goal is to have a draft plan complete by mid-September
- Updated our Clear Impact software with 5 years (2017-2021, when available) of back data in each Performance Management metric to give a better picture on trends within the data, this will help create a better PM report for 2021 and drive more QI projects/ideas
- Restarted our quarterly Accreditation newsletter for staff, this helps breaks down all the elements to PHAB, QI, PM, CHA/CHIP, etc, so we can continue to grow our staff knowledge of the subjects, staff understand and building a culture around PM/QI is an important element to Accreditation so this is well meet those requirements as well.

#### **Facility/Maintenance**

- Contract with Muka Maintenance for 2021-2022 has been executed and now includes all satellite sites.
- Staff & divisions have been relocated throughout the agency in effort to provide additional behavioral health space due to community need.
  - Special thanks to those who assisted Saturday (8/7).

- Mike Derrick will be joining the team later this month and serve as the contractor for maintenance. Kyle Clark has been filling that role since June when the county contract was terminated.
- Commercial inspectors have been identified for future purposes, if necessary.
- AC units, one in particular, will need to be replaced in the very near future.

### **Public Health Emergency Preparedness (PHEP)**

- Emergency Response Plan (ERP) continues to be modified and is 75% complete in the transition into annexes.
- COVID-19:
  - Regular meetings are restarting, discussing outreach reach COVID-19 programs.
  - Call line is starting to increase along with positive cases
  - K-12 and higher education recommendations have and continue to be provided to our school leaders.
  - Federal and state guidance is constantly changing, which creates difficulty in staying consistent for our community.
- Material Safety Data Sheet (MSDS) review has been completed and updated in P: Drive for all divisions/buildings.
- CPR Classes have been scheduled monthly for the remainder of 2021.

### **Fiscal Supervisor Report – Katie Hunter**

- The State Audit Continues, the latest update is that it is in its final review stages. I expect the final report by the end of August.
- A notice of intent to apply for funding was submitted to Ohio Department of Health (ODH) for a grant referred to as the Public Health Workforce Grant (WF). The funds are expected to be available September 1, 2021 and the grant project period would end June 30, 2023. The total award for our agency would be \$230,000 over the two-year period to be reimbursed on a monthly basis.
- Starting on August 19<sup>th</sup> I will be attending Leadership Knox one Thursday a month until May 2022.



**KNOX COUNTY GENERAL HEALTH DISTRICT  
BUDGET HIGHLIGHTS  
July 31, 2021**

	July Revenue			July Expense			July Cash Balance		
	2021	2020	2019	2021	2020	2019	2021	2020	2019
<b>District Health Fund</b>									
801 - District Health Fund*	65,989.37	86,569.97	533,581.26	211,881.83	213,216.18	116,208.59	2,058,097.49	1,662,531.08	1,121,810.98
<b>Environmental Health Restricted Funds</b>									
805 - Swimming Pool Fund	610.00	1,008.00	0.00	2,288.91	3,618.44	1,730.93	8,502.00	3,357.55	5,127.59
806 - Food Service Fund	12,954.00	2,989.00	2,590.00	19,329.94	12,799.45	14,467.37	105,493.43	57,897.88	38,363.80
807 - Private Water Fund	12,384.70	5,742.05	5,727.00	5,967.31	8,229.31	5,252.25	20,321.31	6,299.00	5,940.50
809 - Sewage Program Fund	16,835.00	12,905.00	8,128.00	12,051.61	11,022.90	7,000.30	46,570.64	13,817.38	13,795.47
810 - RV Park/Camp Fund	0.00	182.00	0.00	2,576.36	1,960.26	869.15	4,641.93	6,747.86	1,224.13
<b>Subtotal</b>	<b>42,783.70</b>	<b>22,826.05</b>	<b>16,445.00</b>	<b>42,214.13</b>	<b>37,630.36</b>	<b>29,320.00</b>	<b>185,529.31</b>	<b>88,119.67</b>	<b>64,451.49</b>
<b>Special Revenue Funds</b>									
803 - Home Health Fund	0.00	0.00	51,876.25	0.00	0.00	25,186.51	0.00	0.00	854,449.18
819 - Solid Waste Fund	0.00	0.00	8,911.16	2,934.66	1,915.20	2,048.08	12,086.63	14,759.73	15,725.53
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>60,787.41</b>	<b>2,934.66</b>	<b>1,915.20</b>	<b>27,234.59</b>	<b>12,086.63</b>	<b>14,759.73</b>	<b>870,174.71</b>
<b>Grant Funds</b>									
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	23,668.14	22,415.44	22,501.48	31,056.69	30,596.17	22,846.62	34,120.06	34,563.22	10,735.43
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	7,553.07	6,937.91	4,252.40	10,116.31	9,591.70	6,417.86	29,080.38	27,232.78	27,079.32
812 - PHEP Grant Fund FY July 1 - June 30	5,864.64	4,391.80	8,596.47	9,632.83	6,369.98	5,097.17	48,245.50	17,618.26	24,242.01
813 - MCH/MQ2 Grant Fund FY Oct. 1 - Sept. 30	0.00	8,550.00	2,560.66	3,482.67	3,213.82	5,518.58	70,671.67	58,357.73	55,463.19
814 - Community Health Center Grant FY April 1 - Mar 31	362,527.22	226,249.15	199,569.73	331,750.31	252,965.44	165,084.97	500,103.69	83,165.45	65,210.48
830 - Drug Free Communities FY Oct. 1 - Sept. 30	11,292.65	764.97	14,915.94	11,292.65	9,794.67	14,606.06	5,575.42	25,936.01	4,433.26
<b>Subtotal</b>	<b>410,905.72</b>	<b>269,309.27</b>	<b>252,396.68</b>	<b>397,331.46</b>	<b>312,531.78</b>	<b>219,571.26</b>	<b>687,796.72</b>	<b>246,873.45</b>	<b>187,163.69</b>
<b>TOTAL ALL FUNDS</b>	<b>519,678.79</b>	<b>378,705.29</b>	<b>863,210.35</b>	<b>654,362.08</b>	<b>565,293.52</b>	<b>392,334.44</b>	<b>2,943,510.15</b>	<b>2,012,283.93</b>	<b>2,243,600.87</b>

