



Co-Applicant Board Minutes
February 21, 2024
Minutes

The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

Board Members:	Knox County Public Health / Health Center:
Hawkins, Todd, Treasurer	Belangia, Lane, CEO
Bailey, Kelly	Green, Zach Health Commissioner
Tazewell, Peg, Secretary	Sylvester, Deanar, QI/QA
Wythe, Mike, Pro-Tem	Gilley, Stacy, Behavioral Health Supervisor
Perkins-Jones, Lori	Snyder, Nanette, Clinical Supervisor
Hillier, Linda	Khalil, Angie Administrative Assistant
Nixon, Jay, President	Martinson, Ron, MD
Lenthe, Jim	Frazee, Joyce HR Director
Laughlin, Jeff	Hulse, Aimee Business Office Coordinator
Absent:	Tucker, Aly Clinical Supervisor
White, Bruce	
	Absent:
	Mantel, Shanea Finance
Guest:	

1. Convention

1.1. Call to Order

The Meeting was called to order by Jay Nixon, at 11:34 AM.

1.2. Acceptance of the Agenda

Mike Wythe made a motion to approve the agenda. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

1.3. Approval of January 17, 2024 KCCHC Board Minutes

Todd Hawkins made a motion to approve the January 17, 2024 KCCHC Board Minutes. Lori Perkins Jones seconded the motion; in the negative; none. The motion was approved.

1.4. Public Participation - None

2. Special Reports

- **QI Supervisor Report – Deanar Sylvester**
- **Clinical Supervisor Report – Nan Snyder**
- **Dental Supervisor Report – Lane Belangia**
 - *Discussion – Lane Belangia stated that ODM’s fee schedule almost doubled for fee codes and new add new codes for such things such as nitrous, root canal for anterior teeth and crowns for molars.*
- **Behavioral Health (BH) Supervisor Report – Stacy Gilley**

- **Finance – Shanea Mantel**
 - *Discussion – Jim Lenthe asked about the cash on hand amount and that it is approximately a 30% decrease from December. Lane Belangia discussed that it's about a 1.5 months worth and that the Health Center has never had more than 3 mo. Lane also stated that we paid off our capital grant.*
- **CEO Report – Lane Belangia**
 - Open House at MVHC March 28, 2024 2-4 pm
 - 2024 Co-App Board Survey
 - Lane went over comment number 2 regarding the Medical Director being engaged. He stated the Dr. Martinson is going to be engaged more with QI and will start reporting to the Co-App board regarding quality measures quarterly.
 - The survey also showed a need to improve the onboarding process for new board members. There currently is no formal onboarding process.
- **Spotlight – Dental**
 - Dr. Meier shared a PowerPoint presentation regarding 3 positive dental stories

3. New Business

3.1. Finance

3.1.1. Income and Expenses

Jim Lenthe made a motion to accept the KCCHC Income and Expenses. Lori Perkins Jones seconded the motion: in the negative; none. The motion was approved.

3.2. Contracts

- 3.2.1.** Recommend the approval the business services contract with The Raison Group for 2024/2025 grant writing services with Knox County Community Health Center for a monetary value of \$1,500/mo not to exceed \$18,000/year, effective February 1, 2024 through January 31, 2025.

Mike Wythe made a motion to accept the approval business services contract with The Raison Group for 2024/2025 grant writing services with Knox County Community Health Center for a monetary value of \$1,500/mo not to exceed \$18,000/year, effective February 1, 2024 through January 31, 2025. Lori Perkins Jones seconded the motion; in the negative: none. The motion was approved.

3.3. Board Approvals

- 3.3.1.** Recommend the approval of the 2024 Sliding Fee Scale and Sliding Fee Scale Policy (2.23) for the Knox County Community Health Center based on the 2024 Federal Poverty Guidelines.

Jim Lenthe made a motion to accept the approval of the 2024 Sliding Fee Scale and Sliding Fee Scale Policy (2.23) for the Knox County Community Health Center based on the 2024 Federal Poverty Guidelines. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

Discussion: Todd Hawkins asked how patients are aware of our sliding fee scale? Lane Belangia stated that Sliding Fee Scale is posted at all location.

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3.3.2. Recommend the adoption the 2024 Knox Public Health fee schedule, which includes the Knox County Community Health Center fees and Sliding Fee Schedule.

3.3.3.

Peg Tazewell made a motion to adopt the approval of the 2024 Knox Public Health fee schedule, which includes the Knox County Community Health Center fees and Sliding Fee Schedule. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

Discussion: Lane Belangia reported that there is no change other than Ohio Department of Medicaid fee schedule. Peg Tazewell stated she believes there should be a more significant discount of 200% FPL. Lane Belangia reported the majority of patients using the sliding fee scale are the 120-140% FPL

3.3.4. Recommend the approval of the annual Submission of the 2023 Uniform Data System (UDS) Report for reporting year 2023 submitted on February 12, 2024.

Peg Tazewell made a motion to adopt the approval of the annual Submission of the 2023 Uniform Data System (UDS) Report for reporting year 2023 submitted on February 12, 2024. Mike Wythe seconded the motion; in the negative: none. The motion was approved.