\*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants.

**HUMAN RESOURCES – Joyce Frazee, Human Resource Director**

*Joyce Frazee informed the Board that an individual has accepted an administrative assistant position in the Health Center and will be on the September agenda for approval. The new employee will be scheduling for dental appointments in the Mount Vernon and Danville locations. Pending the approval on tonight's agenda, the open facility/maintenance position will be contracted with an individual that starts August 19, 2021. Currently HR is looking for an administrative assistant to assist with HR responsibilities.*

- I am happy to report Mike Derrick has accepted the maintenance/facility technician contract position. His background is in HVAC. Mike will start overseeing maintenance in all agency facilities August 19<sup>th</sup>.
- The Workforce Development Committee has begun working on developing questions for the all-staff communications survey; the winter all-staff development day and discussing potential revisions to the performance assessment tool currently in use.

**Information Technology (IT)**

- It's been a very busy month for IT with all the new employees. Ordering, assembling, and implementing computing hardware for the new hires has kept me busy. The moves completed the weekend of August 6 required Saturday work to reconnect all the moved computers. Monday morning saw just two small glitches, the move went very smooth. Thanks to Zach and his team for the planning and execution of the move.
- **Vital Statistics**  
Birth certificates continue to run around 250 per month. We saw a slight uptick at the end of July/beginning of August, due to the state moratorium on expired drivers' licenses ending. Death certificate numbers spiked to 250 in July, normal monthly is around 170. I don't know what caused that spike. If August continues as it has the first 10 days, we will do less than 100 death certificates in August.

**Public Information Officer – Pam Palm, Director**

*Pam advised that a news release was put out by KPH that speaks to the additional Covid vaccination dose for the Pfizer and Moderna vaccines. Currently there is a list of qualifications to obtain the third dose. President Joe Biden announced starting in September, the third dose will be available to all. There will be two additional news releases that speak to Ticks/Lyme disease and La Crosse. So far this year we have 28 cases of Lyme disease which is 10 cases higher than this time last year. There are two adolescent cases in different parts of the county with La Crosse.*

*Amanda Rogers, DVM stated that she would be sending Pam information that has been requested prior to the news releases being posted.*

- The recent increase in COVID-19 cases was addressed by Health Commissioner Julie Miller in a Facebook Live event Monday, Aug. 9 from 6-7 p.m. Facebook continues to produce one of the largest audience for distribution of information: The 45-minute segment garnered 5,464 views and 3,320 engagements, which includes likes, comments, shares, and post clicks.
- Recent promotional efforts have focused on back-to-school immunizations, physical exams for school and sports and COVID vaccinations.
- Due to the increase in COVID-19 cases, we were forced to cancel the pool party at Hiawatha Water Park on Aug. 13 which was being held in celebration of National Health Center Week.
- New logos are scheduled to be applied to the agency vehicles the week of Aug. 23; Operational hours are being updated on the agency front doors; and 9 ft. feather flags with the new logo have been purchased to be used at festivals and other events. New templates for letterhead, meeting agenda and meeting minutes have been shared with the staff.
- In response to a request from one of the Health Center counselors, Alayna Mowry and our student intern Kadden Lester put together a tri-fold brochure on public health services available to Health Center clients. The brochure was also added to packets distributed at the Chamber's New Teacher Breakfast.
- Both KPH and the Health Center are advertising with all five school districts during the fall and winter sports seasons including logo banner, print ads in the sports programs and digital ads.

**ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director**

*Nate Overholt advised he is applying through the Ohio EPA for funding that will benefit residents of the community with their sewage treatment systems.*

- A Household Sewage Treatment System variance application was provided by Melvin Doup representing Doup Farms Inc. for 18805 North Liberty Road, Fredericktown, OH 43019, Pike Township Parcel # 56-00486.000 to install a new septic tank. The existing septic tank is located in the driveway of the livestock barn load out area. The existing tank will be abandoned and the new septic tank will be placed on the other side of the driveway. The inlet line will be required to go under the existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a) and a variance is required.
- A Household Sewage Treatment System variance application was provided by Julia Kise for 29959 Coshocton Road, Walhonding, OH 43843, Butler Township Parcel # 08-00204.000 to install a new septic system. The excavator who dug the area for the installation of the foundation disturbed the area that was designated by the soil scientist and registered environmental health specialists for the leaching area. Due to the disturbance, the leaching area and replacement leaching area will be required to go on the other side of the driveway. Due to this, isolation distances cannot be met that are outlined in Ohio Administrative Code

3701-29-06(G)(3)(a) and a variance is required.

- A Household Sewage Treatment System variance application was provided by Marilyn R. Smith for 18341 Glen Road, Gambier, OH 43022, Pleasant Township Parcel # 59-00950.000 to install a replacement HSTS system for the existing HSTS system that is currently failing and creating a public health nuisance. In order to abate the nuisance, the line from the septic tank and pump lift station to the new effluent leaching area will be required to go under the existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a) and a variance is required.

### **Public Health Educators and Nurses – Tina Cockrell, Director**

*Tina Cockrell spoke about the new playground in Brinkhaven called Toots Park. Mayor Moreland thanked Knox Public Health and Tami Ruhl for their contribution. Funding for the project was provided by the Creating Healthy Communities Grant. Tami Ruhl also gave a presentation on Inclusive Playgrounds and shared her experience when she contributed to Harmony Park in Mount Vernon.*

*Julie Miller added, what was previously known as the Public Health Outreach Division and the Planning, Education and Promotion Division has now combined to be named Public Health Education and Nursing. Pam Palm and Alayna Mowry have joined the Administration and Operations Division to focus on communication and marketing. Therefore, opening the Director position for the new division. Tina applied and was chosen to fill the position.*

### **Safe Communities**

- 1st traffic fatality of the year occurred July 22 at Fredericktown Amity and St Rt 3
- Upcoming Drive Sober or Get Pulled Over Kick off Friday August 13 at the MTV Music & Arts Festival

### **Tobacco Prevention & Cessation**

- 9 new clients for July 2021 (41 Total for 2021)
- The TU (Tobacco Use) Grant from ODH started in July (Year 3 of Grant)
- Led a cessation group for staff at Riverside Recovery

### **DFC Grant - Knox Substance Abuse Action Team**

- 56 Narcan Kits were distributed in July. 28 individuals were trained. Replaced several expired kits with local organizations and employers. Also, have been notified of known reversals occurring in the community. To date we have 7 known OD fatalities
- Hosted a panel discussion on Recovery Housing 15 people in attendance
- Teen Advisory Council members toured downtown MTV to encourage local support of businesses and increase knowledge of local resources

### **Creating Healthy Communities - Get Healthy**

- Assisted with the celebration of Green Space in Knox County and the creation of a green space map
- Attended the Caitlyn Pugh Memorial event providing information about bacterial meningitis
- Continuing to work with communities to include safe routes for riding, walking or rolling in Knox County
- Tami Ruhl led Day 2 of the ODH Action Institute

### **Website (Google Analytics for June 2021)**

4,562 users (6,903 sessions/12,167 page views) to [knoxhealth.com](http://knoxhealth.com)

Top Five Pages Visited:

1. Main (3,193)
2. COVID-19 (3,152)
3. COVID-19 Vaccination (523)

4. COVID-19 Isolation Page (401)
5. Birth/Death Certificates (291)

### **Lisa Dudgeon, R.N., Director of Nursing**

#### **COVID Vaccines**

We are working with Kenyon College to provide vaccines to their students. They will be requiring all students to get vaccinated. Kenyon staff are planning to run the clinics they will be having, but KPH will provide the vaccine, transportation of vaccine, and any technical support they may need. Currently August 25, 2021 is the date for first doses to be administered at Kenyon.

We are also looking at providing COVID vaccines out in the community again. We have been in discussions with probation, K-12 schools, and plan to reach out to other businesses in the community as well.

We have partnered with county schools to provide COVID vaccines when we come to the schools for school immunization clinics in September. Staff at the schools can also receive a COVID vaccine while we are there. We are also partnering with Fiesta Mexicana again to do a COVID vaccine clinic outside of their restaurant the evening of August 26, 2021 from 4-6pm.