Discussion: Lane reported that UDS report was submitted and by the end of the February we should hear back with any questions. We have until the end of March to explain any questions.

3.3.5. Recommend the acceptance of the HRSA funding regarding the Notice of Award, H80CS30716-07-00 for Health Center Program in the amount of \$421,750.00 for project period 04/01/2024 to 03/31/2025.

Mike Wythe made to accept the HRSA funding regarding the Notice of Award, H80CS30716-07-00 for Health Center Program in the amount of \$421,750.00 for project period 04/01/2024 to 03/31/2025. Lori Perkins Jones seconded the motion; in the negative: none. The motion was approved.

Discussion: Lane Belangia stated that we received \$421,750.00 of the \$1,000,012.00 Grant.

3.3.6. Recommend the approval of the re-credentialing and re-privileging to practice in the Knox County Community Health Center for William Elder, MD effective March 17, 2024 through March 16, 2026.

Todd Hawkins made to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for William Elder, MD effective March 17, 2024 through March 16, 2026. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

3.3.7. Recommend the approval of the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Jordan Moore, APRN-CNP effective March 17, 2024 through March 16, 2026.

Todd Hawkins made to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Jordan Moore, APRN-CNP effective March 17, 2024

through March 16, 2026. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

- 3.3.8.** Recommend the approval of the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Simona Moore, APRN-CNP effective March 17, 2024 through March 16, 2026.

Todd Hawkins made to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Simona Moore, APRN-CNP effective March 17, 2024 through March 16, 2026. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

- 3.3.9.** Recommend the approval of the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Jill Hunter, APRN-CNP effective March 17, 2024 through March 16, 2026.

Todd Hawkins made to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Jill Hunter, APRN-CNP effective March 17, 2024 through March 16, 2026. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

- 3.3.10.** Recommend the approval of the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Elvana Muka, APRN-CNP effective March 17, 2024 through March 16, 2026.

Todd Hawkins made to approve the re-credentialing and re-privileging to practice in the Knox County Community Health Center for Elvana Muka, APRN-CNP effective March 17, 2024 through March 16, 2026. Linda Hillier seconded the motion; in the negative: none. The motion was approved.

3.5 Personal

- 3.5.1.** Recommend to accept the hiring of Amanda Wesney, Patient Service Representative, effective February 5, 2024.

Mike Wythe made a motion to accept the hiring of Amanda Wesney, Patient Service Representative, effective February 5, 2024. Jeff Laughlin seconded the motion; in the negative: none. The motion was approved.

- 3.5.2.** Recommend to accept the hiring of Megan Butler, Patient Service Representative, effective March 4, 2024.

Peg Tazewell made a motion to accept the hiring of Megan Butler, Patient Service Representative, effective March 4, 2024. Jeff Laughlin seconded the motion; in the negative: none. The motion was approved.

Discussion: Jim Lenthe asked were these 2 new PSR's are located. Nan Snyder stated that it is to be determined after the complete their orientation period.

4. Board Information Non-Action Items

4.1. Health Commissioner and/or CEO has signed:

- MOU with Center of Hope (Bladensburg) for a Planning Grant Partnership from HRSA for developing a rural clinic located at the Center of Hope.
Discussion: Lane Belangia stated that this is at the table if they receive a grant.
- MOA with Danville Local Schools and KCCHC in partnership for school district usage of 2024/25 Student Success and Wellness funds.
- The Business Contract with CareSource Value-Based Participating Provider can participate in CareSource's value-based programs.
- Affiliation agreement with Ashland University College of Nursing for clinical/internship assignments with KPH, effective 1/18/2024 and ongoing.
- MOA with Knox Community Hospital for specialty services, effective February 14, 2024 through February 13, 2026 with no monetary value.
- Lease agreement, (renewed) with Holly Jackson/Gifted Hands Reflexology.

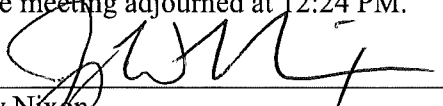
5. Knox Public Health Update

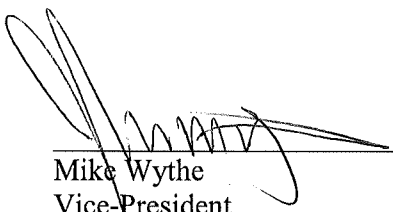
- There is an outbreak of measles. It is just a matter of when it is going to hit Knox County. They Amish population does become compromised.
- Mount Vernon Health Center (MVHC) opened January 29, 2024. Open House is scheduled for March 28, 2024 from 2-4 pm.
 - Looking into getting back up power supply for MVHC for warm/cooling stations.
- Tenants moved out of beauty shop of Mechanic Street. Building to be demolished.
- House Bill 258 passed with regarding to flavored Tobacco Ban. April 23, 2023 the bill goes into effect. Vape products with out adolescents is an epidemic.

6. Adjournment

Having no further business Jeff Laughlin requested a motion be made to adjourn the meeting. Lori Perkins Jones seconded the motion: in the negative; none.

The meeting adjourned at 12:24 PM.


Jay Nixon
President


Mike Wythe
Vice-President