#### **Communicable Disease**

COVID cases are surging. We are currently seeing approximately 15-20+ cases/day. We have had outbreaks from fair goers and also an outbreak in a local business.

We are working with ODH to potentially get set up with a company that can assist with case investigations and contact tracing. This is a free service to us. This will hopefully free up our nursing staff so they can continue to provide other outreach services like vaccinations. We are seeking advice from legal counsel regarding changing language in our letters since PCG cannot send out any letters with strong language such as must, required, or order to make sure we would still have authority to enforce isolation/quarantine measures.

We have also reactivated some of the PHEN (previously PEP) staff into the Ohio Disease Reporting System so they can assist with case investigations.

#### **Children with Medical Handicaps (CMH/Newborn visits/Crib visits/Lead)**

Jessica

CFK - 1 lonely visit in July. I had Cyndie in WIC send out another text blast to WIC participants on 8/2 & have had 6 new referrals come through so far (as of 8/4).

NB - referrals from KCH are down. 1 visit completed in July.

Childhood Lead poisoning - 1 new case with lead level >10 - ODH to do an assessment of the property. Had a couple elevated results with capillary test but confirmatory venous tests were not cases.

CMH - 13 visits - I have had an increase in the number of families that are accepting home visits (rather than phone visits). Good to see the families in person again. I had the annual CMH PHN update meeting - discussed new updated forms (that are being added to HDIS). Currently I have paper charts and electronic charting - looking into going all (or mostly) electronic. They reviewed the new CMH PHN manual. Discussion of the new age eligibility that started 7/1/2021 up to age 22 this year. Will increase the age to 23 in July 2022. Main goal to increase the age to 26 to match health insurances. There was talk of possibly increasing the amount paid to LHD PHNs for the CMH billing units (current reimbursement for my time spent helping families is about \$40/hr) - nothing has been confirmed yet but it is "on the radar".



## School Nursing

Jenn Bohman is back at the Knox County Career Center. She is currently working on:

- Verifying student immunization records
- Collecting medical paperwork/updating student records
- Developing a plan for vision/hearing screenings which previously had been done at the student's home HS district
- Coordinating CPR for staff

Danielle (Dani) Dawson started at East Knox Schools- Natasha and Lisa will be assisting her with getting settled in and providing any guidance she might need.

Danielle is currently working on

- Verifying vaccine records
- Recreating streamline record keeping and charting
- Creating health plans and meeting with families regarding their students individualized health plans
- Ordering, stocking, and redoing coaches first aide bags
- Entering all students records into PowerSchool in hopes to make everything electronic

## New Senior Health and Wellness Program

Nothing new to report at this time.

## WIC, Cyndie Miller, R.D., L.D. WIC Director

*No additions to written report.*

*Knox County WIC caseload was 730 participants for July 2021 (a decrease of 1). Referrals included "1" to the Mommy & Me Smoking Cessation program and "2" to the CHC (1 Adults, 0 infants, and 1 child).*

- *It has been determined that the "Risk Code" report for babies born early and prenatal equal to or under 17 years of age has not been accurate as reported since January 2021. State WIC has been notified and is working on a "fix."*
- *"Curb-side services" continued as our method of service for WIC participants during the month of July/August. The WIC office is now open to prenatal (alone) and post-partum/breastfeeding moms and their infants on a case by case basis, depending on the comfort level of the participants. Waivers have been extended until November 20, 2021. We will continue with our plan to gradually open our clinic, the last group being children, ages 1 to 5.*
- *Our breastfeeding initiation rate for WIC moms is 55%. (This stat is current through April, 2021). There are currently 32 exclusively breastfeeding moms and 20 partially breastfeeding moms for a total of 52 breastfeeding moms receiving WIC nutrition benefits and breastfeeding support.*
- *Programming for the summer continues as planned. Monthly drawings of healthy nutrition and activity items are promoting attendance of appointments.*
- *Catie and Heidi continue their work with the community garden located at the 1<sup>st</sup> Church of the Nazarene which is next to our new space. WIC participants have also been invited to participate in the garden.*
- *As part of BAM (Breastfeeding Awareness Month), Heidi Myers facilitated the "virtual" Big Latch for Knox County breastfeeding/pumping moms on August 6<sup>th</sup>. During the designated time, a total of 19 persons participated. This included 6 nursing moms, 7 nursing children (one tandem nursing experience), 6 support persons, and two dogs. As planned, "breastfeeding survival kits" for area breastfeeding moms and gifts of appreciation for local providers/staff supporting breastfeeding moms and their infants will be distributed*

during the month. The cardboard “breastfeeding models” were also placed in “normal” locations of our county during the month of August.

- WIC staff made two visits in July to the Mount Vernon Farmers’ Market on the Square on July 10<sup>th</sup>. Fifty-nine (\$20 each) WIC Farmers’ Market coupon booklets were issued to eligible WIC participants to purchase locally grown fruits and vegetables from our community farmers. WIC staff will attend the market every Saturday in August, as well. **See pictures below:**

### **COMMUNITY HEALTH CENTER – Lane Belangia, CEO**

***Lane advised the only items he had to speak to in addition to his written report are that Lindsey Gilkey, CNP with the hospital started in the Health Center and will be working five days per week.***

***Capital funding for the Danville locations is on hold until the lease is revised. Bids have been gathered for the work that is to be conducted.***

Knox County Community Health Center August 2021 BOH CEO Update

\*\*\*New lease agreement for Danville Medical to complete all submitted information for Capital Fund of \$531,911. Required before this award is accessible and approved by HRSA.

\*\*\*Co-applicant board is looking for a new consumer member or patient member to ensure 51% or greater patients are on the board at all times. Must have received services in the center within the last 24 months or child or child in your custody to meet requirement.

\*\*\*Co-app Board officers re-appointed. Jay Nixon President, Mike Wythe President-Pro-tem , Peg Tazwell Secretary and Tod Hawkins Treasurer.

\*\*\*National Health Center Week August 9<sup>th</sup> to 13<sup>th</sup>, pool party at Hiawatha Park to promote KPH and KCCHC. Update – this has been canceled due to a recent outbreak of COVID-19 within the community.

\*\*\* Health Center Supervisors are as follows.

Nan Snyder RN BSN: Quality Data/EMR manager, Deonar Patterson RN MSN Clinical Supervisor, Stacey Robinson, Billing/Admin Supervisor, Jessica West DA/EFDA Dental Supervisor, Stacy Gilley LISW-S Counseling Supervisor

\*\*\*School based health center trip August 11<sup>th</sup>, planning on visiting 2 health centers operated within a school system located in southern Ohio.

### **3.3. Health Commissioner**

#### **HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N**

***Julie stated that she has spoken to a professional about the staff receiving counseling services/debriefing with positive COVID case count rising. There is a concern with staff resigning due to the stress of the pandemic. There is a House Bill being presented that concerns not being able to mandate vaccines. This would impact years of work.***

***AOHC is having their annual meeting soon. If board members are interested in attending the meeting, KPH will pay for registration and travel expenses. Advise Joyce or Julie if interested.***

***The BOH was reminded that the members need to remember to be following the Board Manual that has been approved such as advising Julie if a member is not going to be present for a meeting or has a document they want to present.***



- Covid cases are increasing, most individuals in the county being confirmed positive are unvaccinated as well as those who are hospitalized. I expect to see a surge over the next 1-2 months. I am praying that it will not be like last year.
- We are keeping an eye on the "surge" and making plans to obtain free assistance from the State for case investigation and contact tracing.
- The staff are suffering from what I believe is a bit of "PTSD" including myself. I have contacted someone regarding a quick debrief for all of the team with the nurses to be the first to be counseled.
- You will be asked to approve mandatory Covid vaccine for all employees at the Board meeting. Currently we have 80% of employees vaccinated. There are a few with medical waivers. Legal counsel has advised us that this is within our employment rights to mandate. It would be actually quite similar to the flu vaccine which is currently required.
- Zach Green is working with the schools to keep the students and staff safe.
- As you know we remain in negotiations for the Engineering building. All documents including the latest response from the Land Bank are in your electronic Board folder.
- As requested by Jeff Harmer, we are planning a tour of the Engineering building before the Board meeting - stay tuned when confirmed
- I sent Mr. Gottke, with the Land Bank, an email indicating my disappointment in their most recent response. I sent the email indicating that the Board was not aware of my intent to send the message, I copied Jeff H. on the email and made legal counsel aware.
- Lowell Raison, Health Center grant writer, his son Bill, Jason Whaley, Zach, Lane and I toured the Engineering Building last week. As always, Lowell & Bill had some useful insight and feedback. The internal damage from the roof leak does not look extensive...but it's what we can't see that is concerning.
- We will be signing a non-monetary agreement with the Land Bank for storage of office furniture, etc in the north side of the Engineering building. Legal is currently reviewing the agreement.
- Lane and I have some interesting information on another potential property acquisition that would benefit the health center. We will discuss it in the Executive Session at the Board meeting.
- Zach and I had a meeting with Jason Booth, County Administrator, about our potential property acquisitions and how the County Commissioners may support the same. It was a good meeting and I feel very comfortable with what we discussed.
- Zach and I have also had a conversation with the USDA about loans that they offer for property acquisitions, renovation, etc. Again, all around good information as we make future decisions. We will update you at the Board meeting.
- I met with the co-leaders of Knox Alliance on Racial Equality to discuss the potential to work with their group on issues related to our health inequity statement. It was a good meeting where both sides learned something and a couple action steps were planned. My next step is to pull the KHPP subcommittee on health inequity together and begin strategizing our next steps for bringing more education and conversation on health inequity to the community.
- The Knox County Commissioners have passed a resolution naming me the Coordinator of our local Drug Overdose Fatality and Suicide Fatality Review committees. This was called for in recent State legislation. The Commissioners did not have to name the health commissioner but chose to do so after I advised them that I already am mandated to coordinate the Child Fatality Review Committee. I feel that we can effectively and efficiently bring community partners together to review these unfortunate deaths and make recommendations to the community for their prevention. Stay tuned.
- The strategic plan review for April through June will be a part of the electronic Board folder prior to the Board meeting. Please be sure to review it prior to our meeting.
- The Planning, Education and Promotion & Public Health Outreach divisions have merged to become Public Health Education and Nursing (PHEN). The new interim Director of PHEN is Tina Cockrell. Lisa Dudgeon remains Dir. of Nursing and a supervisor in the new division. Pam Palm and Alayna Mowry have moved to the Admin. and Operations division and will focus on all communications and promotion. We have had lots of recent changes so don't be discouraged if you can't keep up - I can't either.

### 3.4. Strategic Plan Review

*Julie Miller gave an update on the Strategic Plan, there have been no major changes in the Quarterly Review. There were date changes made. The main changes have been the name of the agency and logo.*

### 4. Old Business

4.1. Approval to revise agency holiday policy to include June 19 as a paid holiday in recognition of Juneteenth.

Diane Goodrich made a motion to revise agency holiday policy to include June 19 as a paid holiday in recognition of Juneteenth. Eric Helt seconded the motion; in the negative: none. The motion was approved.

*Amanda Rogers, DVM advised the Workforce Committee recommended the approval of this holiday.*

### 5. New Business

#### 5.1.Finance

*Barb Brenneman exited the meeting room at 7:01 p.m.*

#### 5.1.1. Income and Expense

Eric Helt made a motion to approve the income and expense report. Amanda Rogers, DVM seconded the motion; in the negative: none (Barb Brenneman vote not recorded). The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT JULY 31, 2021							
FUND NAME	JAN. 1, 2021 BALANCE	JULY REVENUE	YEAR-TO-DATE REVENUE	JULY EXPEND.	YEAR-TO-DATE EXPEND.	JULY 31, 2021 BALANCE	
<b>District Health Fund</b>							
801 - District Health Fund*	1,964,545.39	65,989.37	1,486,655.40	211,881.83	1,393,103.30	2,058,097.4	
<b>Environmental Health Restricted Funds</b>							
805 - Swimming Pool Fund	9,393.61	610.00	10,067.00	2,288.91	10,958.61	8,502.0	
806 - Food Service Fund	47,466.18	12,954.00	156,996.00	19,329.94	98,968.75	105,493.4	
807 - Private Water Fund	6,908.01	12,384.70	48,724.70	5,967.31	35,311.40	20,321.3	
809 - Sewage Program Fund	30,206.76	16,835.00	81,408.00	12,051.61	65,044.12	46,570.6	
810 - RV Park/Camp Fund	5,334.24	0.00	6,524.50	2,576.36	7,216.81	4,641.9	
Subtotal	99,308.80	42,783.70	303,720.20	42,214.13	217,499.69	185,529.3	
<b>Special Revenue Funds</b>							
819 - Solid Waste Fund	1,781.70	0.00	28,806.86	2,934.66	18,501.93	12,086.6	
Subtotal	1,781.70	0.00	28,806.86	2,934.66	18,501.93	12,086.6	
<b>Grant Funds</b>							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	36,493.79	23,668.14	167,546.74	31,056.69	169,920.47	34,120.0	
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	24,508.68	7,553.07	62,733.61	10,116.31	58,161.91	29,080.3	
812 - PHEP Grant Fund FY July 1 - June 30	35,870.00	5,864.64	51,086.76	9,632.83	38,711.26	48,245.5	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	62,310.68	0.00	24,000.00	3,482.67	15,639.01	70,671.6	
814 - Community Health Center Grant FY April 1 - Mar 31	301,734.94	362,527.22	2,126,657.78	331,750.31	1,928,289.03	500,103.6	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	1,242.53	11,292.65	57,960.41	11,292.65	53,627.52	5,575.4	
Subtotal	462,160.62	410,905.72	2,489,985.30	397,331.46	2,264,349.20	687,796.7	
<b>TOTAL ALL FUNDS</b>	<b>2,527,796.51</b>	<b>519,678.79</b>	<b>4,309,167.76</b>	<b>654,362.08</b>	<b>3,893,454.12</b>	<b>2,943,510.1</b>	
*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants, Covid Response Grants							



*EJ Pido exited the meeting room at 7:03 p.m.*

### **5.1.2. Transfers/Cash Advances – Resolution 2021-05**

Jason Whaley made a motion to approve Resolution 2021-05. Diane Goodrich seconded the motion. On roll call the following voted in the affirmative: Barry George, MD, Diane Goodrich, Eric Helt, Amanda Rogers, DVM, Jason Whaley, and Jeff Harmer: in the negative; none (Barb Brenneman and EJ Pido vote not recorded). The motion was approved.

<b>RESOLUTION 2021-05</b>
<b><u>General Fund</u></b>
1. Transfer \$20,000 from 801.1510.50302 to 801.1510.50501
2. Transfer \$10,000 from 801.1510.50302 to 801.1510.50401
<b><u>Public Health Emergency Preparedness Grant</u></b>
1. Transfer \$4,500 from 812.1510.50101 to 812.1510.50302
<b><u>Community Health Center Grant</u></b>
1. Transfer \$6,000 from 814.1510.50101 to 814.1510.50102

*EJ Pido re-entered the meeting room at 7:04 p.m.*

### **5.1.3. Transfers/Cash Advances – Resolution 2021-06**

Diane Goodrich made a motion to approve Resolution 2021-06. Amanda Rogers, DVM seconded the motion. On roll call the following voted in the affirmative Barry George, MD, Diane Goodrich, Eric Helt, EJ Pido, Amanda Rogers, DVM, Jason Whaley, and Jeff Harmer: in the negative; none (Barb Brenneman vote not recorded). The motion was approved.

<b>RESOLUTION 2021-06</b>
<b><u>Community Health Center Grant</u></b>
<b><u>Appropriations</u></b>
1. Increase 814-1510.50102 – Travel by \$20,000
2. Increase 814-1510.50201 – Supplies by \$61,324.40
3. Increase 814-1510.50302 – Contract-Services by \$150,000
4. Increase 814-1510.50307 – Advertising & Printing by \$15,000
5. Increase 814-1510.50328 – Office Utilities by \$15,000
6. Increase 814-1510.50401 – Other Expense by \$5,000

### **5.2. Personnel – None**

### **5.3. Contracts**

#### **5.3.1. Approval of Personal Services Contract with Michael Derrick for facility and maintenance management, effective August 19, 2021 – August 18, 2022, \$30/hour, maximum \$35,000/year.**

Barry George, MD made a motion to approve Personal Services Contract with Michael Derrick for facility and maintenance management, effective August 19, 2021 – August 18, 2022, \$30/hour,

maximum \$35,000/year, Jason Whaley seconded the motion; in the negative: none (Barb Brenneman vote not recorded). The motion was approved.

**5.3.2. Approve amendment to the Professional Services contract with Relias, to purchase 25 additional seats at a cost of \$2,812.23, effective 08/01/2021.**

Amanda Rogers, DVM made a motion to approve amendment to the Professional Services contract with Relias, to purchase 25 additional seats at a cost of \$2,812.23, effective 08/01/2021. Diane Goodrich seconded the motion; in the negative: none (Barb Brenneman vote not recorded). The motion was approved.

**5.3.3. Approval of the Professional Services contract with Spectrum for traditional TV campaign services starting August 30, 2021 through February 27, 2022, with a monetary value of \$4,499.75.**

EJ Pido made a motion to approve professional services contract with Spectrum for traditional TV campaign services starting August 30, 2021 through February 27, 2022, with a monetary value of \$4,499.75. Amanda Rogers, DVM seconded the motion; in the negative: none (Barb Brenneman vote not recorded). The motion was approved.

*Barb Brenneman re-entered the meeting at 7:12pm.*

**5.4. Board Approvals**

**5.4.1. Approval of agency Tuberculosis Control Plan.**

Amanda Rogers, DVM made a motion for approval of the agency Tuberculosis Control Plan. Eric Helt seconded the motion; in the negative: none. The motion was approved.

**5.4.2. Approval of KPH Basic Communication Plan.**

Diane Goodrich made a motion for approval of KPH Basic Communication Plan. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

**5.4.3. Approval of Social Media Policy and Procedures.**

Barry George, MD made a motion for approval of Social Media Policy and Procedures. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**5.4.4. Approval of agency Immunization and Tuberculosis Testing policy, which includes Covid-19 vaccination for KPH employees.**

Barry George, MD made a motion for approval of agency Immunization and Tuberculosis Testing policy, which includes Covid-19 vaccination for KPH employees. Diane Goodrich seconded the motion. On roll call vote, the following voted in the affirmative: Barry George, MD, Barb Brenneman, Eric Helt; in negative: Diane Goodrich, EJ Pido, Amanda Rogers, Jason Whaley, and Jeff Harmer. The motion failed.

Amanda Rogers, DVM made a motion to amend the Immunization and Tuberculosis Testing policy requiring new staff starting August 19, 2021 to receive the Covid-19 vaccination unless there is a



medical or religious exemption. Current employees are exempt from this requirement. On roll call vote, the following voted in the affirmative: Barb Brenneman, Diane Goodrich, Eric Helt, EJ Pido, Amanda Rogers, DVM, Jason Whaley; in the negative: Barry George, MD. The motion passed.

**5.4.5. Approval to revise Personal Leave Days policy to decrease total hours of leave from 24 to 16/annually for full-time staff, part-time staff will receive a rate proportional to full-time employment; effective January 1, 2022.**

Diane Goodrich made a motion for approval to revise Personal Leave Days policy to decrease total hours of leave from 24 to 16/annually for full-time staff, part-time staff will receive a rate proportional to full-time employment; effective January 1, 2022. Barb Brenneman seconded the motion; in the negative: Barb Brenneman, Barry George, MD, Diane Goodrich, Eric Helt, EJ Pido, Amanda Rogers, DVM, Jason Whaley, Jeff Harmer. The motion failed.

*Amanda Rogers, DVM advised the Workforce Committee discussed the option of removing a personal day since there was not a holiday we currently observe that could be replaced with Juneteenth. After speaking with legal it was found that replacing a currently observed holiday with Juneteenth was not an option. After further discussion, the board concluded the policy would not be revised.*

**5.4.6. Authorization to offer ODH supported Covid Vaccine Incentive program utilizing COVID operations 2020 grant funds.**

Eric Helt made a motion for authorization to offer ODH supported Covid Vaccine Incentive Program utilizing COVID operations 2020 grant funds. EJ Pido seconded the motion; in the negative: Barb Brenneman, Barry George, MD, Diane Goodrich, Eric Helt, EJ Pido, Amanda Rogers, DVM, Jason Whaley, Jeff Harmer. The motion failed.

*Amanda Rogers, DVM exited the meeting at 8:32pm.*

**5.4.7. Approval to accept additional funding from ODH for Coronavirus Response in the amount of \$56,731.**

Diane Goodrich made a motion of approval to accept additional funding from ODH for Coronavirus Response in the amount of \$56,731. EJ Pido seconded the motion; in the negative: none. The motion was approved.

**5.4.8. Approve the Health Center Program Award H80CS30716-05-02, Integrated Behavioral Health Services ongoing funding FY 2021, budget period 04/01/2021 through 03/31/2022 in the amount of \$97,417.00 to support KCCHC in providing access to high quality integrated behavioral health services, including prevention or treatment of mental health conditions and/or substance use disorders (SUD) including opioid use disorder.**

Barb Brenneman made a motion to Approve the Health Center Program Award H80CS30716-05-02, Integrated Behavioral Health Services ongoing funding FY 2021, budget period 04/01/2021 through 03/31/2022 in the amount of \$97,417.00 to support KCCHC in providing access to high quality integrated behavioral health services, including prevention or treatment of mental health conditions

and/or substance use disorders (SUD) including opioid use disorder. Eric Helt seconded the motion; in the negative: none. The motion was approved.

### 5.5. Board Information/Discussion (Non-action items)

#### Health Commissioner and/or CHC CEO approved/signed the following:

- MOU with Licking County to provide the pass-through funding of the TUPC Grant, effective July 1, 2021 through July 30, 2022, for a maximum of \$40,000.
- Temporary Permission Agreement with the Knox County Land Reutilization Corporation (Land Bank) to store office furniture and equipment at 105 Sandusky Street, Mount Vernon, OH 43050, effective August 16, 2021.

### 6. Executive Session

At 8:38pm Barry George, MD made a motion to enter into executive session for property acquisition. Julie Miller and Zach Green were asked to stay for the meeting and Lane Belangia was invited to enter the meeting once notified. EJ Pido seconded the motion. On roll call the following voted in the affirmative: Barb Brenneman, Barry George, MD, Diane Goodrich, Eric Helt, EJ Pido, Jason Whaley and Jeff Harmer: in the negative; none. The motion was approved.

At 9:27 p.m. Jason Whaley made a motion to return to regular session, Diane Goodrich seconded the motion. On roll call the following voted in the affirmative: Barb Brenneman, Barry George, MD, Diane Goodrich, Eric Helt, EJ Pido, Jason Whaley and Jeff Harmer: in the negative; none. The motion was approved.

### 7. Adjournment

Being no further business, Jason Whaley made a motion to adjourn the meeting. Eric Helt seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 9:28 p.m.

  
\_\_\_\_\_  
Jeff Harmer  
Board President

  
\_\_\_\_\_  
Julie Miller, R.N., M.S.N.  
Health Commissioner